



**RAJASTHAN STATE MINES & MINERALS LIMITED**

**(A Government of Rajasthan Enterprise)**

**TENDER DOCUMENT**

**FOR**

***Providing on hire basis 01 no. Car, taxi permit, diesel powered Maruti Suzuki Dzire -Tours / Toyota Etios 2016 & onwards model with Driver on monthly basis; to deploy at SBU&PC-Gypsum, Bikaner .***

**Tender No. RSMM/ Gyp/Admn/12(17)/2019**

**Dated 11.02.2019**

***Issued by  
Head & In charge  
SBU&PC-Gypsum  
Bikaner***

**Cost of Non Transferable Tender Document: Rs 1180.- (inclusive of GST)**

**Date of Downloading of Tender:** From 11.02.2019 to 12.03.2019 up.1.00 pm

**Last Date of Online Submission of Tender:** 13.03.2019 upto 3:00 PM

**Date of Opening of Techno-commercial Part (Part I):** 13.03.2019 at 3:30 PM

**Registered Office:**  
C-89/90 Janpath  
Lal Kothi Scheme,  
Jaipur -302 015  
Phone: 0141-2743734  
Fax: 0141-2743735

**Corporate Office:**  
4, Meera Marg  
Udaipur - 313 001  
Phone: (0294) 2527211, 2528681-85,  
Fax :(0294) 2521727, 2560438

**SBU & PC-Gypsum  
02, Gandhi Nagar Scheme,  
Bikaner -334001  
Ph. 0151-2523295/2540537  
Fax : 0151-2523519**

**RAJASTHAN STATE MINES & MINERALS LIMITED**

(A Government of Rajasthan Enterprise)

SBU&amp;PC-Gypsum, 2, Gandhi Nagar Scheme, Bikaner(Raj.)-334 001,

Phone: 0151-2200171-75, 2540537, Fax 0151-2523519, 2202842

CIN No. U14109RJ1949SGC000505

**Ref. no: - RSMM/ Gyp/Admn/12(17)/2019****Dated: 11.02.2019.****e-NOTICE INVITING TENDER**

Online tender are invited in electronic form through <https://eproc.rajasthan.gov.in> from tenderes for “Providing on hire basis 01 no.Car, taxi permit, diesel powered Maruti Suzuki Dzire -Tours / Toyota Etios 2016 & onwards model with driver on monthly basis; to deploy at SBU&PC-Gypsum, Bikaner office” in the following manner:

S.No.	Place of deployment of vehicle	No. of vehicles to be deployed	Guaranteed Kms per vehicle/ Month	Period of contract per vehicle	Bid security deposit /EMD (Rs)
1.	SBU & PC-Gypsum, Bikaner office	01	3500	Two Years	21840/-
Cost of tender document is Rs 4720/- (inclusive of GST), payable in by D.D. in favour of “RSMM Ltd, Bikaner”					
Processing Fee				Rs. 1000/- payable by DD in favour of MD RISL, payable at Jaipur	
Period of sale of documents				From 11.02.2019 to 12.03.2019 up to 1.00 pm,	
Last Date & Time of online Submission of offer				Dated 13.03.2019 up to 3.00 pm	
Date of opening of Techno Commercial offer				Dated 13.03.2019 at 3.30 pm SBU & PC-Gypsum Bikaner.	

**Pre-qualification criteria:**

- Minimum turnover of Rs. 2.73 lacs in any one of immediate three preceding financial years i.e. 2015-16, 2016-17 and 2017-18 in its own name.

Tender is to be submitted online at <https://eproc.rajasthan.gov.in> electronic form as prescribed in the tender. The tender fees & processing fees will not be refunded in any case. The bidder should go through the website <https://eproc.rajasthan.gov.in> & the link "help for contractors "," information about DSC", FAQs & the bidder manual kit " to know the process for submitting the electronic bids at website. The complete bid document has been published on the website [www.rsmm.com](http://www.rsmm.com) / [eproc.rajasthan.gov.in](https://eproc.rajasthan.gov.in) & on <http://sppp.rajasthan.gov.in> for the purpose of downloading. The uploaded bid document shall be considered valid for participation in the bid process subject to submission of required cost of tender document, e-Tendering processing fee, EMD etc. & the same shall be reached to the office of undersigned on or before the time specified for online submission of tender.

The tender shall be pre-qualified on the basis of documents furnished/uploaded along with Techno-commercial bid in support of above. The decision of the company will be final and binding in this regard. The company reserves its right to call for any additional information so as

to check the eligibility of the tenderer. Joint ventures/consortium/partnership are allowed to participate in this tender subject to the joint/several responsibility, in such cases the cumulative turnover of partners/members will be considered.

It is to be noted that, in case of Company registered under Companies Act, turnover of the Company shall only be considered. The Company reserves its right to call for any additional information so as to check the eligibility of the tenderer. The price bid of only those bidders shall be opened who qualify in technical bid as per criteria laid in tender & only qualified bidders will be informed about price bid opening.

The tenderer who have been suspended or banned by the Company shall not be eligible to participate in this tender during the currency of suspension/banned period.

Offers furnished through any other mode shall not be considered. RSMML will not entertain any claim on account of postal delay/non-receipt. It also reserves the right to reject/cancel any or all tenders without assigning any reason whatsoever.

### **Head & Incharge (Gypsum)**

**Note:** The tenderers are advised to keep visiting our website till due /extended due date of tender for corrigendum/ addendum, if any, to the tender.

## SECTION-II

### Definitions, Interpretations

#### DEFINITIONS:

In the contract (as hereinafter defined) the following words and expression shall have the meaning hereby assigned to them, except where the context otherwise requires.

- 2.01 **“RSMML” or “COMPANY” or “EMPLOYER” or “OWNER”** shall mean Rajasthan State Mines & Minerals Limited,” having its registered office at C-89/90, Janpath, Lal Kothi Scheme, Jaipur (Rajasthan) and Corporate Office at 4-Meera Marg, Udaipur (Rajasthan) including its successors and assignees or its representatives authorized to act on its behalf for the purpose of contract.
- 2.02 **“Appointing Authority”** wherever the expression is used shall mean the Managing Director of the Company.
- 2.03 **“Managing Director”** shall mean the Managing Director of Rajasthan State Mines & Minerals Limited or his successor in the office so designated by the Company.
- 2.04 **“Group General Manager(Contract)”** shall mean Group General Manager (Contract) of RSMML or his successor in the office so designated by the Company
- 2.05 **“Head of SBU &PC–Gypsum”** shall mean Head & In Charge for the SBU & PC – Gypsum of RSMML or his successor in the office so designated by the Company.
- 2.06 **“Agent”** shall mean the Agent so designated for all Gypsum & Selenite Mines as notified by the company in this behalf.
- 2.07 **“Officer Incharge” or “Authorized Officer”** shall mean the Officer so designated for the overall supervision, coordination, direction and administration of the contract work from time to time by the Company and shall also include the Head of SBU &PC-Gypsum.
- 2.08 **“Officer’s Representative”** shall mean any Officer or assistant to the Officer-In-Charge appointed from time to time by the company to perform the duties set forth in the contract whose authority may be notified in writing to the Contractor by the Company.
- 2.09 **"Approved"** shall mean approved in writing by the Company/ Engineer-In-Charge.
- 2.10 **"Attested"** shall mean attestation of the photocopy of documents by the First class Magistrate /Gazetted Officer/Notary Public.
- 2.11 **"Clause"** shall mean the clause & sub-clause of this document &/or agreement etc.
- 2.12 **“Tender”** shall mean the offer submitted by the tenderer or bidder against this inquiry for acceptance by the Company.
- 2.13 **“Contract”** shall mean the agreement between the company and the contractor for execution of the work/s including therein all documents such as invitation for tender/bid, instructions to bidders, general conditions of contract, special conditions of contract, job specification, general requirements, time schedule for completion of work, drawings, letter of acceptance / telegram awarding the work, alteration/variation order, agreed variations, if any etc. Any subsequent changes made in any of these documents, would be deemed to be a part of the contract.
- 2.14 **“Contract Period”** shall mean the period agreed & allowed for execution of the contract & settlement thereof. It shall also include the extended period if any.
- 2.15 **“Contract Document”** shall mean collectively designs, drawings, plans, specifications, agreed variations, if any and other documents constituting the tender and acceptance thereof.
- 2.16 **“Tenderer” or “Bidder”** shall mean the person, Firm or Company/Co-operative society submitted a tender/ bid against the “invitation for tender bid” & shall include his/it’s their legal representative, administrators, successors and executors.
- 2.17 **“Contractor” / “Successful Tenderer”/ “Successful Bidder”** shall mean “Tenderer/Bidder” who have either participated in the tender/enquiry of RSMML or “Contractor” to whom order/Contract have been awarded by RSMML. “Contractor” /

- “Successful Tenderer”/ “Successful Bidder” includes a persons engaged in any Commerce, Trade, Industry, etc.
- 2.18 **“Letter of Acceptance”** shall mean intimation by a letter/ telegram/fax/e-mail to successful bidder /tenderer his/ its offer has been accepted, in accordance with the provision contained in the letter/fax.
- 2.19 **“Commencement of Work”** shall be reckoned from the date of issue of letter of acceptance /DLOA whichever is earlier including the stipulated mobilization period.
- 2.20 **“Temporary Works”** shall mean and include all temporary works of every kind for the execution of the main work as incidental and ancillary thereto.
- 2.21 **“Tendered Rates”** shall mean rate entered in figures and words in schedule/s by the Contractor for execution/ performance of all contractual obligations as per terms of the contract.
- 2.22 **“Contract Rate” or Schedule Rate” or “Tendered Rates” or Rate of Remuneration”** shall means rate entered in figures and words in schedule/s by the Contractor and accepted by the Company as payable to the Contractor for execution/ performance of all contractual obligations based on the finished product from the specified area/s on per metric ton basis.
- 2.23 **“Notice in writing or Written notice”** shall mean a notice written, typed or printed sent (unless delivered personally or otherwise proved to have been received) by registered post to the last known business address or registered / Head/ local office of the addressee and shall be deemed to have been received in the ordinary course of post.
- 2.24 **“Alternation/Variation order”** means, any order given in writing by the Engineer-In-Charge to the Contractor from time to time effect Alteration/Variation from given Scope of Work, such an order will be without any financial implication to the Company.
- 2.25 **“Financial Year”** means a period of twelve months commencing from 1<sup>st</sup> April of a calendar & upto 31st March of succeeding calendar year.
- 2.26 **“Kilometers”** or “km” shall mean 1000 meters.
- 2.27 **“Site”** shall mean the land or other place on, under, in or through which the work/s are to be carried out and other land or place or area/s provided by the Company for the execution of the contract.
- 2.28 **“Statutory obligations”** would include the entire obligations, which are to be complied with as per the provision of various existing legislation applicable to mine/ working areas &/or any new statute to those, which may come in force during entire period of contract.
- 2.29 **“Specified /designed location/place”** shall mean allocated area for specific purpose by the company time to time.
- 2.30 **“Vehicle”** means Taxi permit, diesel powered Maruti Suzuki Dzire -Tours / Toyota Etios 2016 & onwards model having minimum seating capacity of 5 persons (including driver).
- 2.31 **“Final Certification relation to the work”** shall mean the certificate regarding the satisfactory compliance performance and fulfillment of all Contractual Obligations as issued by the Head of SBU &PC- Gypsum.
- 2.32 **“Completion Certificate”** shall mean the certificate to be issued by the Engineer-In-Charge when the work/s has been completed to his satisfaction as per terms of the contract.

## **2.1 INTERPRETATIONS:**

- 2.2.1 Whenever it is mentioned that the Contractor shall do or perform or cause to be done certain work/s or provide certain facilities or discharge certain obligation/s or make certain provision/s etc. it is expressly agreed and understood that each and every such work/s, facility, obligation/s or provisions etc. shall be made and/or provided by the contractor and liability thereof would be discharged to the satisfaction of the Company at the cost and consequences of the Contractor
- 2.2.2 Several clauses and documents forming the contract are to be taken as mutually explanatory. Should there be any discrepancy, inconsistency, error or omission in the contract or for any of the matter/s, the same shall be referred to in writing by the Contractor to the Head & In charge (Gyp) of the Company whose interpretation/s, decision in writing shall be conclusive, final and binding on the Contractor.
- 2.2.3 All headings and marginal notes to the various clauses of the contract are solely for the purpose of giving a concise indication and not a summary of the contents thereof, and they shall never be deemed to be part thereof or be used in the interpretation or construction thereof, or of the provisions of the contract.
- 2.2.4 In the contract, unless otherwise stated specifically, the singular shall include the plural and vice versa, wherever the context so requires, the words importing person/s shall include incorporated companies, registered association, body of individuals or partnership firm.
- 2.2.5 General conditions of contract shall be read in conjunction with the Special Conditions of Contract, Specification of work and any other documents forming part of this contract wherever the context so requires.
- 2.2.6 Notwithstanding the sub-division/s of the various clauses of the contract into the separate parts/sections, every part of such shall be deemed to be supplementary to and complementary of each and every other part and shall be read with and into the contract so far as it may be practicable to do so.
- 2.2.7 Where any portion of the General Conditions of the contract is repugnant to or at variance with any provisions of the Special Conditions of Contract, then, unless a different intention appears, the provisions of Special Conditions of the contract shall be deemed to over-ride the provision of the General Conditions of the Contract and shall to the extent of such repugnancy or variations, prevail.
- 2.2.8 The materials, designs and workmanship etc. shall mean the relevant Indian Standards and the job specifications contained herein and the Contractor shall, also satisfy codes referred to in the contract and the additional requirements, if any.
- 2.2.9 No Director or official or employee of the Company shall in any way be personally bound or liable for the acts or obligations of the Company under the contract or answerable for any default or omissions in the observance or performance of any of the acts, matters or things which are herein contained.
- 2.2.10 No verbal agreement or inference from conversation with any officer or employee of the Company before, during or after the execution of the contract shall in any way affect or modify the terms or obligations contained herein.
- 2.2.11 No amendments to the contract shall be valid unless specifically made as an amendment to the contract and signed by the authorized representative of the parties.
- 2.2.12 The meaning of word enclose/submit of any documents shall generally means to upload the attested scanned copy of the same on e-procurement site unless clearly specified to send original document in physical form.

## **2.2 DECLARATION BY THE CONTRACTOR**

- 2.3.1 The Contractor do hereby confirm and declare that they have independently inspected SBU &PC-Gypsum, RSMML, Bikaner office ascertained and obtained all relevant and necessary information, data, particulars, existing wage structure/categories, conditions of services of workmen and working conditions, facilities etc. existing industrial environment and other related aspects.
- 2.3.2 The Contractor has also assessed and satisfied himself as to the nature, condition, quantum, extent, scope and magnitude of the work, involved in the contract, working conditions of the area/s, availability of power supply, water supply, men and machinery requirement, availability of land etc. The Contractor do hereby agrees and undertakes not to raise any dispute and/or objection at any stage on any ground whatsoever.

Section-III  
**Instructions to the Tenderer**

**TENDERER TO OBTAIN THE INFORMATION HIS OWN:**

**3.1 Instructions to the Tenderer & General Conditions**

- i. Tender is to be submitted online at <https://eproc.rajasthan.gov.in> in electronic form as prescribed in the tender form. Tender fees and processing fees will not be refunded in any case.
- ii. The Bidder should go through the website <https://eproc.rajasthan.gov.in> and the link "help for contractors", "information about DSC', FAQs' and bidders manual kit" to know the process for submitting the electronic bids at website. The complete bid document has been published on the website <https://eproc.rajasthan.gov.in> for the purpose of downloading. The uploaded bid document shall be considered valid for participation in the bid process subject to submission of required cost of bid document and e-Tendering processing fee. A scanned copy of EMD, e-Tendering processing fee and cost of bid document receipt must be uploaded along with the Technical Bid proposal failing which the bid will be summarily rejected.
- iii. All communications/correspondences/documents including the bid document should be physically signed, stamped on each page before uploading and also signed digitally by the designated authorized representative of the bidder.
- iv. The DD towards the cost of tender document fees, Earnest Money deposit and processing fees along with original affidavits as per annexure I of tender document should be kept in a sealed envelop addressed to 02, Gandhi Nagar Scheme, Bikaner 334001. This envelope should be marked with NIT number & work, name and address of contractor; telephone number etc is to be written on the top of envelope for clarity. This envelope should be submitted in the office of the Head & In charge (Gyp) 02, Gandhi Nagar Scheme, Bikaner 334001 on or before the scheduled submission date and time as mentioned in the Notice Inviting Tender. The Company shall not be responsible for any postal delay. In case of non-receipt of same the offer of the tenderer shall be rejected.
- v. The tenderer while offering his tender, shall for all purposes, whatsoever, be deemed to have himself independently obtained all relevant and necessary information for preparing his tender. The correctness or completeness of the details, given in the tender document is not guaranteed. The details given in the tender document are basically for reference & guidance of the tenderer. The tenderer is required to satisfy himself in all respect, before the submission of offer.
- vi. The tenderer shall be deemed to have examined the tender document, to have obtained his own information in all matters whatsoever that might affect directly or indirectly the carrying out the works at the contract rates and to have satisfied himself to the sufficiency of his tender. Any error in description or omission in the document shall not vitiate the tender or release the tenderer from his obligations. The tenderer is deemed to know and understood the scope, nature and magnitude of the works and requirement of materials,



equipment, tools and labour involved and as to what all works he has to complete in accordance with these documents irrespective of any defect, omission or errors that may be found in the documents.

- vii. The tenderer, at the his own responsibility and cost, is encouraged to visit and examine the Site of Works and its surroundings and obtain all information that may be necessary for preparing the offer and entering into a contract with company, in case he is awarded the work. He shall be deemed to have visited site and surroundings, to have satisfied himself to the locations working & climatic conditions at the site, availability of water, electric power, labour etc. transportation facilities, probable sites for labour accommodation and store god owns etc and all other factors involved in the proper execution of works. The unit Incharge of work site may be contacted to familiarize with the work including visit to work site.
- viii. The tenderer, if awarded the work, shall not be eligible for raising any dispute or claims, in case he is hindered in execution of work due to his negligence/ omission/error in not collecting the details required for execution of work.
- ix. All the provisions of Rajasthan Transparency in Public Procurement Act and rules made there under and modification to be issued by the competent authority from time to time will automatically be ipso-facto applicable.

### **3.2 Tender Procedure**

- i. e-Tender portal <https://eproc.rajasthan.gov.in> shall be used for all procedure related to the bidding.
- ii. The prospective Bidders should register themselves in the e-Tender Portal and submit the Bids electronically through the e-Tender portal.
- iii. The Bidders are requested to download the e-Tender help manual and user manuals from the Portal for reference.
- iv. It is mandatory for the Bidders to possess a valid Digital Signature Certificate to complete the e- Tender Bid process as per the provisions of Government of India IT Act.
- v. The Technical Bid form and Price Bid form will be available in prescribed format for downloading. The registered Bidders can log into the e-Tender system and download the Bid Forms.
- vi. The Bid forms should be filled and submitted using the Digital Signature Certificates. The supporting documents as required in support of tender should be scanned and uploaded in the e-Tender system.
- vii. The Bid Form should not be changed or altered or tampered by the bidder. If the Bid form found tampered, the Bids will be summarily rejected.

### **3.3 Tender Document Fee**

The Tender document fee as mentioned in the NIT shall be paid by way of DD in favour of RSMML payable at Bikaner.

### **3.4 e-tendering processing charges**

- a) For each and every Bid submitted, a non-refundable Processing charge Rs. 1000/- should be paid by way of Demand Draft or Banker's Cheque drawn in favour of "MD RISL" payable at JAIPUR. The payment by way of Demand Draft or Banker's Cheque should be deposited physically at office of 02, Gandhi Nagar Scheme, Bikaner 334001 before the date and time of submission.
- b) The payment particulars should be entered in the e-Tender Portal by the bidder while bidding.
- c) At the time of the Technical Bid opening, the payment committed in the Bid should be factual and should match the physically submitted payments.
- d) Even though the payment particulars are entered in the e-Tender portal, if the Bidder fails to submit the physical instrument prior to the opening of part-I of tender, their bid is liable for rejection. If any of the information committed in the e-Tender Bid does not match with physically submitted payment, RSMML reserves the right to reject the bid summarily.

**TRANSFER OF TENDER DOCUMENT:**

- 3.5 Transfer of tender document to other is prohibited.

**COST OF BIDDING:**

- 3.6 The Tenderer shall bear all costs associated with the preparation and submission of his offer, and the company will in no case be responsible or liable for those costs, under any conditions if the company decides to withdraw the "Invitation for tender" or modify the tender documents.

**GENERAL INSTRUCTIONS FOR FILLING THE TENDER:**

- 3.7 The tender document shall be digitally signed by the tenderer or by a person holding power of attorney authorizing him/her to sign on behalf of tenderer before submission of the tender. All scan papers to be uploaded should also bear the stamp of the tenderer.
- 3.8 Tenderer, in their own interest are advised to read the tender document completely and carefully, to avoid submission of incomplete bid. Tender in which any of the particulars and prescribed information is missing or incomplete in any respect and/or prescribed conditions are not fulfilled are liable for rejection, at the sole discretion of the Company.
- 3.9 The Company takes no responsibility for delay, loss or non-receipt of tender fees and other document sent through Post/Courier service.

**CLARIFICATIONS OF CONTENTS OF TENDER DOCUMENT:**

- 3.10 In case an intending tenderer require any clarification in connection with, or any point covered by, the tender documents, or as to any matter or work to be done or not be done by him in the event the contract for the work is awarded to him, he must submit a request for such clarification in writing so as to reach the Company at least 15 days in advance of the last date fixed for submission of tender. Copies of any such clarifications furnished by the Company will be supplied to all other intending tenderer and such clarification will constitute addenda/corrigenda to, and be read as part of the tender document.
- 3.11 The Company will not be bound by any verbal/ oral clarification or interpretation of the tender document or of any matter(s) connected with works to be executed in accordance

with the tender documents, which may be made by any of its employee, representatives or agent.

- 3.12 Any neglect or failure on the part of the tenderer in obtaining necessary and reliable information upon the foregoing or any other affecting the contract shall not relieve him from any risks or liabilities or the responsibility from completion of the works at the scheduled rate/s & time and in strict accordance with the contract document/s.

**ADDENDA/ CORRIGENDA:**

- 3.13 Addenda/Corrigenda to Notice Inviting Tender or to this tender document before expiry of the due date of submission of tender may be issued to clarify documents or to reflect modification in the specifications or terms & conditions or Scope of work or for any other reasons by the company..
- 3.14 Addenda/corrigenda to these tender documents, if issued by the company, shall form an integral part of this tender document.

**3.15 CURRENCIES OF THE BID AND PAYMENT:**

- 3.16 The tenderer shall quote the unit rates and prices entirely in Indian Rupees.

**3.17 TECHNO COMMERCIAL OFFER:-**

The Technical Bid Form will be in online format. The tenderer should download Technical Bid Form, filled and signed using the Digital Signature Certificate (DSC). The Technical Bid Form should not be changed or altered or tampered. If the Bid form is tampered, the Bids will be summarily rejected. The Technical Bid Form should not contain any Price indications strictly, otherwise the Bids will be summarily rejected. Scanned copy of following document should be uploaded alongwith Part I of the offer:-

- a) Power of Attorney in favour of the authorized representative signing the tender, as required.
  - b) Attested Certificate of Incorporation/ registration of the contractor duly certified by the Notary Public /Gazette Officer as the case may be.
  - c) Scan copy of PAN (Income Tax) Number and Goods & Service Tax Registration Number.
  - d) `Attested copy of the Audited Balance Sheets for the financial years prescribed in the tender conditions in support of the turnover.
  - e) "Exceptions & deviations statement" to be submitted by the tenderer.
  - f) Undertaking/affidavit as per annexure I and II and annexure B given in of tender document
  - g) Undertaking as per Form I to Form IV and form VI given in of tender document
- 3.22 A tenderer shall be fully responsible for consequences including rejection of his tender or cancellation of the contract if the required attested documents / attested copies of documents are not uploaded along with the techno-commercial bid or any information/ document is found to be false/ fabricated/ misleading.
- 3.23 The company reserves its right to call for any addition information for reference as it may deem fit, so to evaluate the technical capability of the tenderer.
- 3.24 It is to be noted that tender will be qualified on the basis of documents submitted alongwith the offer. The disqualification due to non submission of the requisite documents / duly attested / non legible documents alongwith the offer will be the sole responsibility of the tenderer.

- 3.25 **PART-II 'PRICE BID (BOQ):**
- i) The 'Price Bid' shall be submitted online in the prescribed format only. The tenderer is to quote the rate only in relevant part of price bid for tendered work in the prescribed price format in BOQ as provided in the tender document otherwise their price bid may not be considered for award of the contract in spite of opening of the price bid or lowest offered rate.
  - ii) The rates are to be quoted in Rupees and in the prescribed price bid Proforma available online.
  - iii) While quoting the price under this part, the tenderer is deemed to have confirmed that the price quoted are for the total scope of work as described in the tender document and as required to be executed for site requirement.

**DEADLINE FOR SUBMISSION OF BIDS:**

- 3.26 The Bids will be received up to the specified time only.
- 3.27 The Company may extend the deadline for submission of Bids by issuing an amendment in accordance with Clause mentioned elsewhere in the tender document, in which case all rights and obligations of the Company and of the Tenderer, which were previously subjected to the original deadline will then be subjected to the new deadline.

**LATE BID:**

- 3.28 Any Bid after the deadline prescribed in NIT due to any reason whatsoever will not be accepted

**OPENING OF THE TENDER:**

- 3.29 The Part-I –Techno Commercial Bid of the offer will be opened as per the date & time mentioned in NIT. The authorized representative/s of the tenderer is at liberty to be present at the time of the opening of the tender.
- 3.30 If the date fixed for opening of tenders happens to be a holiday for any reason, the tenders will be opened on the next working day at the same time.

**EXCEPTIONS AND DEVIATION:**

- 3.31 Tenderer are advised to submit quotations based on the terms and conditions and specifications contained in the tender document and not to stipulate any deviations. Bids containing stipulations of deviation to the terms and conditions are liable to be ignored. In case it is absolutely unavoidable to deviate from tender conditions then the tenderer should mention the deviations at their risk of rejection only in 'Form-4'. Deviations mentioned anywhere else in the bid shall be ignored without any consequences.

**BID SECURITY DEPOSIT:**

- 3.32 The tenderer must pay Earnest Money **as detailed out in NIT** in the form of crossed demand draft (validity of three months) in favour of the Company and drawn on any public sector, HDFC, ICICI and Axis Bank at Bikaner and attach the same in original with the technical bid of the tenderer, failing which the bid is liable to be rejected. No interest shall be paid by the company on the earnest money so deposited by the tenderer. The earnest money of the tenderers whose bid is not found to be acceptable on the basis of pre-qualifying criteria and/or on evaluation of their techno-commercial bids (or **disqualified bidder**) will be refunded at the earliest. The earnest money of the tenderer who are technically successful but not awarded the work shall be refunded after the acceptance of LOA/DLOA to the successful tenderer. The earnest money deposited by the successful tenderer will be refunded after acceptance of SD, if it is in the form of Bank Guarantee. If SD is in the form of cash, then it will be appropriated towards a part of the Security deposit, but shall stand forfeited if the tenderer fails to furnish security deposit as per clause.
- 3.33 The earnest money of a tenderer shall be forfeited in the following cases: -

- i. If the tenderer withdraws or modifies the offer after submission of the tender.
- ii. If the tenderer does not submit the prescribed Bank Guarantee or Demand Draft as security deposit within prescribed time as per tender.
- iii. If the tenderer does not commence the work within the scheduled time period as per tender
- iv. If the tenderer does not execute the agreement, in the prescribed form within one month of the date of work order/LOA issued in favour of tenderer.
- v. If it is established that the tenderer has submitted any wrong information/ forged documents along with the tender or thereafter.

**VALIDITY:**

- 3.34 Tender submitted by tenderer shall remain valid for acceptance for a period **120 (One Hundred Twenty) days** from the date of opening of the tender (Part I of the offer). An offer with a validity period of less than 120 (One Hundred twenty) days is liable to be rejected.

The tenderer on its own shall during the period of 120 (One Hundred Eighty) days or in extended period cancel and/or withdraw his tender nor shall he make any variation therein. In case of tenderer revoking, canceling, modifying and/or withdrawing his bid during the validity of bid, the earnest money deposited by him along with tender shall stand forfeited and tender will not be considered for further evaluation.

In exceptional circumstances, prior to expiry of the original time limit, the Company may request the tenderer to extend period of validity for a specified additional period. The request and the tenderer's responses shall be made in writing. A tenderer if agreeing to the request will not be required or permitted to modify his bid.

**EXAMINATION OF BIDS AND DETERMINATION OF RESPONSIVENESS:**

- 3.35 Prior to the detailed evaluation of Bids, the Company will determine whether each Bid:

- i) Meets the eligibility criteria
- ii) Is accompanied by the required securities; and
- iii) Is substantially responsive to the requirement of the Bidding documents.

- 3.36 A substantially responsive Bid is one, which confirms to all the terms, condition, and specification of the Biding documents without material deviation or reservations. A material deviation or reservation is one:

- i) Which affects in any substantial way the scope, quality, or performance of the work; and/or
- ii) Which limits in any substantial way, inconsistent with the Bidding documents, the Company's right or the Bidder's obligation under the contract; and/or
- iii) Whose rectification/acceptance would affect unfairly the competitive position of the other Bidders presenting substantially responsive Bids?

**EVALUATION OF TECHNO-COMMERCIAL BID:**

- 3.37 The techno-commercial bids of substantially responsive tenderer's will be evaluated from all aspects. The RSMML reserves the right to assess the capability and competency of the tenderer based upon the information provided by the tenderer in the techno-commercial bid and the information that may other wise be available to and/or gathered by the RSMML. The decision of the RSMML as to which tenderer is capable & competent to carry out the work shall be final. The tenderer should, therefore, see that he has required level of technical, financial & managerial competence & experience before submitting the tender.

- 3.38 If a Bid is not substantially responsive, it may be rejected by the Company at its sole discretion.

- 3.39 The tenderer shall be prepared to furnish clarification/information and attend meetings/discussion as required by the company from time to time.

**CORRECTION OF ERRORS IN PRICE BID:**

- 3.40 Price Bid (Part-II) of substantially responsive will be checked by the Company for any arithmetical errors. Errors will be corrected by the Company as follows:
- a) Where there is discrepancy between the amounts in figures and in words, the lower of the two would be taken; and
  - b) Where there is discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern; and
  - c) Discrepancy in totaling or carry forward in the amount quoted by the contractor shall be corrected. The tendered sum so corrected and altered shall be substituted for the sum originally tendered and considered for acceptance instead of original sum quoted by the tenderer.
- 3.41 The amount stated in the Bid will be adjusted by the Company in accordance with the above procedure for the correction of errors and, shall be considered as binding upon the Bidder.
- 3.42 Price Bid (part-II) of techno-commercially acceptable tenders shall only be opened. Only such short listed tenders will be informed about the date and time of opening of the price bids.

**PROCESS TO BE CONFIDENTIAL:**

- 3.43 Information, relating to the examination, clarification, evaluation and comparison of Bids and recommendations for the award of a contract shall not be disclosed to the Bidders or any other person not officially concerned with such process. Any efforts by a Bidder to influence the Company's processing of Bids or award decision may result in rejection of his bid.
- 3.44 The tenderer may note that indulgence in submitting unsolicited offers or submitting unsolicited correspondence after submission of bid is liable to debar him from participating in RSMML tenders.

**NOTIFICATION OF AWARD AND SIGNING OF AGREEMENT:**

- 3.45 The tenderer, whose Bid has been accepted, will be notified of the award by the Company, through postal communication or through facsimile confirmed by registered letter/speed post. This letter (hereinafter and in Conditions of Contract called the "Letter of Acceptance" will state the sum unit that the Company will pay to the Contractor in consideration of the execution and completion of the Works by the Contractor as prescribed in the Contract .
- 3.46 The notification of award will constitute the formation of Contract. The execution of agreement as per clauses below would be the formalization of agreement that was commenced with the issuance of LOA.

**SIGNING OF THE CONTRACT AGREEMENT:**

- 3.47 The successful tenderer shall be required to execute an agreement on non-judicial stamp paper; of appropriate value under Indian Stamp Act with the company within 30 days from the date of intimation regarding acceptance of tender. LOA etc. The cost of execution of agreement including non-judicial stamp paper shall be borne by the contractor.
- 3.48 The contract agreement shall consist of -

- i. An agreement on non-judicial stamp paper of appropriate value.
- ii. Tender document, along with the addend/corrigenda, if any.
- iii. Telex/Letter of Intent & Detailed Letter of Intent/Work order.
- iv. Agreed Variation, if any,
- v. Any other document as mutually agreed

### 3.49 **Interference with procurement process**

#### **In case the bidder**

- i) Withdraws from the procurement process after opening of financial bids;
- ii) Withdraws from the procurement process after being declared the successful bidder
- iii) Fails to enter procurement contract after being declared the successful bidder;
- iv) Fails to provide performance security or any other document or security required in terms of the bidder documents after being declared the successful bidder, without valid ground,

Shall, in addition to the recourse available in the bidding documents or the contract be punished with fine which may extend to fifty lakh rupees or ten percent of the assessed value of procurement , whichever is less.

#### **RIGHTS OF COMPANY:**

### 3.50 The Company reserves the right –

- v) to reject any or all the tenders, in part or in full, without assigning any reason, there to,
- vi) not to accept the lowest tender or assign reasons for not accepting the lowest tender,
- vii) To increase/ decrease the working hours and period of contract, without any additional obligation on it,
- viii) not to carry out any part of work,
- ix) to reject the offer, if is established that the tenderer has submitted any wrong/ misleading information or forged documents along with offer or thereafter.

The company may exercise any of the above right at any time prior to the award of contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for the RSMML's action.

#### **REFUSAL / FAILURE:**

- 3.51 In the event the Tenderer, after the issue of communication of Acceptance of Tender by the Company (LOI), fails/ refuses to accept the award and/ or commence execution of the work as herein before, the tenderer shall be deemed to have abandoned the contract and such an act shall amount to and be construed as the Contractor's calculated and willful breach of contract, and in such an event the Company shall have full right to claim damages/compensation thereof in addition to the forfeiture of Earnest Money/Security Deposit deposited.

## **SECTION-IV**

### **GENERAL CONDITIONS OF CONTRACT (GCC)**

#### **INTERPRETATION OF CONTRACT DOCUMENT:**

- 4.01 Except if and to the extent otherwise provided by the contract, the provisions of the general conditions of the contract and special conditions of the contract shall prevail over those of any other documents forming part of the contract.
- 4.02 Several documents forming the contract are to be taken as mutually explanatory. Should there be any discrepancy, inconsistency, error or omission in the contract or any of the matter may be referred to the Officer-Incharge whose decision shall be final and binding.
- 4.03 In case of any inconsistency or contradiction between the provisions of General Conditions of Contract and Special Conditions of Contract, the Special Conditions of Contract shall prevail unless and until provided otherwise.

#### **SECURITY DEPOSIT (SD):**

- 4.04 The successful tenderer shall furnish a Security Deposit @ 10% of awarded contract value. The successful bidder shall have to furnish a Security Deposit @ 5 % value of the awarded contract value for the contract work within 30 days from the date of issuance of LOA/DLOA by DD/BG in favor of RSMML, Bikaner from any public sector bank (Except SBI) /ICICI/Axis/HDFC having branch in Bikaner. The BG should be in approved format of RSMML on non-judicial stamp paper of 0.25% of BG value subject to maximum of Rs. 25000/-or on appropriate value under Indian Stamp Act prevailing on the date of issuance of BG. Balance 5 % SD shall be deducted from their running bills. EMD/Bid Security can also be adjusted in SD, if so desired by the contractor. The Bank Guarantee shall be valid for the entire contract and/or extended period, if any, plus a grace period of six months. The Company shall be entitled to encash the same and appropriate the whole of the amount or part thereof against its claims /dues or sums payable as contained herein.
- 4.05 The entire Security Deposit shall be refunded after six months of the expiry of contract, provided always that the Contractor has been first paid all the bills including his final bill subject to deductions as are permissible under these terms and all other dues to the Company arising out of this contract. If any, have been fully met by the Contractor and the Contractor has rendered. "No claim and No dues Certificate" to the Company.
- 4.06 The Security Deposit shall be liable to be forfeited wholly or partly at the sole discretion of the Company, should the Contractor either fail to fulfill the contractual obligations or fail to settle in full, his dues to the Company, In case or premature termination of the contract due to defaulter of the contractor, the Security Deposit will be forfeited and the Company will be at liberty to recover the loss suffered by it from the Contractor.
- 4.07 The Company may deduct from the Security Deposit any sum due and any other sum that may be fixed up by the Company as being the amount of loss or losses or damages suffered by it due to delay in performance and/or non-performance and/or partial performance of any of the terms of the contract.
- 4.08 All compensation or other sums of money payable by the Contractor to the Company or recoveries to be made under the terms of this contract may be deducted from any sums which may be due to the Contractor from the company on any account and in the event of the such amount being insufficient the Contractor shall within ten days of such



shortfall make good in cash, failing which the balance amount shall be recovered by way of invoking the bank guarantee furnished as security.

- 4.09 In the event of bank guarantee amount being insufficient, then the balance recoverable amount shall be deducted from any sum, then due or which at any time thereafter may become due to the Contractor. The Contractor shall pay to the company on demand any balance remaining due.
- 4.10 In case the Bank Guarantee is invoked for any reason/s, the Contractor is required to furnish a fresh Bank Guarantee in the same format for the same amount and for the same period as the original Bank Guarantee within a period of 21 (Twenty One) days from the date of invoking of original Bank Guarantee.
- 4.11 In the event of security amount at any time during the currency of the contract falling short of the specified amount, the Contractor shall forth with make good the deficit on demand, so that the total amounts of Security Deposit will not at any time be less than the amount so specified. The Company may recover the same by way of additional deductions from bills.
- 4.12 No interest is payable on S.D. amount.
- 4.13 In case of enhancement of quantum of work, due to any reason, the contractor shall furnish additional security amount. This security amount will be progressively recovered from the payment due to the contractor.

**CONTRACTOR TO BE LIABLE FOR ALL PAYMENT TO HIS WORKERS/EMPLOYEES:**

- 4.14 The contractor shall be liable for payment of all wages and other benefits, such as leave with wages, contributory provident fund, bonus, free medical aid etc., to his employees and labour as per the statutory requirements as in force or, may be applicable from time to time during the currency of the contract.

The contractor shall bear all liabilities for employee and labour employed or retained by him as regards to their employment, litigation and any other action arising out of operation of this contract or at the termination/ completion of this contract.

The company shall not pay any additional amount on any such account. The only remuneration payable to the contractor by the company will be on the basis of accepted rates and work executed thereof.

**TAXES:**

- 4.15 The contractor shall be responsible for the deposition of any and all contributions, duties, levies and taxes etc with the concerned authorities of the Central or State Government authorities, applicable for execution of the works under the contract.

All taxes/duties/levies exclusive GST as applicable should be taken into consideration while making the offer. Ignorance in it shall not qualify for any additional payment. RSMMML will reimburse/recover at actual any taxes/duties exclusive Goods & service tax which are imposed/increased /withdrawn /decreased after the date of submission of offer & are directly applicable to this contract & payable by the contractor/recovered by RSMM & determined on the basis of bills raised by him upon the company, if applicable ,subject to the furnishing of documentary proof.

#### 4.18 GOODS AND SERVICE TAX:

- (a) The rate quoted by the bidder will be exclusive of Goods & Service Tax (GST). However, the rates will be inclusive of any other levies and duties, as applicable on this contract (up to last date of submission of bid).
- (b) The rates quoted shall be on firm price basis during the pendency of the contract period and the contractor shall not be eligible for any escalation (except as mentioned in the tender document) in rates on whatsoever ground.
- (c) Timely deposition of GST and filing of requisite tax returns of relevant tax period would be the sole responsibility of the contractor. The contractor will also ensure that necessary credit on this account is available to RSMML in the next month. In case of any discrepancy where credit is not available to RSMML then company is free to deduct/recover/retain such amount from the bills of contractor or any other amount due to him/ or from Security deposit, as the case may be.
- (d) In case of reversal of Input Tax Credit (ITC) and imposition of penalty on account of payment of GST and default in filing of returns towards the payment for the work, contractor is liable to pay all such dues to the company, failing which RSMML is free to deduct/recover/ retain such amount from the bills of contractor or any other amount due to him/ or from Security deposit, as the case may be.

## **Other terms and conditions**

### **WAIVER AND LIABILITY TO PAY COMPENSATION:**

- 4.19 In any case in which any of the powers conferred upon the Company shall have become exercisable and the same have not been exercised, the non exercise thereof shall not constitute a waiver of any of the conditions hereof and such powers shall be exercisable in the event of any further case of default by the Contractor, the contractor shall be liable to pay compensation amount to the extent of the whole of his Security Deposit etc. and the liability of the Contractor for past and future compensation shall remain unaffected.
- 4.20 In the event the Company exercising the powers vested in it under the aforesaid clause, it may, take possession of all of any tools and equipment, materials and stores lying in or upon the works or the site thereof belonging to the Contractor or procured by him and intended to be used for the execution of the work or any part thereof the same be taken by paying reasonable compensation as decided by Officer-In-Charge, otherwise the Officer-In-Charge may give notice to the Contractor, requiring him/ it to remove such tools, equipment, materials or stores from the premises (within a time to be specified in such notice), and in the event of the contractor failing to comply with such requisition the Officer-In-Charge may remove them at the contractor's expenses or sell them by auction and/or private sale on account of the contractor and at his / its risk in all respects without any future notice as to the date, time or place of sale and the certificate of the Officer-In-Charge as to the expenses of any such removal and the amount of the proceeds and expenses of any such sale shall be final, conclusive and binding on the Contractor.

### **COMPANY NOT LIABLE TO PAY COMPENSATION:**

- 4.21 The Contractor shall have no claim against the Company for any business loss, idle charges, compensation upon failure, delay, omission etc. on the part of the Company to carry out any or all the provisions of the contract for any reason whatsoever. The Company's decision in the matter shall be final and binding on the Contractor.

### **NO CLAIM IF WORK IS ABANDONED OR POSTPONED:**

- 4.22 The Contractor have no claim, whatsoever against the Company if the work or any part thereof covered by the contract is postponed to any later date and/ or withdrawn in part in the overall interest of the Company or for security or for any other reason/s. The Company's decision in this regard shall be final and binding on the Contractor.

### **NO COMPENSATION FOR ALTERATION IN OR RESTRICTION OF WORK:**

- 4.23 If any time after the commencement of the work the company shall for any reason or under instructions of Director General of Mines & safety in case of contracts or any other statutory authority for the above contract, whatsoever required not to do the whole work or part thereof as specified in the schedule of work to be carried out, the Officer-In-Charge shall give notice in writing of the fact to the contract, who shall have no claim to any payment or compensation whatsoever on any account or profit or compensation or advantage/s which he might have derived from the execution of the work in full, but which he did not drive in consequences of the full amount of the work not having been carried out, nor shall have any claim or compensation by reason of any alternations having been made in the original specification , drawings, designs and instructions which shall involve any curtailment of the work as originally contemplated.

### **INSURANCE:**

- 4.24 Under the insurance scheme the contractor shall be required to get comprehensive insurance plan, Universal Health Insurance policy for all the persons engaged in work to meet the liability arising out of workman compensation Act. Copy of insurance policy must be submitted to RSMML for record. The management on this account shall reimburse no amount.

**DISCREPANCIES BETWEEN INSTRUCTIONS:**

- 4.25 Should any discrepancy occur between the various instructions furnished to the Contractor, his agents or staff or any doubt arising as to the meaning of any instructions or should there be any misunderstanding between the Contractor's staff, the Contractor shall refer the matter immediately in writing to the Officer-in-Charge whose decision thereon shall be final and conclusive and no claim for losses alleged to have been caused by such discrepancies shall in any case be admissible.

**DAMAGE TO PROPERTY:**

- 4.26 The Contractor including his sub-contractor/s, if any, shall be responsible for making good at his cost to satisfaction of the Company any loss or any damage to building, structures, equipment, installations, properties etc. belonging to the company or being executed or procured or being procured by the Company or of other agencies within the premises of the Company, if such losses or damages is due to fault and/or negligence or willful acts, omission, and/or any other reason whatsoever of the Contractor and/or his sub-contractor/s, their employees, agents, representative etc.

**POWER OF ENTRY:**

- 4.27 During execution of Contract, if in the opinion of Officer-In charge, it is found that:
- i. Contractor has failed to execute the Contract in conformity with contract document or
  - ii. Contractor has substantially suspended work or the works for a continuous period of 15 days without permission from the Officer-In-charge, or
  - iii. Contractor has failed to carry on and execute the works to the satisfaction of the Officer-In-Charge, or
  - iv. Contractor has committed or suffered or permitted any other breach of any of the provisions of the contract on his part to be performed or
  - v. Contractor has abandoned the work; or
  - vi. Contractor during the continuance of the contract has becomes bankrupt,

then the Company shall be free to take appropriate action against the contractor as per provisions of contract.

**COMPANY MAY DO PART OF WORK:**

- 4.28 Upon failure of the contractor which includes sub-contractor/s, if any, to comply with any instructions given in accordance with the provision of the contract, the Company retains the right instead of assuming charge of entire work, to place additional labour force, tools, equipment and materials etc. on such parts of the work, as the company may decide/ designate or also engage another Contractor to carry out the work at the risk and cost of the Contractor. In such cases, the Company shall deduct from the amount due or which otherwise might become due to the Contractor, the cost of such work and materials etc, plus 15% additional charges thereon to cover all departmental charges/ expenses and the Contractor shall be bound by such decision of the Company.

#### **POWER TO ORDER SUSPENSION OF WORK:**

- 4.29 The Company may, from time to time, by direction in writing and without in any way invalidating the contract, order the contractor to suspend the work or any part thereof at any time and for such times and for such reasons as he may consider necessary. After such directions to suspend the work, or any part thereof, has been given the Contractor shall not proceed with the work or part thereof directed to be suspended until he receives a written order from the Company to so proceed. In the event of suspension exceeding three days the Company may under the provision of the contract extend the time for completion of work or part thereof by such time as it may find reasonable. The decision of the Company in the matter shall be final and binding on the Contractor. The Contractor shall not be entitled for any extra payment in case of such suspension. The Contractor without prior knowledge and approval of the Company thereof shall not suspend the work of any other part. If the Contractor is compelled to suspend the work or any part thereof he should report to the Officer-In-Charge, furnish the reasons, necessitating such granted to the contractor if he proposes to suspend the work or any part thereof, on his own. In case such suspension is necessitated for reasons beyond control and period of suspension becomes more than 3 month at a stretch then Company may consider making some adhoc/ advance payment against the work done. The quantum and mode of payment shall be mutually decided. It will be however, sole discretion of company & will not be available as right of the contractor.

#### **CHANGE IN CONSTITUTION:**

- 4.30 The Contractor shall prior inform the Company before any change is made in the constitution of the Co-operative Society/Firm/ Company or induction or retirement of any of the partners/ directors at the earliest.

#### **COMPLIANCE IN RESPECT OF VARIOUS ACTS:**

- 4.31 The contractor shall at his own cost, observe, perform and comply with the provisions of the Acts applicable during the execution of the Contract, and Rules/Bye-laws framed hereunder as applicable to this work, including but not limiting to the following and shall maintain such registers and documents, as are required under the various statutes, for production of the same before the company and/or other statutory authorities prescribed in this behalf, as and when required. Non-compliance of the provisions/ stipulations of the those Acts and rules made there under including the following will render the Contractor liable to payment of necessary compensation/penalty, as deemed fit by the Company.

- i) The Payment of Wages Act, 1936
- ii) The Mines Act, 1952
- iii) The Payment of Workmen's Compensation Act, 1923
- iv) The Minimum Wages Act, 1948
- v) The Employees Provident Fund & Miscellaneous Provision Act, 1952
- vi) The Fatal Accident Act, 1985
- vii) The Motor Vehicles Act, 1939
- viii) The Industrial Dispute Act, 1947
- ix) The Standing Orders Act, 1946
- x) The Employee State Insurance Act, 1948
- xi) The RTPP Act, 2012

- 4.32 It will be the sole responsibility of the Contractor to ensure all sorts of payments to his workers and submission of returns in time, as required by various Statutory Authorities concerned. In case of default by the Contractor in making statutory payments in time, the

Company reserves the right to deduct necessary amount from the Contractor's bills towards such payments without prejudice to the rights & remedies of the Company.

- 4.33 The Contractor should obtain all requisite licenses as early as possible on award of work and preferably prior to commencement of work so to avoid any breach of law.
- 4.34 All persons other than his regular employees engaged by the Contractor in connection with the performance of the contract shall be deemed as his employees for purposes of payment/remuneration employees and no claim shall lie against the company in respect of delay, deduction and non-payment of wages and /or remuneration/ compensation by the Contractor to them.
- 4.35 The Contractor shall take all necessary steps and precautions to ensure that his workers and employees (including deemed employees) engaged for the work under the terms of the contract shall work within the mines in accordance with the provisions of the Mines Act, 1952 and Rules and Regulations framed there under and shall also maintain necessary records and registers as required under these provisions and shall be responsible to the Officer-in-Charge in this regard. The Contractor shall perform the work under this contract in accordance with all-applicable codes, statutory regulations and engineering/ mining practice. The Contractor shall be required to ensure vocational training to his workmen before they are put to work as required under Mines Vocational Training Rules, 1966.

**COMPENSATION AND LIABILITY:**

- 4.36 The contractor at his cost shall affect insurance for all the contractor's employees and persons engaged in the performance of the contract. If any of the work is sublet the contractor shall require the sub-contractor to provide for workman's compensation and employer's liability insurance for the latter's employees if such employees are not covered under the Contractor's insurance.
- 4.37 In case of an accident in respect of which The Workman's Compensation Act or The Motor Vehicles Act, The Fatal Accident Act or The Mines Act etc. applies it shall be lawful for the Officer-in-Charge to retain money out of due and payable amount to the contractor, such sum or sums of money as may in the opinion of the Officer-in-Charge shall be final in regard to all such matters arising under this clause and the Contractor shall be bound by such decision of the Officer-in-Charge.
- 4.38 The Company shall not be liable for or in respect of any damages or compensation payable as per law in respect of or in consequence of any accident or injury to any workman or other person in the employment of the contractor or any of his sub-contractor or third party etc. and the Contractor shall indemnify and keep indemnified the Company against all such injury, damages and compensation and against all claims, demands, proceedings, costs, charges and expenses, whatsoever in respect of or in relation thereto.

**LIABILITY FOR ACCIDENT TO PERSONS:**

- 4.39 Besides the liabilities of the Contractor under the The Workmen's Compensation Act, The Fatal Accident Act, The M.V. Act, and The Mines Act, the following shall also apply to the Contractor. On the occurrence of any accident resulting in death or bodily injury to a workman employed/engaged by the contractor, the Contractor shall be liable for intimating promptly and immediately of happening of such accident/s in writing to the Officer-in-Charge the fact of such accident, besides taking immediate remedial measures. The Contractor shall indemnify the Company, against all claims/ compensation, loss or damage sustained by the Company resulting directly or indirectly from his failure to give intimation in the matter aforesaid, including the penalties or

finer, if any, payable by the company as consequences of The workmen's Compensation Act, The Fatal Accident Act, The Motor Vehicle Act, The Mines Act or otherwise to conform to the provisions of the said Act/s in regard to such accident.

**FORCE MAJEURE:**

- 4.40 Neither the Contractor nor the company shall be considered to be in default in the performance of their respective obligations under this contract if such performance is prevented or delayed because of the conditions constituting force Majeure which shall include but not limited to notice/s from the Directorate of Mines Safety , other Statutory Authority, Civil Commotion, Fire accidents, epidemics, war, acts of God or because of any law, order, proclamation or ordinance of any Government or any authority thereof or forced stoppage of mining, loading operations, accumulation of stock of mineral, non-availability of mineral at mines and other places due to reasons like sand dune/ storms/ other causes and for failure of transportation or for any other cause beyond reasonable control of the party affected, provided notice of such cause is given in writing by the party affected within 14 days of the happening of the event. In case it is not possible to serve the said notice within the said period of 14 days then within the shortest possible period. As soon as the cause of force Majeure has been removed, the party whose ability to perform its obligation has been affected shall notify the other of such cessation. Should one or both the parties be prevented from fulfilling their contractual obligations by state of force Majeure lasting for a continuous period of three months both the parties shall consult each other and decide about the future course of action regarding the contract.

**SERVICE OF NOTICE ON CONTRACTOR:**

- 4.41 Any notice hereunder may be served on the Contractor or his/its duly authorized representative at the work site or may be served by registered mail directly to the address furnished by the Contractor. Proof of issue of any such notices shall be conclusive of the fact that the Contractor having been duly informed of all contents therein. The contractor shall furnish to the Company, the name, designation and addresses of his/its authorized agent at the work site as well as Bikaner.

**SERVICE OF NOTICE AND COMMUNICATION WITH THE COMPANY AND THE OFFICER-IN-CHARGE:**

- 4.42 Notice and communication addressed to the Company or the Officer-in-Charge, as the case may be, shall be deemed to have been duly delivered.
- (a) In the case of the Company, if dispatched by registered AD/Speed post to the Company's Head & In Charge (Gypsum) at Bikaner and copy to authorized representative.
  - (b) In the case of the Officer-in-Charge, if dispatched or left at or posted to the address of his/its authorized representative, in the case of posting on the day on which they would have reached such address in the ordinary course of business, and in other cases on the day on which they were delivered to or left at such address.
- 4.43 Notice and communication addressed to the Company shall be valid only if duly signed by the Contractor or his duly authorized partner or his principal officer acting for him on his behalf.

**TERMINATION:**

- 4.44 If the Contractor fails to execute the work or any part thereof with such diligence as will ensure its completion within the time specified in the contract, or extension thereof, or

fails to complete the said work within such time or fails to perform any of his obligations under the contract or in any manner commits a breach of any of the provisions of the contract, it shall be open to the Company in its option, by written notice to the contractor: -

- (a) To determine the contract; in which event the contract shall stand terminated and shall cease to be in force and effect on and from the date notified by the company in this behalf, whereupon the contractor shall stop forthwith all or any of the contract work, then in progress and the Company may on its part, may take over the work remaining incomplete by the Contractor and the contractor and his sureties if any, shall be liable to the company for any excess cost occasioned by such take over and completion by the Company or by appointing any other agency over and above the rates of remuneration payable under the contract.
  - (b) Without determining the contract, to take over the work of the Contractor or any part thereof and complete the same through any other agency at the risk and cost of the contractor and the contract, and his sureties shall be liable to the company for any excess cost/ additional cost occasioned by such work having been so taken over and completed by the Company and/or through any other agency over and above the remuneration payable under the contract.
- 4.45 Before determining the contract, as aforesaid, and provided that, in the judgment of the company, the default or defaults committed by the contractor is or are curable or may be cured by the Contractor if any opportunity is given to him to do so, the Company may, by notice, in writing, call upon the Contractor to cure the default within such time as may be specified in the notice.
- 4.46 In the event of the Company proceeding in the manner herein above prescribed-
- (a) The whole of the Security Deposit furnished by the Contractor or retained by the Company shall be liable to be forfeited, without prejudice to the right of the Company to recover from the Contractor, the excess cost referred to aforesaid.
  - (b) The money that may have become due to the Contractor on account of work executed by him/its already shall not be payable to him/its until after the expiry of six calendar months reckoned from the date of determination of contract or from the taking over of the work or part thereof by the company as the case may be, during which period the responsibility for fully workmanship in respect of such work shall, under the contract rest exclusively with the Contractor and shall be subject to deduction of all amounts due from the Company to the Contractor, whether under the terms of the contract or otherwise, authorized or required to be recovered or retained by the Company.
- 4.47 The Company shall also have the right to proceed in the manner prescribed in sub-clauses above, in the event of the contractor abandoning the execution of the contract work for a continuous period of one month, or becoming bankrupt or insolvent, or compounding with his creditors or assignees the contract in favour of his creditors or any other person or persons, or being a firm or a corporation goes, into voluntary liquidation, provided that in the said event, it shall not be necessary for the Company to give any prior notice to the Contractor.
- 4.48 Termination of the contract as aforesaid shall not prejudice or affect the rights of the Company which may have accrued upto the date of such termination.

**DISPUTE, JURISDICTION:**



- 4.49 The place of the contract shall be Bikaner (Rajasthan). In cases of any differences, the same shall be resolved by mutual discussions and agreement. However the decision of the Head of the SBU & PC-Gypsum, Bikaner of the company shall be final and binding.
- 4.50 No courts other than the courts located at Bikaner- Rajasthan shall have jurisdiction over any matter concerning any aspect of the work under this tender.
- 4.51 The contractor shall not stop or abandon the work due to and during the pendency of such disputes or differences.

**APPEALS:**

- 4.52 Subject to section 40, of Rajasthan Transparency in Public procurement Rules 2013 , if any bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring entity is in contravention to the provision of this act or the rules or guidelines issued there under , he may file an appeal to designated First and Second Appellate Authority with in a period of ten days from the date of such decision or action, omission as the case may be clearly giving the specific ground on which he feel aggrieved on the form no. 1 (see rule 83) –Memorandum of Appeal under the Rajasthan Transparency in public procurement Act -2012 with prescribed fees.

## Section-V

### SPECIAL CONDITIONS OF CONTRACT (SCC)

#### **APPLICABILITY**

5.0 These terms and conditions are in addition to the General terms & conditions specified in earlier Sections of this tender document. These special terms & conditions as detailed in this section in the following clauses shall prevail upon the General terms & conditions, should there be any discrepancy or conflict or contradiction between the two.

#### **BRIEF DESCRIPTION OF PLACE & WORK:**

5.1.1 The description of Office with their location is as under:

S.No.	Name of Office	Located at
1.	SBU & PC-Gypsum, Bikaner	02, Gandhi Nagar Scheme, Bikaner

5.1.2 The tenderers must get themselves fully acquainted with the description and volume of the work, location, route, distance & time required to cover the distance etc. of the route given herein the tender before quoting of their rates. Tenders received shall be deemed to have been submitted after fully acquainting themselves of all the factors, road condition and other peculiar conditions of the work under the contract. The tenderer shall not be allowed to and are not entitled to raise any dispute/objection what so ever or to raise any claim of damage/compensation with regard to the road conditions, timings, stoppage, route, volume of work etc. at any stage/time and/or that the workers employed by him demanding higher rates of wages and that the cost of operation has gone up for any reason/ground what-so-ever except of diesel escalation and variation in taxes as provided in the tender.

#### 5.1.3 **PREQUALIFICATION CRITERIA:**

- i) Minimum turnover of Rs. 2.73 lacs in any one of immediate three preceding financial years i.e. 2015-16, 2016-17 and 2017-18 in its own name.

Tender is to be submitted online at <https://eproc.rajasthan.gov.in> electronic form as prescribed in the tender. The tender fees & processing fees will not be refunded in any case. The bidder should go through the website <https://eproc.rajasthan.gov.in> & the link "help for contractors "," information about DSC", FAQs & the bidder manual kit " to know the process for submitting the electronic bids at website. The complete bid document has been published on the website [www.rsmm.com](http://www.rsmm.com) / [eproc.rajasthan.gov.in](https://eproc.rajasthan.gov.in) & on <http://sppp.rajasthan.gov.in> for the purpose of downloading. The uploaded bid document shall be considered valid for participation in the bid process subject to submission of required cost of tender document, e-Tendering processing fee, EMD etc. & the same shall be reached to the office of undersigned on or before the time specified for online submission of tender.

The tender shall be pre-qualified on the basis of documents furnished/uploaded along with Techno-commercial bid in support of above. The decision of the company will be final and binding in this regard. The company reserves its right to call for any additional information so as to check the eligibility of the tenderer. Joint ventures/consortium/partnership are allowed to participate in this tender subject to the

joint/several responsibility, in such cases the cumulative turnover of partners/members will be considered.

It is to be noted that, in case of Company registered under Companies Act, turnover of the Company shall only be considered. The Company reserves its right to call for any additional information so as to check the eligibility of the tenderer. The price bid of only those bidders shall be opened who qualify in technical bid as per criteria laid in tender & only qualified bidders will be informed about price bid opening.

The tenderer who have been suspended or banned by the Company shall not be eligible to participate in this tender during the currency of suspension/banned period.

Offers furnished through any other mode shall not be considered. RSMML will not entertain any claim on account of postal delay/non-receipt. It also reserves the right to reject/cancel any or all tenders without assigning any reason whatsoever.

Even though the bidders meet the above qualifying criteria, they are subject to be disqualified, if it is established that tenderer has :

- a. made misleading or false representation in the form(s), statement(s) and attachment(s) submitted in proof of the pre-qualification requirements; and/or
- b. it is established from our records that the tenderer has poor performance by way of abandoning the works, not completing the contract properly, inordinate delays in completion, or financial failures etc.

#### **DEPLOYMENT OF VEHICLES FOR WORK EXECUTION**

5.1.4 On award of work within 30 days from the date of issue of LOA, tenderer should deploy the vehicles of required model as per details mentioned in scope of work.

#### **EVALUATION OF PRICE BID & CRITERIA FOR DECIDING L-1**

5.1.5 The price bids of the techno-commercially qualified tenderers will be evaluated on the basis of lowest rate quoted by the tendered as offered in prescribed price format in column "G" of "Form -5"

5.1.6 The basis of deciding the lowest bidder is the rate quoted by bidder for guaranteed Kms per month basis only. The rate for beyond guaranteed Kms on per kms basis is only for reference purpose.

#### **ARRANGEMENT FOR DIESEL**

5.1.7 The Contractor has to make its own arrangements for Diesel procurement.

#### **DETAILS TO BE FURNISHED AT THE TIME OF COMMENCEMENT OF WORK**

5.1.8 Following details are required to be furnished by the successful tenderer to the Officer-in-charge at the time of commencement of work at mines/office:

- i) Attested copy of Letter of Acceptance for the work.
- ii) Details of the personnel who will be engaged for execution of the work along with attested copy of valid driving license.
- iii) List of the vehicles along with its technical specification/purchase invoices/Registration Certificates and copy of comprehensive Insurance policy.

#### **REPORTS**

- 5.1.9 The contactor shall furnish the statement of work done by him in the form of report(s), in the format prescribed by the Officer-In-Charge, on daily basis and/or at specified intervals by the company, to the Officer-In-Charge or to his authorized representative.

**SCOPE OF WORK:**

- 5.2.0 Scope of work: “Providing on hire basis 01 no.Car, taxi permit, diesel powered, Maruti Suzuki Dzire -Tours / Toyota Etios 2016 & onwards model with Driver on monthly basis; to deploy Office of SBU&PC-Gypsum, Bikaner”. shall generally include but not limited to the followings:
- a) Operation of specified model (2016 & onwards model) vehicles for Transportation of Company’s executives/Employees on particular routes, on all working days and at specified timings.
  - b) Operation of specified model (2016 & onwards model) vehicles for official tours to Mines / offices and other places ( with in Rajasthan and other states)
  - c) Tenderer has to engage valid license holder, competent, disciplined and physically fit driver on the vehicle to properly coordinate the boarding of vehicle on specified routes. The driver should always keep driving license & registration certificate along with valid insurance copy of the vehicle with him while on duty and shall produce the same on demand by the authorised officer or any officer of RSMML.
  - d) The toll tax / state entry tax shall payable by the Company.
  - e) The Contractor shall ensure that the vehicle is to be always maintained in good condition and should be deployed in clean and tidy condition with proper housekeeping, without any defect and discomfort to company’s executives.
  - f) The head quarter of the vehicle provided by contractor will be shifted from one place to another place on requirement and contractor should have no objection on shifting of head quarter.

**SPECIAL CONDITIONS:**

- 5.2.1 Besides the scope of work described in the above para, the scope of work for “Providing on hire basis 01 no. Car ,taxi permit, diesel powered, Maruti Suzuki Dzire -Tours / Toyota Etios 2016 & onwards model with Driver on monthly basis; to deploy Office of SBU&PC-Gypsum, Bikaner” is inclusive of but not limited to the following Clause as below:
- 5.2.2 The contractor should not attach/deploy any vehicle for tendered work which is in the name of company’s employee or any relatives of the company’s employee. An undertaking in this regard shall be required to be submitted by the contractor.
- 5.2.3 Every time one driver possessing valid driving license shall be deployed by the contractor on the vehicle.
- 5.2.4 In case the deployed vehicle is called back for maintenance, then the tenderer shall have to deploy the same model vehicle as specified in the scope of work.

- 5.2.5 List of routes stoppages, timing of the vehicles for operating at SBU & PC-Gypsum, shall be determined and notified by the Head & in Charge (Gypsum) or his Authorised officer from time to time and his noticed decision in this regard shall be final.
- 5.2.6 The time schedule as indicated is tentative and the Company in its sole discretion reserves the right to alter the same and/or increase/decrease the distance of any and/or all routes without giving any prior notice.
- 5.2.7 Contractor shall raise bills on monthly basis for the work, separately for the vehicle engaged by them, based on the total distance in kilometers travelled during the billing month. For billing purpose admissible distance in kilometers shall be ascertained based on total kilometer run of vehicle during the billing month.
- 5.2.8 For payment purposes the contractor shall raise the bill along with copy of logbook on monthly basis to receive its remuneration from the Rajasthan State Mines & Minerals Limited, the bills & logbooks shall be duly verified by the concerned executive and submitted in the Personnel & Administration section of Rajasthan State Mines & Minerals Limited, Bikaner. The rates as accepted by the Rajasthan State Mines & Minerals Limited shall only be considered for billing purpose.
- 5.2.9 **Guaranteed Kms per month:** The guaranteed Kilometer per month for each tendered vehicle is given below:

S.No.	Place of deployment of the vehicle	No. of vehicle to be operated	Specified Hours of operation of vehicles	Description of running Vehicles	Guaranteed Kms. Run/month per vehicle
A	SBU & PC-Gypsum, Bikaner office	01	12 Hrs	With weekly rest	3500

**The company will pay on the basis of guaranteed kilometer /month per vehicle. In case the vehicle operates more than the prescribed kilometer, payment for extra Kms run shall be made on the rates as per approved rates of tender but after seeking prior approval from Head & In Charge(Gyp.)**

**5.2.10 INSURANCE:**

Insurance of the vehicles will be the contractor's responsibility. The contractor is required to take comprehensive or any other better insurance policy at his own cost which shall be effective for entire contract period. The insurance policy is to cover the claims towards the injury caused to the persons & property of the company or to injury to any third/persons/property. The contractor shall make available attested copy of valid insurance policy to the Officer in charge.

**PERIOD OF CONTRACT**

- 5.3.1 The period of the contract shall be for two years (24 months) from the date of issue of letter of Acceptance/ Detailed letter of Acceptance (LOA/DLOA). The Company at its sole discretion may extend the period of contract for a further period of up to one year on same rates, term and conditions.

- 5.3.2 The contractor shall have to execute the work for the contract period from the date of issuance of the Letter of Acceptance (LOA) of the tender to the entire satisfaction of the company in conformity with all the terms and conditions of the contract and instruction/s of the Company given to the contractor from time to time.
- 5.3.3 Mobilization period of 30 days is allowed for commencement of the work. The contractor shall use these 30 days for mobilizing the specified type & model of Vehicles required for Transportation of Company's Executives/Employees. The work shall be executed strictly as per time schedule by deploying adequate personnel, vehicles, etc.
- 5.3.4 However, the company reserves the right of termination of contract at any time without assigning any reason by giving a notice of thirty days. Such termination shall not entitle the contractor for any claim whatsoever.

### **WORKING HOURS**

- 5.3.5 The work shall be carried out for **12 hrs in a day** as per time schedules in conformity with all the terms and conditions of the contract and as may be directed by the company from time to time.

### **COMPENSATION**

- 5.3.6 In case the Contractor fails to mobilize and commence the work within the stipulated / extended period, the company shall recover a pre determined and agreed compensation @ 0.5% of the total contract value on weekly basis from the contractor. In the event the compensation exceeds 2% of the total contract value, then *company may invoke* other provisions of tender such as termination of contract, forfeit of EMD shall be applicable.
- 5.3.7 The contractor shall be liable to pay the company agreed and pre-determined compensation as mentioned under relevant clauses in the following cases:-
- i) fails to deploy specified model and type of vehicles
  - ii) fails to deploy the vehicle,
  - iii) fails to deploy staff as per tender requirement ,
  - iv) fails to maintain the tidy and good condition of vehicles,
  - v) fails to adhere to the time schedule,
- 5.3.8 In event of failure to engage **specified model** and type of vehicles, the contractor shall be liable to pay compensation @ **Rs.1000/- per day for each vehicle**. Failure to rectify the correct deployment within three days, the company shall be at liberty to hire the vehicle from the market at the risk & cost of the contractor or to terminate the contract.
- 5.3.9 In event of **failure to deploy the vehicle**, the contractor shall be liable to pay compensation @ **Rs. 1800/- for per day for each vehicle**. **In addition to it, company will not make payment for the days for which vehicle is not deployed by the contractor**. Failure to deploy the vehicles for more than three times in a month, the company shall be at liberty to hire the vehicle from the market at the risk & cost of the contractor or to terminate the contract.
- 5.3.10 In event of failure to deploy **valid license** holder driver & **Insurance copy** for vehicle and failure to produce the driving license in the office while driving the vehicle & suitable insurance coverage, the contractor shall be liable to pay compensation @ **Rs. 300/- per day**. **Besides this Company may return the vehicle and charge penalty of**

**Rs. 1800/- per day as if the vehicle is not deployed by the contractor as per requirement of the Company.**

- 5.3.11 In event of failure to maintain the tidy and good condition of each vehicle the contractor shall be liable to pay compensation @ **Rs. 200/-** per day.
- 5.3.12 Contractor shall strictly adhere to time schedules specified for arrival of vehicles at Bikaner office. In this respect contractor shall get the time of arrival of vehicles certified from the Company's authorised Officer on day to day basis. In case of delay in arrival of vehicle for more than 10 minutes up to 30 minutes contractor shall be liable to pay predetermined compensation @ Rs. 300/- (Rupees three hundred only) for each such delay of vehicle. Similarly for delay in arrival of vehicles for beyond 30 minutes contractor shall be liable to pay predetermined compensation @ Rs. 600/- (rupees six hundred only) for each delay of vehicle on daily basis. Delay beyond one hours shall be treated as non deployment of vehicle and compensation shall be levied as mentioned in clause 5.3.8 above.
- 5.3.13 The total compensation so levied as per clause 5.3.7 to 5.3.12 shall be subject to maximum limit of 15% of total contract value on Monthly basis.
- 5.3.14 In event of unsatisfactory work execution and/or non execution of work, over and above the Compensation on failure to commence the work and/or delayed operation, the company may at its sole discretion get the work executed from any other agency at the risk and cost of the contractor. In such event, the company shall be entitled to recover from the contractor the full difference of cost of making such alternative arrangements and/or forfeit the whole or such portion of the security deposit as it may consider fit, besides initiating any other action against the contractor as it may decide.
- 5.3.15 The compensation so paid/and/or adjusted by the company, shall not relieve the contractor from his/its obligations to complete the work under the contract or from any other obligations and liabilities under the contract.

#### **RIGHT TO REVIEW PERFORMANCE**

- 5.3.16 The company reserves the right to review and assess the performance of the work at any time during the contract period. In case of poor or unsatisfactory performance and/or breach of any terms and conditions of the contract, the company in its absolute rights and discretion may take appropriate action including termination of the contract.
- 5.3.17 The company shall have absolute right to determine and ascertain the damages or losses suffered by it due to poor performance or breach of the terms and recover the costs thereof from the contractor from the security deposit or any sum due to the contractor from the company. The Company shall also have absolute right to get the work done from any other agency at the risk and cost of the Contractor, in case, the contractor fails to perform the work continuously for more than 3 days.

#### **RISK & COST**

- 5.3.18 In the event of failure on the part of the contractor to deploy & operate the vehicles as per time schedule prescribed in this behalf by the Company from time to time on any particular day or on any particular trip, the Company shall be entitled to engage/hire/deploy other outside vehicles at the risk & cost of the contractor. The amount of such expense/damages shall be adjusted by the Company from the monthly

bills of the contractor and any other amount payable to the contractor under this contract. The Company shall have full right to forfeit the whole security deposit and payment of other pending bills payable to the contractor for non-fulfillment of the contractual obligations.

#### **CONTRACTOR'S REMUNERATION:**

- 5.4.1 The remuneration to be paid by the Company to the Contractor for the whole of the work to be done and for the performance of all the obligations undertaken by the Contractor under the contract documents shall be ascertained by the application of the respective quoted rates and payments to be made accordingly for the work actually executed and approved by the Officer-In-Charge. The sum as ascertained shall constitute the admissible remuneration of the Contractor under the contract and no further or other payment, whatsoever, shall be or become due or payable to the Contractor under the contract.
- 5.4.2 The schedule of rate or contract rate or rate of remuneration shall include an indemnity to the Company which the Contractor hereby gives against all actions, proceedings, claims, damages, costs and expenses arising from the incorporation in or use on the works of any such articles/processes or materials octroi or other municipal or local board charges, fees, cess, as applicable on materials, equipment or machinery to be brought to site for use on work, shall borne by the Contractor.
- 5.4.3 Without in any way limiting the provisions of the preceding sub-clause, the schedule of rates or rate of remuneration shall be deemed to include and cover the cost of all inputs for the works or otherwise, also all rents and other payments for the works, all equipment, temporary works, materials, labour, insurance, fuel, stores and appliances to be supplied/deployed by the Contractor and all other matters in connection with each item of work and the execution of the work or any portion thereof finished complete in every respect and maintained as shown or described in the contract documents.
- 5.4.4 The rate of remuneration shall be deemed to include and cover the risk of all possibilities of delay and interference with the Contractor's conduct of work which occur from any cause including orders of the Company in the exercise of his/its powers and on account of extension of time granted due to various reasons and for all other possible or probable cause of delay/s in execution of this work by the Contractor. The Contractor shall not be entitled to raise any claim and/or dispute on account of any rise in the price of equipment/s, spares, oils, lubricants, tyres, tubes, statutory or otherwise on any other ground or reason or accounts whatsoever.
- 5.4.5 The agreed rates shall be on the 'firm price' basis during pendency of the contract and the contractor shall not be eligible for any escalation except as mentioned in the tender document. The rates are inclusive of salary of staff, insurance, duties, levies, taxes excluding GST. The tenderer shall quote the rates exclusive of GST. It is expressly agreed and understood that the contractor shall not be entitled to raise any claim on account of any other ground whatsoever during the currency of this contract. The agreed rates are inclusive of payment of weekly day of rest. **The contractor shall allow the weekly day of rest to their employees for which no extra payment will be made to the contractor.**
- 5.4.6 The contractor shall be entitled to claim remuneration of the vehicle actually deployed and used to transport the executives/employees at the contract rates only.
- 5.4.7 Detention charge: No detention charges are payable.



- 5.4.8 Any fresh imposition/variation in statutory duties, taxes or levies, made by statutory authority after the last date of submission of bids will be reimbursed to contractor or recoverable by the company as the case may be. The reimbursement/ recovery from contractor will be made against submission of supporting documents for only such taxes/duties/levies that are directly applicable to the contractor and reflected on his running bills.
- 5.4.9 The company shall fully entitle to deduct income tax and/or any other levies at sources as per the rules and instructions as may be applicable for this purpose from time to time.

#### **PRICE VARIATION (ESCALATION/DE-ESCALATION)**

- 5.4.10 The rates quoted by the contractor and finally accepted by the company shall remain firm & fix for the period of this contract. Only variation on account of change in the market price of diesel (HSD) as announced by Government or IOCL will be considered for ascertaining escalation/ de-escalation on the price quoted & finally agreed. The price variation on account of change in diesel price for the work will be computed based on notional consumption of diesel (HSD) per kilometers by the vehicles as given below-

**\*Vehicle** = 20 KMS / Litre

- 5.4.11 The prevailing price of diesel (HSD) of IOCL etc. Bikaner i.e **Rs 69.58** per liter shall be taken and considered as base price for the purpose of computation of escalation/ de-escalation on the price quoted & finally agreed.
- 5.4.12 The actual kilometer covered will be considered for the calculation of the kilometers for this purpose.
- 5.4.13 Admissible escalation/de-escalation shall be calculated as per formula given below -

$$ES/DES = [D/N] \times (P_1 - P_0)$$

Where –

- “ES/DES” means admissible escalation/de-escalation in rupees
- “D” means actual transportation distance traveled during specified period in Km
- “N” means notional consumption
- “P<sub>1</sub>” means prevailing price of diesel in Rs. Per liter
- “P<sub>0</sub>” means base price of diesel in Rs. Per liter

- 5.4.14 The prevailing price of diesel (HSD) ..... Per liter at IOCL Depot at Bikaner shall be taken and considered as base price for the purpose of computation of escalation/ de-escalation on the contract rate quoted & finally agreed. Since as per Government of India order, the sale price of diesel varies on daily basis, the sale price applicable on 15th of every month at IOCL Bikaner will be considered as prevailing price of diesel for the purpose of calculation of diesel escalation/de-escalation. The diesel escalation shall be payable/recoverable from the contractor as provided in the tender document.

#### **TERMS OF PAYMENT:**

- 5.4.15 Contractor shall raise bills on monthly basis for the work separately for each vehicle engaged by them, based on the total distance in Kilometers travelled during the billing month.

- 5.4.16 The duly completed bills in duplicate copy of every preceding month may be submitted by the contractor to the concerned department on or before 7<sup>th</sup> of following month with verification by the officer In charge. Pay-sheet of the employee's of the preceding month, PF deposition statement, etc. including the Log-sheet of each vehicle duly signed by the driver & verified by the concerned user in hard copy.
- 5.4.17 The Contractor, on submitting the bill duly verified by the Officer-in-Charge along with the documents as mentioned above, for the work done, is entitled to receive a monthly payment normally within a period of fifteen (15) days after submission of the bill. This payment will be made after making necessary deductions as stipulated elsewhere in the contract. The Company shall deduct Income Tax at source at prevailing rate from the bills of the contractor. Other statutory taxes shall also be deducted from the bills as applicable from time to time.
- 5.4.18 The Company shall make due payments to the Contractor through RTGS / NEFT as per detail provided by contractor for his bank accounts/ crossed Account Payee Cheque / through Bank. In no case the Company will be responsible if the Cheque is misplaced or misappropriated by unauthorized person/s.
- 5.4.19 Contractor is required to make payment of the monthly salary to their employees/ drivers through bank only. The bank account of each employee/driver should be informed to the OIC from time to time.

#### **DETERMINATION OF VARIOUS PARAMETERS**

- 5.4.20 For the purpose of this contract the determination of various parameters, viz. distance in kilometers of vehicles, time schedule for operations of vehicles, condition of vehicles, required skills of drivers and any other parameter whose determination is required in terms of contract etc., as done by the Company or its authorized representatives shall be taken & treated as final and shall be binding on the Contractor.

#### **WITHHOLDING PAYMENTS TO CONTRACTOR AND COMPANY'S LIEN ON MONEYS DUE TO THE CONTRACTOR**

- 5.4.21 Progressive payments at any time may be withheld or reduced if, in the opinion of the Company the Contractor is not diligently and efficiently endeavoring to comply with the terms of the contract or if the Contractor fails to pay his labour, for material and other bills as they become due. The Company shall in no way be responsible for such withholding of payments.
- 5.4.22 The Company shall have lien on all amounts that may become due and payable to the Contractor under this or any other contract or transaction of any nature whatsoever between the Company and the Contractor and the security deposit, bank guarantee etc furnished by him under the contract for or in respect of any debit or sum that may become due and payable to the Company by the contractor either alone or jointly with any other or others either under this or any other contract or transaction of any nature whatsoever between the Company and the Contractor, unless the Contractor pays and clears the claim in full immediately on demand in cash to the Company.

#### **CLOSING OF THE CONTRACT**

- 5.4.23 On completion of the work, the Contractor shall submit his/its last monthly bill as final bill. The last & final bill alongwith following documents and any other

document/information etc. as required by the Officer-in-Charge for his satisfaction are required to be submitted to the Officer-In-Charge.

- i) A certificate to the effect that no outstanding claims/payments are due to the persons employed by the Contractor or his Subcontractor,
- ii) No claim certificate by the contractor, in favour of company that No claim has been due of whatsoever nature or description towards the company and he will not claim any dues after the closure of the contract,
- iii) Indemnification Bond on Rs. 500/- Non Judicial stamp paper.
- iv) Details of PF deposited by the contractor

5.4.24 On receipt of last & final bill, the Company shall verify the same, determining the total value of the work done of the contract and after deducing all the sums already paid to him/it and/due to the company on any account and such further sums as the Company on any account and such further sums as the Company is already authorised or required to reserve or retain on the terms of the contract or otherwise, make over to the contract as his final payment subject to the Contractor furnishing a certificate to the effect that he has no further claim of whatsoever nature or description on the Company.

#### UNDERTAKING

I/We have carefully gone through & fully understood all above special terms and conditions dealt in various chapters of this section of tender spelt out in various chapters, clauses, sub-clauses etc. and these are acceptable to me/us.

For and on behalf of the Tenderer

(Authorized Signatory)Seal & Date

**LETTER OF SUBMISSION OF TENDER**

FROM  
M/s \_\_\_\_\_

DATE: ----

To,  
**Head & In charge (Gyp)**  
**Rajasthan State Mines & Minerals Ltd.,**  
**Bikaner (Raj).**

Sub: Tender for Providing on hire basis 01 no.Car, taxi permit, diesel powered, Maruti Suzuki Dzire -Tours / Toyota Etios 2016 & onwards model with Driver on monthly basis; to deploy Office of SBU&PC-Gypsum, Bikaner”

Ref: - Tender No. RSMML/Gyp/Admn/12(17)/2019

Dated 11.02.2019.

Dear Sir,

1. I/We possessing requisite competence, resources, experience, skill & expertise, hereby-tender my/our offer for execution of the above work as mentioned in the tender document. I/We have carefully examined the documents connected with the above-mentioned work and agree to abide by the same.
2. I/We agree to complete the contract at the schedule of rates quoted by me/us for the work in accordance with all the terms & conditions of the Tender Document.
3. It is expressly understood by me/us that the time is the essence of the contract. I/We agree to complete the contract as per terms ad conditions as mentioned in the tender document. In case of failure on my /our part. I/We shall pay compensation to the Company as per the provisions and stipulated as contained in the terms and conditions of the tender documents.
4. I/We have deposited Earnest Money (as per NIT) in the form of crossed Demand Draft in favour of RSMML payable at Bikaner, particulars thereof are mentioned herein below. I/We further agree to furnish the Security deposit and accept all the terms and conditions laid down in the Tender Document in this respect.  
DD No.                      Date Name and Address of Bank                      Amount
5. In the event of acceptance of our tender, I/ We hereby agree to abide by and fulfill all terms and conditions referred to in the tender document including price offer and in case of any default thereof the company shall have the right to forfeit the Earnest Money amount and/or security deposit, or pay to the company or it’s successors or it’s authorized nominee such sums of money as stipulated in the conditions contained in the tender documents.
6. I/We enclose documentary proof of all requisite document as specified in the tender document.
7. I/We am/are fully aware of the statutes/ laws/rules in connection with working at the site.
8. I/We agree to abide by the applicable statutory provisions.
9. I/We hereby confirm that Price Bid (Part-II) of the tender contains no stipulation.
10. I/We agree to accept the decision of the company in respect of pre-qualification of my/our offer.
11. I/We hereby declare that the decision of the RSMML management in selection/rejection of the tender/contractor shall be acceptable and binding on me/us.  
Date, The \_\_\_\_\_ day of, \_\_\_\_\_ 201 \_\_\_\_.

**Signature of tenderer/(s)**  
**with seal**

Witness Name in Block Letters: \_\_\_\_\_  
Full Address \_\_\_\_\_

**CHECK LIST TO BE ENCLOSED WITH ‘TECHNO-COMMERCIAL (PART-I) BID’****Tender No. RSMM/Gyp/Admn/12(17)/2019 Dated 11.02.2019**

Name of Tenderer \_\_\_\_\_

The Check List should be uploaded alongwith TECHNO-COMMERCIAL (PART-I) BID’ in the Performa given below: -

1.0	Status of tenderer:	
	Individual	
	Proprietorship Firm: Attach duly attested affidavit in support of your status.	
	Partnership Firm: Attach copies of Partnership Deed.	
	Private Limited Company, Attach duly attested list of Directors & copies of Registration Certificate, Memorandum and Articles of Association. In case of Limited Companies, the Article of Association & Memorandum of Association are needed with special indication that the said Article of Association & Memorandum of Association allow the Company to take subjected contract work and it is not ultra virus.	
	Public Sector Undertaking (Attach supporting documents duly attested)	
	Others (Please specify) – Attach duly attested supporting documents.	
2(i)	Details of Tender document fees	DD No.and name of Bank
2(ii)	<b>Digital signed tender document</b> as issued by Company/downloaded by the tenderer/ authorized representative of the tenderer, as prescribed in different clauses of the tender document in token of the acceptance of the terms and conditions of this tender.	
3.0	Power of Attorney/ Board Resolution in favour of the authorised representative signing the tender.	
4.0	Turn over during last 3financial years.	
	(2017-18)	
	(2016-17)	
	(2015-16)	
5.0	Duly attested copies of Audited balance sheets /Balance sheets attested by Chartered Accountant & P&L accounts of above financial year in support of turnover	

6.0	Main business activities (experience) of the tenderer	
7.0	Details of present commitments.	
8.00	Whether the tenderer has proposed any addition/ modification/ deviation to the terms & conditions of the tender.(Exception/Deviation)	Note: If yes, please provide details as per Exceptions and Deviations statement
9.00	The Tenderer/ Bidder would give a declaration that they have not been banned / suspended or de-listed by RSMML. If this declaration is not given, the bid will be rejected as non-responsive..	
10.00	Affidavit on non-judicial stamp paper that tenderer is not having or had any litigation with the Company, if any, give details.	
11.00	Undertaking to become member of co-operative society as per Format.	
12.00	Details of Earnest money deposited	Yes / No.
13.00	PAN no.	
14.00	PF account No. with copy of registration	
15.00	Goods & Service Tax Registration No.	
16.00	MSMED Registration details	
17.00	Any other information	

1. The Tenderer shall upload the required document. Before uploading the document read carefully the tender document conditions/ stipulations and encloses the requisite documents only.

Date: -----

Place-----

Signature of tenderer/s  
With seal & Date

**RAJASTHAN STATE MINES AND MINERALS LIMITED**  
(A Government of Rajasthan Enterprise)

**DETAILS OF PRESENT COMMITMENT IF ANY**

Tender No. RSMM/Gyp/Admn/12(17)/2018

Dated 11.02.2019.

Name of Tenderer \_\_\_\_\_

S. No.	Name of Organization for whom worked & Work order No. with date	Name of work & order no.	Type & No. of vehicle	Period from To	Value of work	% of completed work (in terms of value as well as qty.)	Likely Date of completion	Period of delay (if any)	Remarks

Signature of tenderer/(s)  
with seal & Date

**RAJASTHAN STATE MINES AND MINERALS LIMITED**  
(A Government of Rajasthan Enterprise)**EXCEPTIONS AND DEVIATION**

Tender No. RSMM/Gyp/Admn/12(17)/2018      Dated 11.02.2019

Name of Tenderer \_\_\_\_\_

Tenderer may stipulate here exceptions and deviations to the tender conditions. If considered unavoidable.

S.No.	Page No. of tender document	Clause No. of tender document	Subject	Deviation

Signature of tenderer/(s)  
with seal & date



**Tender No. RSMM/Gyp/Admn/12(17)/2018-  
PROFORMA FOR 'PRICE BID'**

**Dated 11.02.2019**

This part of tender should contain the 'PRICE BID' only and should be submitted online in the prescribed format available at website.

Name of Tenderer.....

Make & Model No. of vehicle to be provided:.....

<b>MONTHLY HIRE CHARGES:</b>							
S. No	Place of deployment of Vehicle	No. of vehicles	Daily Hrs. per vehicle	Description of operation	Guaranteed Kms./Month per vehicle	Rates for guaranteed Kms per month in figures / words	Rates beyond guaranteed Kms per KM in figures / words
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)
1	SBU & PC-Gypsum, Bikaner Office.	01	12 Hrs	with weekly day of rest	3500	In fig.: Rs. In words: Rs. (To be filled in online BOQ)	In fig.: Rs. In words: Rs. (To be filled in online BOQ)

**Note:**

1. The rates quoted will remain firm & fixed throughout the contract period except variation on account of change in diesel price & taxes & duties.
2. The Diesel price of **Rs 69.58** Ltr. is considered as base price for this work
3. All incidental or contingent works required for performance of work shall be done by the tenderer at its cost & expense and it would not qualify for extra payment.
4. The rates quoted by the bidder will be exclusive of Goods and Service Tax(GST), however the rates will be inclusive of any other levies and duties, as applicable on this contract( up to last date of submission of bids).
5. The basis of deciding the lowest bidder is the rate quoted by bidder for guaranteed Kms per month basis only. The rate for beyond guaranteed Kms on per kms basis is only for reference purpose.

Dated \_\_\_\_\_  
Place \_\_\_\_\_

(Signature of Tenderer with Seal)

**Statement showing the details of vehicles to be provided for  
which rates are quoted by tenderer**

**(to be submitted with Techno Commercial Offer)**

S. No.	Place of deployment of the vehicle.	No. of vehicle to be operated	Make of vehicle to be provided	Model No. of vehicle to be provided	Remark
1	SBU & PC- Gypsum, RSMML,Bikaner.	01	Car- Maruti Suzuki Dzire -Tours / Toyota Etios 2016 & onwards model		

**Signature of Tenderer with seal**

Dated: -----

Place: -----

**AFFIDAVIT**

(on non judicial stamp paper worth Rs. 50/-)

Tender No.....  
Name of Tenderer.....

I.....S/o Shri.....aged..... Years,  
resident of..... on behalf of the tenderer i.e.  
M/s..... hereby undertake oath and  
state as under:-

- (1) I / We are not having or had any litigation with the RSMML/any other company in relation to the work. In case of litigation with RSMML or any other company, I/we hereby undertake that such litigation will not restrict me/us in smooth execution of tendered work.
- (2) That no FIR has been lodged by RSMML and is not pending on the date of opening of techno commercial bid.
- (3) I/We have not been banned /suspended /de-listed by RSMML.
- (4) I/We declare that I/We have not mentioned any exception /deviation of the tender conditions in our offer
- (5) I/We declare that price bid is in prescribed performa & no conditions are attached to it .Even if any conditions /s found, those would be ignored at the risk & cost of us &
- (6) That we are registered under MSMED Act & registration number of the firm is ..... (Copy enclosed) or that we are not registered under MSMED Act.
- (7) I/We Undertake own oath and state that required number & type of vehicle of model as mentioned in the tender document shall be arranged by me/us and deployed for work within 30 days from the date of issue of LOA in case the work is awarded in our favour.
- (8) I/We Undertake own oath and state that that I/ we will not deploy/ attach any vehicle for the tendered work which is in the name of company's employee or any relatives of the company's employee in case the work is awarded in our favour. In case it is found that such vehicle is deployed by the undersigned, the Company will be free to take action against me/us as deemed proper.
- (9) I/We do hereby declare that I/We have fully read and understood the provision of Rajasthan Transparency in public procurement Rules 2013 and all terms& conditions mentioned therein are acceptable to we/us.
- (10) "I/we hereby declare that as on date no default has been made by us towards payment of GST and all returns up to the last date of submission of bid have been filled by us."

Signature of Tenderer (s)  
(Authorised Signatory)  
With seal

Place:  
Date:

**Note: Original Notarized affidavit shall be sent to the office of -----  
-----) along with Tender fees, processing fees and EMD.**

(To be typed on Non Judicial stamp paper of Rs. 50/-)

**AFFIDAVIT IN SUPPORT OF PF**

Tender No.....  
Name of Tenderer .....

I.....S/o Shri.....aged..... years  
Resident ..... of  
.....on behalf of  
the tenderer, i.e. M/s..... here by  
take oath and state as under:

1. That I/We have submitted a tender for.....  
.....
2. That I / we have gone through the terms and conditions of the tender document.
3. I/we have enclosed PF registration certificate with techno-commercial offer. PF code no. is .....

**DEPONENT  
(Authorized signatory)**

**VERIFICATION**

I, the above mentioned deponent make oath and state that my above statement is true and correct to my personnel knowledge, that no part of it is wrong, that nothing material has been concealed so help me God.

**DEPONENT  
(Authorized signatory)**

Date:-  
Time:-

**Authorized signatory**  
Name of the designation/Relationship of authorized signatory with the tenderer

## Annexure-III

### PROFORMA OF GUARANTEE BOND FOR SECURITY DEPOSIT

(To be issued by a PSU Bank/ICICI/Axis/HDFC having its Branch office at Bikaner on non-judicial stamp paper of 0.25% value of SD/BG amount subject to maximum amount of Rs 25000/-)

B.G. \_\_\_\_\_

Dated 00.00.2016

This Deed of Guarantee made between \_\_\_\_\_ a PSU Bank/ICICI/Axis/HDFC, having its registered office at \_\_\_\_\_ and its head office at \_\_\_\_\_ and wherever the context so required include its successors and assignees ( hereinafter called the Surety/ Bank) AND Rajasthan State Mines & Minerals Limited, a company incorporated and registered under Indian companies Act, 1956, having its registered office at C-89-90, Lal Kothi Scheme, Janpath, Jaipur and Corporate Office at ,4-Meera Marg, Udaipur, SBU&PC-Gypsum office at 2- Gandhi Nagar Scheme, Bikaner and wherever its context so required includes its successors and assignees (hereinafter called 'the company),

Whereas the company having agreed to exempt M/s \_\_\_\_\_ a company/ partnership firm \_\_\_\_\_ (address of registered/H.O.) where ever the context so require include its successors and assignees (hereinafter called the Contractor) from the demand under the terms and conditions of letter of intent no. \_\_\_\_\_ dated \_\_\_\_\_ issued in favour of the Contractor and agreement dated \_\_\_\_\_ entered into between RSMML and M/s \_\_\_\_\_ (contractor), hereinafter called ' the said letter of intent/agreement' which expression shall also include any amendment, modification or variations thereof made in accordance with the provisions thereof, of cash security deposit for the due fulfillment by the said letter of intent/ agreement on production of unconditional and irrevocable Bank Guarantee for Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_ ) being equivalent to \_\_ % of Contract value of Rs. \_\_\_\_\_.

1. We, \_\_\_\_\_ (Bank) do hereby undertake to pay to the company as amount not exceeding Rs. \_\_\_\_\_ against any loss or damage caused to or suffered or would be caused to or suffered by the company by reason of any breach by the said contractor of any terms and/or conditions contained in the Letter of Intent/ Agreement. The decision of the Company, as to any such breach having been committed and loss/ damage suffered to shall be absolute and binding on us.
2. We, \_\_\_\_\_ (Bank) do hereby undertake without any reference to the Contractor or any other person and irrespective of the fact whether any dispute is pending between the Company and the Contractor of the fact whether any dispute is pending between the company and the Contractor before any court or tribunal or Arbitrator relating thereto, to pay the amount due and payable under this guarantee without any demur, and/or protest merely on the very first demand from the Company stating that the amount claimed is due by way of loss or damage caused to or suffered by or would be caused to or suffered by the Company by reason of any breach by the said contractor of any of the terms and condition contained in the said Letter of Intent/ agreement by reason of the said contractor's failure to perform the covenants contained in said letter of intent/ agreement. Any such demand made on the bank shall be conclusive absolute and unequivocal as regards the amount due and payable by the bank under this guarantee. However bank's liability under this guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_.
3. We, \_\_\_\_\_ (Bank) further agree that the guarantee herein above contained shall remain in full force and effect during the period that would be taken for the performance of the agreement and that it shall continue to be enforceable till all the dues of the company under or by virtue of the agreement have been fully paid and its claim/s satisfied or discharges or till the company certifies that the terms and the conditions of the said Letter of Intent/ agreement have been fully and properly carried out by the said contractor and accordingly discharges the guarantee, unless a demand or claim under this guarantee is made on the bank in writing on or before .....( scheduled completion date plus six months), the bank shall be discharges from all liability under this guarantee thereafter unless otherwise further extended by the bank.

4. In order to give full effect to the guarantee herein contained the company shall be entitled to act as if, we (bank) are your principal debtor in respect of all your claims against the Contractor hereby guaranteed by us as aforesaid and we hereby expressly waive all our rights of surety-ship and other rights, if any which are in any way inconsistent and/or contrary to the above or any other provision of this guarantee, the bank's guarantee to pay hereunder will not be determined or affected by your proceeding against the Contractor and the bank will be liable to pay the said sum as and when demanded by you merely on first demand being made on the bank by you and even before any legal or other proceedings taken against the contractor. Any letter of demand delivered at the bank's above branch/divisional office or bikaner branch office under the signatures of the company's Financial Advisor and/or Head of SBU&PC-Gypsum or any of the Directors shall deemed to be sufficient demand under this guarantee.
5. We, \_\_\_\_\_ (Bank) further agree that the company shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said Letter of Intent/ agreement or to extent time of performance by the said Contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the company against the said contractor and to forbear or enforce any of the terms and conditions relating to the Letter of Intent/ Agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor or for any fore bearance act, or omissions on the part of the company or any indulgence of the Company to the said Contractor or by any such matter or things whatsoever which under the law relating to the sureties would but for this provisions have effect of so relieving us.
6. This guarantee herein contained would come into force from the date of issue and would not be affected by any change in the constitution of the contractor or ourselves or liquidation or winding up or dissolution or insolvency of the contractor not shall it be affected by any change in company's constitution or by any amalgamation or any absorption thereof or there with but shall ensure for and be available to and enforceable by absorbing or amalgamated company or concern till the payment or amount not exceeding Rs...../-is made by the Bank.
7. The guarantee will not be discharged or affected if the company holds/ obtain any other security/guarantee/ promissory note from any person and/or the contractor and this guarantee shall be in addition to any such guarantees.
8. We, \_\_\_\_\_ (Bank) lastly undertake not to revoke this guarantee during this currency except with the previous consent of the company in writing.
9. The bank has power to issue this guarantee in favour of the Company and the undersigned has full powers to do so under power of Attorney dated \_\_\_\_\_ granted to him by the bank.
10. For the purpose of enforcing legal rights in respect of this guarantee Bikaner Courts in the state of Rajasthan alone shall have jurisdiction.

IN WITNESSETH I, HEREBY ----- SON OF----- (designation)  
 \_\_\_\_\_ (branch) constituted attorney of the said bank have set my signatures and bank seal on this guarantee which is being issued on non-judicial stamp of proper value as per Stamp Act prevailing in the state of \_\_\_\_\_ executed at \_\_\_\_\_ this the  
 \_\_\_\_\_ date of \_\_\_\_\_

**Compliance with the Code of integrity and No Conflict of Interest**

Any person participating in a procurement process shall:

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process.
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation.
- (c) not indulge in any collusion, Bid rigging or anti competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process.
- (f) not obstruct any investigation or audit of a procurement process.
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

**Conflict of Interest:**

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:
  - a. have controlling partners/shareholders in common; or
  - b. receive or have received any direct or indirect subsidy from any of them; or
  - c. have the same legal representative for purposes of the Bid; or
  - d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
  - e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
  - f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods. Works or Services that are the subject of the Bid; or
  - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/consultant for the contract.

**Declaration by the Bidder regarding Qualifications**

**Declaration by the Bidder**

In relation to my/our Bid submitted to ..... For procurement of  
..... in response to their Notice Inviting Bids No. ....  
Dated ..... I/We hereby declare under Section 7 of Rajasthan Transparency in  
Public Procurement Act, 2012, that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity.
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document.
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons.
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding of commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date

Place

Signature of bidder

Name:

Designation:

Address:



The designation and address of the First Appellate Authority is –  
Principal Secretary to the Government of Rajasthan,  
Department of Mines & Petroleum,  
Secretariat,  
Jaipur

The designation and address of the Second Appellate Authority is –  
Principal Secretary to the Government of Rajasthan,  
Department of Finance,  
Secretariat,  
Jaipur

**(1) Filing an appeal**

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

(2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of appeal.

(3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

**(4) Appeal not to lie in certain cases**

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procumbent;
- (b) provisions limiting participation of Bidders in the bid process;
- (c) the decision of whether or not to enter into negotiations;
- (d) cancellation of a procurement process;
- (e) applicability of the provisions of confidentiality.

**(5) Form of Appeal**

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

**(6) Fee for filing appeal**

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of Scheduled Bank in India payable in the name of Appellate Authority concerned.

**(7) Procedure for disposal of appeal**

- (a) The first Appellate Authority or Second Appellate Authority as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and document, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall:-
  - (i) hear all the parties to appeal present before him; and
  - (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause(c) above shall also be placed on the State Public Procurement Portal.

**Memorandum of Appeal under the Rajasthan Transparency in Public  
Procurement Act, 2012**

Appeal No. .... of .....  
Before the .....(first/second Appellate Authority)

1. Particular of appellant:
  - (i) Name of the appellant:
  - (ii) Official address, if any:
  - (iii) Residential address:
2. Name and address of the respondent(s):
  - (i)
  - (ii)
3. Number and date of the order appealed against and name and designation of the officer/authority who passed the order (enclosed copy, or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:
4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:
5. Number of affidavits and documents enclosed with the appeal:
6. Ground ..... of ..... appeal ..... :  
.....  
.....  
.....(Supported by an affidavit)
7. Prayer: .....  
.....  
.....

Place .....  
Date .....  
Appellant's Signature

**Additional Conditions of Contract**

**1. Correction of arithmetical errors**

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.
- ii. if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

**2. Procuring Entity's Right to Vary Quantities**

- (i) At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.
- (ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- (iii) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 50% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the supplier.