



RAJASTHAN STATE MINES & MINERALS LIMITED

(A Government of Rajasthan Enterprise)

Registered Office C-89, Janpath, Lal Kothi Scheme, Jaipur-302 015 Phone: 0141-2743734 Fax: 0141-2743735	Corporate Office 4, Meera Marg, Udaipur 313 001 Phone: 0294-2428763-67 Fax: 0294-2428770	SBU & PC- Rock Phosphate Jhamarkotra Mines, Post: Jhamarkotra - 313015, District: Udaipur Phone: 2342441, 2342442 2342443, FAX: 0294-2342444
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TENDER DOCUMENT

FOR

“Annual Maintenance of Air Conditioners, Water Coolers, Fridges & Desert/Room coolers etc. at Jhamarkotra Mines of SBU & PC: RP, of RSMML”, Udaipur
(Rajasthan)

Tender No. RSMM/Phos/Eng (E))/AC-WC/2016-17/ 01 dtd 24.01.2017

Issued by :
DGM(Elect)

Cost of Non Transferable Tender Document:
Rs 575/- (inclusive of VAT)

Place of Sale of Tender: office of Sr. M (F&A), Marketing Section, Corporate
Office, 4- Meera Marg, Udaipur)

Period of Sale of Tender: From 27.01.2017 to 17.02.2017 till 1-00 PM (IST)

Last Date of submission

of Tender: Date 17.02.2017 up to 3-00 PM (IST)

Date of Opening of

Techno-commercial Part

(Part-I): Date 17.02.2017 at 3.30 PM (IST)

Place of submission office of Sr. M (F&A), Marketing Section, Corporate
and opening(Part-I) **Office, 4- Meera Marg, Udaipur)**

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RAJASTHAN STATE MINES & MINERALS LIMITED

(A Government of Rajasthan Enterprise)

SBU & PC- Rock Phosphate Jhamarkotra Mines,

Post: Jhamarkotra - 313015, District: Udaipur

Gram: 'RAJMINES' Phone: 2342441, 2342442 2342443, FAX: 0294-2342444

Tender No. RSMM/Phos/Eng (E)/AC-WC/2016-17/ 01

Date: 24.01.2017

NOTICE INVITING TENDER

Sealed tenders in two parts (part-I: Techno Commercial Offer and Part-II: Price Offer) are invited for following works at Jhamarkotra Mines of SBU & PC: RP, Jhamarkotra, Udaipur(Rajasthan) from reputed contractors:

Brief Description	Contract Period	EMD (in Rs.)
"Annual Maintenance of Air Conditioners, Water Coolers, Fridges & Desert/Room coolers etc. at Jhamarkotra Mines of SBU & PC: RP, of RSMML"Udaipur.	Two years	12000/-
Cost of tender document is Rs. 575/- (inclusive of VAT), payable in cash/by D.D. in favour of "RSMM Ltd, Udaipur"		
Period & place of sale of documents: from the office of Sr. M (F&A), Marketing Section, Corporate Office, 4- Meera Marg, Udaipur) or download from our website	From 27.01.2017 to 17.02.2017 up to 1.00 pm, In case downloaded from website, tender fee to be deposited with the Techno -Commercial offer	
Last Date & Time of Submission of offer	Dated 17.02.2017 up to 3.00 pm at	
Date of opening of Techno Commercial offer	Dated 17.02.2017 at 3.30 pm at	

Pre-qualification criteria & other terms & conditions are given in detailed NIT for which please visit us on our website: <http://www.rsmm.com> or contact Dy General Manager (Electrical), Jhamarkotra Mines at above address.

Dy General Manager (Electrical)
Jhamarkotra Mines



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SBU & PC- Rock Phosphate Jhamarkotra Mines,

Post: Jhamarkotra - 313015, District: Udaipur

Gram: 'RAJMINES' Phone: 2342441, 2342442 2342443, FAX: 0294-2342444

Tender No. RSMM/Phos/Eng (E)/AC-WC/2015-16/ 01

Date: 24.01.2017

DETAILED NOTICE INVITING TENDER

Sealed tenders in two parts(part-I: Techno Commercial Offer and Part-II: Price Offer) are invited for following works at Jhamarkotra Mines of SBU & PC:RP, Jhamarkotra, Udaipur(Rajasthan) from reputed contractors:

Brief Description	Contract Period	EMD (in Rs.)
“Annual Maintenance of Air Conditioners, Water Coolers, Fridges & Desert/Room coolers etc. at Jhamarkotra Mines of SBU & PC: RP, of RSMML”Udaipur.	Two years	12000/-
Cost of tender document is Rs. 575/- (inclusive of VAT), payable in cash/by D.D. in favour of “RSMM Ltd, Udaipur”		
Period & place of sale of documents: from Office of Sr. M (F&A), Marketing Section, Corporate Office, 4- Meera Marg, Udaipur), or download from our website	From 27.01.2017 to 17.02.2017 up to 1.00 pm, In case downloaded from website, tender fee to be deposited with the Techno -Commercial offer	
Last Date & Time of Submission of offer	Dated 17.02.2017 up to 3.00 pm at	
Date of opening of Techno Commercial offer	Dated 17.02.2017 at 3.30 pm at	

Pre-qualification for the Techno-commercial bid:

The tenderer should fulfill the following pre-qualifying criteria.

- i) The tenderer should have minimum turnover of Rs. 3.0 lacs, in any one of the immediate three preceding financial years, i.e. 2013-14, 2014-15 & 2015-16.

The tenderer should submit attested copy of balance sheets for the year 2013-14, 2014-15 & 2015-16 in support of turnover. It is to be noted that, in case of company/Society, the turnover of the company/society shall only be considered.

The Tenderer should submit duly attested copy of work orders, Work completion certificate giving details (quantity & value) of the work executed in last three financial years as proof of similar nature of work experience, i.e. 2013-14, 2014-15 & 2015-16 in support of their experience in the similar line of business and adequate financial strength.

The tenderer who have earlier been awarded contract by the company for any job and which they have abandoned or the contract has been terminated by the Company for breach of conditions, shall not be eligible to participate in the tender.

The company reserves the right to accept or reject any or all offers without assigning any reason. Also the company does not bind itself to accept the lowest price offer. The company shall not be responsible for any postal delay or loss of offer. Offers sent by FAX/E-mail shall not be accepted.

For details, tenderer may contact in the office of the undersigned on any working day or visit website [http//www.rsmm.com](http://www.rsmm.com).

Dy General Manager (Electrical)
Jhmarkotra Mines

SECTION-I

DEFINITIONS, INTERPRETATIONS AND DECLARATION BY THE CONTRACTOR

1.1 DEFINITIONS:

In the contract (as hereinafter defined) the following words and expression shall have the meaning hereby assigned to them, except where the context otherwise requires.

- 1.1.1 **"Alteration/Variation order"** means, any order given in writing by the Engineer-In-Charge to the Contractor from time to time to effect additions to or deletions from and/or alteration in the work/s.
- 1.1.2 **"Approved"** shall mean approval in writing by the Company/Engineer-In-Charge/Officer-in-Charge.
- 1.1.3 **"Appointing Authority,"** wherever the expression is used shall mean the Managing Director of the Company.
- 1.1.4 **"RSMML" or "COMPANY"** shall mean "Rajasthan State Mines & Minerals Limited," having its registered office at C-89/90, Janpath, Lal Kothi Scheme, Jaipur (Rajasthan) and Corporate Office at 4, Meera Marg, Udaipur (Rajasthan) including its successors and assignees or its representatives authorised to act on its behalf for the purpose of contract.
- 1.1.5 **"Contract Document"** shall mean collectively tender documents, telex/letter of acceptance, agreed variations, if any, and other documents constituting the tender and acceptance thereof.
- 1.1.6 **"Contractor"** shall mean the person or persons, firm or company, whose tender has been accepted by the Company and shall include his/its/their legal representatives, administrators, successors, executors and permitted assignee.
- 1.1.7 **"Contract"** shall mean the agreement between the Company and the Contractor for execution of the work/s including therein all documents such as invitation to tender, instructions to Contractor, general conditions of contract, special conditions of contract, job specification, general requirements, time schedule for completion of work, letter of acceptance /telegram awarding the work, alteration/ variation order, agreed variations, if any etc. Any subsequent changes made in any of these documents, would be deemed to be a part of the Contract.
- 1.1.8 **"Completion Certificate"** shall mean the certificate to be issued by the Engineer-in-Charge when the work/s have been completed to his satisfaction as per terms of the contract.
- 1.1.9 **"Contract Rate" or "Schedule Rate" or "Tendered Rates" or "Rate of Remuneration"** means rate entered in figures and words in schedule/s by the Contractor and accepted by the Company as payable to the Contractor for execution/ performance of all contractual obligations as per terms of the contract.
- 1.1.10 **"Commencement of work"** shall be reckoned from the date of issue of letter of acceptance excluding the stipulated mobilization period.
- 1.1.11 **"Officer-In-Charge" or "Engineer-In-Charge"** shall mean the Officer so designated for the overall supervision, coordination, direction and administration of the contract work from time to time by the Company.
- 1.1.12 **"Managing Director"** shall mean the Managing Director of Rajasthan State Mines and Minerals Limited.
- 1.1.13 **"Head of the SBU & PC- Rock Phosphate" or "Group General Manager" or "GGM (Phos)"** shall mean Group General Manager for the SBU & PC – Rock Phosphate of RSMML or his successor in the office so designated by the Company.

- 1.1.14 **“Mines Manager”** shall mean the Mining Engineer so designated under Mines Act, 1952 for different Rock Phosphate Mines of the Phosphate Division of Rajasthan State Mines and Minerals Limited.
- 1.1.15 **“Mines”** shall mean Jhamarkotra Rock Phosphate Mines & Kanpur Group of Mines of the Company under SBU & PC Rock Phosphate situated in the district of Udaipur.
- 1.1.16 **“Letter of Acceptance”** shall mean intimation by a letter/telegram to Contractor that his/its tender has been accepted, in accordance with the provision contained in the letter/telegram/telex.
- 1.1.17 **“Notice”** or **“Notice in writing”** or **“written notice”** shall mean a notice written, typed or printed sent (unless delivered personally or otherwise proved to have been received) by registered post to the last known business address or registered/Head/local office of the addressee and shall be deemed to have been received in the ordinary course of post.
- 1.1.18 **“Site”** shall mean the land or other place on, under, in or through which the work/s are to be carried out and other land or place or area/s provided by the Company for the execution of the contract.
- 1.1.19 **“Specifications”** shall mean directions, various technical specifications, provisions and requirements attached to and referred to in the contract, which pertain to the method and manner of performing the work/s and the materials to be furnished /used required to be used/consumed and/or provided for executing work/s as may be amplified or modified by the Company or the Engineer-in-Charge from time to time and notified/ communicated to the Contractor during the course of performance of this contract and provide for the unforeseen conditions or in the best interest of the work/s. It shall also include the latest addition including all agenda or corrigenda or relevant rules, regulations , regulation codes.
- 1.1.20 **“Temporary Works”** shall mean and include all temporary work/s of every kind for the execution of the main work as incidental and ancillary thereto.
- 1.1.21 **“Tender”** shall mean the offer submitted by the Contractor against this inquiry for acceptance by the Company.

1.2 INTERPRETATIONS:

- 1.2.1 Wherever it is mentioned that the Contractor shall do or perform or cause to be done certain work/s or provide certain facilities or discharge certain obligation/s or make certain provision/s etc. it is expressly agreed and understood that each and every such work/s, facility, obligation/s or provisions etc. shall be made and/or provided by the Contractor and liability discharged to the satisfaction of the Company at the cost and consequences of the Contractor.
- 1.2.2 Several clauses and documents forming the contract are to be taken as mutually explanatory. Should there be any discrepancy, inconsistency, error or omission in the contract or for any of the matter/s, the same shall be referred to in writing by the Contractor to the Head of the SBU & PC- Rock Phosphate of the Company whose interpretation/s, decision in writing shall be conclusive, final and binding on the Contractor.
- 1.2.3 All headings and marginal notes to the various clauses of the contract are solely for the purpose of giving a concise indication and not a summary of the contents thereof, and they shall never be deemed to be part thereof or be used in the interpretation or construction thereof, or of the provisions of the contract.
- 1.2.4 In the contract, unless otherwise stated specifically, the singular shall include the plural and vice versa, wherever the context so requires, the words importing person/s shall include incorporated companies, registered association, body of individuals or partnership firm.

- 1.2.5 General conditions of contract shall be read in conjunction with the Special Conditions of Contract, Specification of work and any other documents forming part of this contract wherever the context so requires.
- 1.2.6 Notwithstanding the sub-division/s of the various clauses of the contract into the separate parts/sections, every part of such shall be deemed to be supplementary to and complementary of each and every other part and shall be read with and into the contract so far as it may be practicable to do so.
- 1.2.7 Where any portion of the General Conditions of the contract is repugnant to or at variance with any provisions of the Special Conditions of Contract, then, unless a different intention appears, the provisions of Special Conditions of the contract shall be deemed to over-ride the provision of the General Conditions of the Contract and shall to the extent of such repugnancy or variations, prevail.
- 1.2.8 No Director or official or employee of the Company shall in any way be personally bound or liable for the acts or obligations of the Company under the contract or answerable for any default or omissions in the observance or performance of any of the acts, matters or things which are herein contained.
- 1.2.9 No verbal agreement or inference from conversation with any officer or employee of the Company either before, during or after the execution of the contract shall in any way affect or modify the terms or obligations contained herein.
- 1.2.10 No amendments to the contract shall be valid unless specifically made as an amendment to the contract and signed by the authorized representative of the parties.
- 1.3 **Declaration by the Contractor:**
- 1.3.1 The contractor do hereby confirm and declare that they have independently inspected existing infrastructure of Jhamarkotra Mines including other related areas, ascertained and obtained all relevant and necessary information data, particulars existing wage structure/categories, conditions of services of workmen and working conditions, facilities etc. existing industrial environment, settlement/s with the recognized union for the same and similar nature of work/s category-wise wage structure and working conditions, facilities etc. existing industrial environment etc. at Jhamarkotra Mines.
- 1.3.2 The contractor has also ascertained the location and situation of area/site where the contractor would be required to undertake the work, appreciating all pros and cons, and all such other information, whether technical/commercial or otherwise.
- 1.3.3 The contractor has also assessed and satisfied himself as to the nature, condition, quantum, extent, scope and magnitude of the work, involved in the contract, working conditions of the area/s, The contractor do hereby agrees and undertakes not to raise any dispute and/or objection at any stage on any ground whatsoever.

SECTION II

GENERAL INSTRUCTIONS TO TENDERERS

2.1 TENDERERS TO OBTAIN HIS OWN INFORMATION

- 2.1.1 The tenderer in quoting his rate, shall for all purpose, whatsoever, be deemed to have himself independently obtained all relevant and necessary information for the purpose of preparing his tender. The correctness or completeness of the details, given in the tender documents is not guaranteed. The details given in the tender document are basically for reference & guidance of tenderer. The tenderer are required to satisfy him in all respect, before the submission of offer.
- 2.1.2 The tenderer shall be deemed to have examined the tender document, to have his own information in all matters whatsoever that might affect the carrying out of the works at the scheduled rate and to have satisfied himself to the sufficiency of his tender. Any error in description or omission in the Contract Document shall not vitiate the contract or release the Contractor from executing the work comprised in the contract according to specifications at the scheduled rates. The tenderer are deemed to know the scope, nature and magnitude of the works and requirement of tools and labour involved, wage structures, conditions of service of Company's staff/workmen doing similar and same type of work etc and as to what all works he has to complete in accordance with the contract documents irrespective of any defect, omissions or errors that may be found in the contract documents. The tenderer, at his own responsibility and cost, is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing & entering into a contract with Co. in case he is awarded the work. The Contractor shall be deemed to have visited site and surroundings, to have satisfied himself to the working conditions at the site, labour etc. and all other factors involved in the execution of works.
- 2.1.3 The tenderer, if awarded work, shall not be eligible for raising any dispute or claims in case he is hindered in execution of work due to his negligence/omission/error in not collecting the details required for execution of the work.
- 2.1.4 The tenderer shall be deemed to have independently inspected the SBU & PC-Rock Phosphate of RSMML, ascertained and obtained all relevant and necessary information, particulars, conditions of services of workmen and working conditions, facilities etc. existing industrial environment and other related aspects

2.2 SUBMISSION OF TENDERS

- 2.2.1 The tenders shall be submitted in the office of **Sr. M (F&A), Marketing Section, Corporate Office, 4- Meera Marg, Udaipur**. The last date of submission of tenders is as per DNIT.
- 2.2.1 (a) Tender along with covering letter and information to be included in the tender shall be submitted along with the offer itself as hereunder.
- (b) Tender should be submitted in two parts viz. Part I and part II in separate double sealed envelopes duly superscribing tender for "**Annual Maintenance of Air Conditioners, Water Coolers, Fridges & Desert/Room coolers etc. at Jhamarkotra Mines of SBU & PC: RP, of RSMML**"Udaipur., and tender number, full name, postal address, telegraphic address/fax number of the tenderer(s) shall be written on the bottom left hand corner of each of the sealed envelopes by tenderer(s) duly identifying the tender. Further, envelopes containing each part shall be super scribed as under:
Part I -Techno-Commercial Bid in 1 (one) copy.

2.2.2

Part II -Price Bid in 1 (one) copy.

The Part – I “ Techno-commercial Bid” should contain the detailed technical offer and copy of tender documents duly signed and sealed along with all its Annexure, Earnest Money Deposit. Any price indication should not be given in the Techno-commercial Bid. The following information / documents are to be given in the Part – I “Techno – commercial Bid”

- (a) Covering letter for submission of the tender in prescribed proforma on letterhead of the tenderer as per **Form A**.
- (b) One complete tender document (**Original Copy**) as issued along with offer duly filled in, signed and stamped on each page by the tenderer (s)/ authorized representative of the tenderers as prescribed in different clauses of the tender documents in token of the acceptance of the terms and conditions of this tender.
- (c) **Earnest Money Deposit details as per DNIT.**
- (d) **Power of Attorney** in favour of the authorized representative signing the tender.
- (e) Attested Certificate of Incorporation/Memorandum of Association & Article of Association/Partnership deed duly certified by the Company Secretary/ Chartered Accountant, as the case may be. In case the tenderer(s)/contractor makes any change in the constitution of the firm after submission of the offer; they shall have to inform the company at the earliest.
- (f) **Copy of PAN & Service Tax Registration certificate.**
- (g) Copies of the Attested Balance Sheet of preceding three financial years i.e. 2013-14, 2014-15 & 2015-16
- (h) Undertaking that no condition is mentioned in 'Price Bid' and conformation to the effect that the price quoted in '**Price Bid**' of the tender shall be firm. Even if a condition, other than like discounts, are mentioned those would be ignored.
- (i) General information regarding tenderer in **form B**.
- (j) Tenderer should submit an undertaking on non-judicial stamp paper that there is no case / litigation pending against him with us, in relation to the work.
- (k) “Exemption and Deviation Statement” to be submitted in Form D
- (l) Provident Fund Account No. of establishment & effective date.
- (m) The tenderer would give a declaration that they have not been banned/suspended or de-listed by RSMML. If this declaration is not given, the bid will be rejected as non-responsive.
- (n) The tenderer have to declare that whether they are coming under MSMEs Act or not, if yes then give the registration no. of the same.

All photocopies of documents submitted as above should necessarily be attested by a Notary Public/ Magistrate/ Gazetted Officer along with the official seal of the attesting authority. Un-attested copies may be ignored /accepted on absolute discretion of the Company. The Company reserves the right to verify the above documents with the originals and is free to reject the offers and take appropriate action in case these documents are not found to be correct.

It may be noted that the tenders shall be technically examined on the basis of documents submitted, as per above required details, furnished along with the bid. A tenderer shall be fully responsible for consequences including rejection of its tender or cancellation of the Contract if the required documents/copies of documents are not submitted along with the techno-commercial bid or any information/document is found to be false/fabricated/misleading/ contradictory. The authorized signatory of the tenderer should put its signature along with its stamp on each page of the Techno-commercial bid and should also record the date.

2.2.3 PART II 'Price Bid'

- (a) The '**Price Bid**' along with covering letter should be submitted in one copy, type written as per Performa prescribed i.e. **Form-E**. The rates quoted by the tenderer in the price bid should be firm and should be written in figures and words. The RSMML reserves the right to reject the tender where the rates are not clearly written or where the rates are not quoted in the Performa of price bid i.e. **Form E**.
- (b) In case the rates are quoted in a manner other than mentioned in the tender documents, the tenders are liable to be ignored. No conditions attached to the price offer shall be acceptable.
- (c) The tenders should quote the rates in the English, both in figures as well as in words, the rates and amounts tendered by him in the schedule of rate for prescribed work and in such a way that insertion and/ or interpolation is not possible.
- (d) The rates should be quoted taking into consideration all costs, expenses, levies and taxes including Service Tax, salary, wages, P.F. Contribution, insurance etc. No extra payment on any ground whatsoever shall be considered and / or be admissible.
- (e) The rates once accepted by the Company shall remain firm, fixed and binding during the entire contract period. No revision in rates will be allowed or be considered on any ground whatsoever.

2.3 OPENING OF THE TENDER

- 2.3.1 The envelope containing Part I – Techno-Commercial Bid of the offer will be opened in as per date & time mentioned in NIT. The authorised representative/s of the tenderer are at liberty to be present at the time of the opening of the tender.
- 2.3.2 If the date fixed for opening of tenders happens to be a holiday for any reason, the tenders will be opened on the next working day at same time as mentioned in the NIT.

2.4 PRE-QUALIFICATION CRITERIA:

The tenderer should fulfill the following pre-qualifying criteria.

The tenderer should have minimum turnover of Rs. 3.0 lacs, in any one of the immediate three preceding financial years, i.e. 2013-14, 2014-15 & 2015-16.

The tenderer should submit attested copy of balance sheets for the year 2013-14, 2014-15 & 2015-16 in support of turn over along. It is to be noted that, in case of company/Society, the experience & turn over of the company/society shall only be considered.

The tenderer who have earlier been awarded contract by the company for any job and which they have abandoned or the contract has been terminated by the Company for breach of conditions, shall not be eligible to participate in the tender.

The Tenderer should submit duly attested copy of work orders, Work completion certificate giving details (quantity & value) of the work executed in last three financial years as proof of similar nature of work experience, i.e. 2013-14, 2014-15 & 2015-16 in support of their experience in the similar line of business and adequate financial strength.

The company reserves the right to accept or reject any or all offers without assigning any reason. Also the company does not bind itself to accept the lowest price offer. The company shall not be responsible for any postal delay or loss of offer. Offers sent by FAX/E-mail shall not be accepted.

For details, tenders may contract in the office of the undersigned on any working day or visit website <http://www.rsmm.com>.

2.5 EVALUATION OF TECHNO-COMMERCIAL BID

- 2.5.1 The techno-commercial bids of the tenders meeting the pre-qualification criteria as mentioned above, will be evaluated from all aspects. RSMML reserves the right to assess the capability and competency of the tenderer based upon the information provided by the tenderer in the techno-commercial bid and the information that may otherwise be available to and/or gathered by the RSMML. The decision of RSMML as to which tenderer are capable & competent to carry out the work shall be final. The tenderer should, therefore, see that he has required level of technical, financial & managerial competence & experience before submitting the tender.
- 2.5.2 The Price Bid (part II) of the tender will be opened only of techno-commercially acceptable tenders. Such short listed tenderer will be informed about the date and time of opening of the price bids.

2.6 NEGOTIATION.

- 2.6.1 In case Negotiation is required then, Negotiations will be conducted with the lowest tenderer only. In case of non-satisfactory achievement of rates from lowest tenderer, RSMML may choose to make a written counter offer to the lowest tenderer and if this is not accepted, RSMML may decide to reject and re-invite fresh tenders or to make the same counter-offer first to the second lowest tenderer, then to the third lowest tenderer and so on in the order of initial bidding, and work order be awarded to the tenderer who accepts the counter offer.
- 2.6.2 In the case, when the quotations given by the tenderer during negotiations is higher than the original quotation of the tenderer then the tenderer will be bound by the lower rate originally quoted by the tenderer.
- 2.6.3 In case of negotiations, representative of the tenderer attending negotiations must possess written authority from the tenderer to the effect that he is competent to modify/amend the submitted tender deviations and rates offered by them.

2.7 EXCEPTIONS AND DEVIATION

- 2.7.1 Tenderer are advised to submit quotations based strictly on the terms and conditions and specifications contained in the tender document and not stipulate any deviations. Tenders containing stipulations in deviation to the terms and conditions are liable to be rejected. However, for absolutely unavoidable reasons the tenderer may indicate the deviations at the risk of rejection only in 'Form D'. Deviations mentioned anywhere else would plainly be ignored without any consequences.

2.8 GENERAL INSTRUCTIONS FOR FILLING THE TENDER

- 2.8.1 All signatures in the tender documents shall be dated as well as the pages of all the sections of tender documents shall be initialled at the lower right hand corner and signed wherever required in the tender papers by the tenderer or by a person holding power of attorney authorising him/her to sign on behalf of tenderer before submission of the tender. All papers should also bear the stamp of tenderer.

- 2.8.2 The tender shall contain the name, residence and place of business of person or persons, making the tender and shall be signed by the tenderer with his usual signature. Partnership Firms shall furnish the full particulars of all the partners (with a certified copy of Extract of Registrar of Firm's Register & Partnership deed) in the tender. It should be signed in the partnership name by all the partners or by any one partner duly authorised by all other partners of the firm followed by the name and other details of the partner signing. Tender by a Corporation/Company shall be signed by an authorised representative and a power of attorney by the Managing Director or Board of Directors in their behalf shall accompany the tender.
- 2.8.3 Tenders containing corrections and alterations are liable to be rejected. Any corrections and alterations, if inevitable, in the entries of the tender papers will be signed in full by the tenderer with date. No erasers or over writings are permissible.
- 2.8.4 Tender in which any of the particulars and prescribed information is missing or incomplete in any respect and/or prescribed conditions are not fulfilled, may be liable for rejection.
- 2.8.5 The bids should be made in English/Hindi only. Printed conditions on the back of letters originating from tenderer will be ignored.
- 2.8.6 Canvassing in connection with tenders is strictly prohibited and tenders submitted by the tenderer, who resort to canvassing, will be liable to rejection.
- 2.8.7 The Company takes no responsibility for delay, loss or non-receipt of tenders sent through post/courier service. Telegraphic/Fax offers shall be rejected.

2.9 RATES

- 2.9.1 The tenderer should quote rates in prescribed Performa both in figures and words (in English/Hindi), the rates and amounts tendered by him in the schedule of rates in such a way that insertion and/or interpolation is not possible. The rates shall be quoted in firm basis.
- 2.9.2 If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words shall prevail,

2.10 TRANSFER OF TENDER PAPERS

- 2.10.1 Transfer of tender documents by one intending tenderer to another is prohibited. For submitting the offer it is essential to directly purchase the tender document from the Company or download from our website. In case downloaded from website, tender fee to be deposited with the techno-commercial offer without which the tender will be rejected.

2.11 REFUSAL / FAILURE

- 2.11.1 In the event of the Tenderer, after the issue of communication of Acceptance of Tender by the Company, fails/refuses to execute the work as herein before, the Tenderer shall be deemed to have abandoned the contract and such an act shall amount to and be construed as the Contractor's calculated and willful breach of contract, and in such an event the Company shall have full right to claim damages/compensation thereof in addition to the forfeiture of Earnest Money /Security deposited.

2.12 EARNEST MONEY

- 2.12.1 The tenderer must pay Earnest Money as per NIT in the form of crossed demand draft in favour of RSMML-Udaipur and drawn on any bank payable at Udaipur and attach the same in original with the techno commercial offer of the tender, failing which bid is liable to be rejected.. No interest shall be paid by the company on the earnest money so deposited by the tenderer. The earnest money of the unsuccessful tenderer will be refunded as early as possible. The EMD of the qualified tenderer which are not successful in price bidding will be refunded after the acceptance of LOA/work order by the successful tenderer and its acceptance by him. The earnest money deposited by the successful tenderer will be refunded after submission of security deposit.
- 2.12.2 Offers without Earnest Money Deposit shall be summarily rejected. The Company shall not accept Earnest Money Deposit in any other form like cheque, Bank Guarantee, FDR's etc.
- 2.12.3 The Earnest Money Deposit shall be forfeited in the following cases:
- i) If the tenderer withdraws or modifies the offer during the validity period of the offer.
 - ii) If the tenderer does not deposit the prescribed security deposit in the prescribed time period.
 - iii) If the tenderer does not execute the agreement in the prescribed format in the specified time.
 - iv) If the tenderer provides false information/forged documents/false attestation of documents in the offer or thereafter to claim eligibility/qualify for the contract.
 - v) If the tenderer does not commenced the work within the stipulate period and also not accept the offer made by the company or subsequent to acceptance of his/their offer by the company.

2.13 VALIDITY

Tender submitted by tenderer shall remain valid for acceptance **for a period 180 days**, from the date of opening of the tender. The tenderer shall not during the said period of 180 days cancel and/or withdraw his tender nor shall he make any variation therein. In case of tenderer revoking, cancelling and/or withdrawing his tender or varying any term in respect thereof, the earnest money deposited by him along with tender shall stand forfeited. An offer with a validity period of less than 180 days is liable to be rejected.

2.14 ADDENDA/CORRIGENDA

- 2.14.1 Addenda/corrigenda to this tender document may be issued to clarify documents or to reflect modification in the specifications or contract terms.
- 2.14.2 Addenda/corrigenda to these tender documents, if issued by the company, shall form an integral part of this tender document and must be signed and submitted along with the tender document.

2.15 RIGHTS OF COMPANY TO ACCEPT OR REJECT TENDER

The right to accept the tender rests with the Company. The Company, however, does not bind itself to accept the lowest tender, and reserves to itself the right and authority to reject any or all the tenders received without assigning any reason whatsoever.

2.16 SIGNING OF THE CONTRACT AGREEMENT

The successful tenderer shall be required to execute an agreement on non-judicial stamp paper of appropriate value under Indian Stamp Act with the Company within one month from the date of intimation regarding acceptance of tender (LOI). The cost of execution of agreement including non-judicial stamp paper shall be borne by the contractor.

The contract agreement shall consist of:

- A.** An agreement on Non-Judicial stamp paper of appropriate value.
- B.** Tender document, along with addenda/corrigenda, if any.
- C.** Letter of Acceptance & detailed letter of acceptance/work order.
- D.** Agreed variation, if any.
- E.** Any other document as mutually agreed.

SECTION III
GENERAL CONDITIONS OF THE CONTRACT

3.1 SECURITY DEPOSIT

- a) The contractor shall furnish a **Security Deposit @ 10% of the accepted total value** of the contract in the form of Demand Draft/Bank Guarantee, in favour of RSMML, Udaipur within 30 days of the issuance of such communication of acceptance of tender/Letter of Acceptance, for due fulfillment of all or any of the terms & conditions of the contract. The Bank Guarantee shall be provided only in the approved format of the company from a PSB/ICICI/HDFC/Axis except SBI Bank having its branch at Udaipur on non-judicial stamp paper of 0.25% of BG value or Rs. 200/- whichever is higher. No amendment in this format shall be acceptable to the company. The Bank Guarantee shall be valid for the entire contract period and/or extended period if any, plus a grace period of six months. The Company shall be entitled to a cash the same and appropriate the whole of the amount or part thereof against its dues or sums payable as contained herein.
- b) The entire Security Deposit shall be refunded after six months of the expiry of contract, provided always that the Contractor has been first paid all the bills including his final bill subject to deductions as are permissible under these terms and all other dues to the Company arising out of this contract, if any, have been fully met by the Contractor and the Contractor has rendered "No claim and No Due Certificate" to the Company.
- c) The Security Deposit shall be liable to be forfeited wholly or partly at the sole discretion of the Company, should the Contractor either fail to fulfill the contractual obligations or fail to settle in full, his dues to the Company. In case of premature termination of the contract, the Security Deposit will be forfeited and the Company will be at liberty to recover the loss suffered by it from the Contractor.
- d) If the Contractor or their employees cause any damage or destroy the property belonging to the Company or others during the execution of the contract, the same shall be made good by the Contractor at his own expense and in default thereof, the Engineer-In-Charge may cause the same to be made good by other agencies and recover expenses from the contractor (for which the certificate of the Engineer-In-Charge shall be final and binding on the contractor).
- e) The Company may deduct from the Security Deposit any sum due and any other sum that may be fixed up by the Company as being the amount of loss or losses or damages suffered by it due to delay in performance and/or non-performance and/or partial performance of any of the terms of the contract.
- f) All compensation or other sums of money payable by the Contractor to the Company or recoveries to be made under the terms of this contract may be deducted from any sums which may be due to the Contractor from the Company on any account and in the event of the such amount being insufficient the Contractor shall within ten days of such shortfall make good in cash, failing which the balance amount shall be recovered by way of invoking the bank guarantee furnished as security.
- g) In the event of bank guarantee amount being insufficient, then the balance recoverable amount shall be deducted from any sum, then due or which at anytime thereafter may become due to the contractor. The Contractor shall pay to the company on demand any balance remaining due.
- h) In case the Bank Guarantee is invoked for any reason/s, the contractor is required to furnish a fresh Bank Guarantee in the same format for the same amount and for the same period as

the original Bank Guarantee within a period of 30 days from the date of invoking of original Bank Guarantee.

- i) In the event of security amount at any time during the currency of the contract falling short of the specified amount, the Contractor shall forthwith make good the deficit on demand, so that the total amount of Security Deposit will not at any time be less than the amount so specified. The Company may recover the same by way of additional deductions from bills.
- j) No interest is payable on S.D. amount.
- k) In case of enhancement of quantum of work, due to any reason, the contractor shall furnish additional security amount. This security will be progressively recorded from the payment.

3.2 PERIOD OF CONTRACT

3.2.1 The period of contract shall be two years from the date of issue of Letter of acceptance/DLOA.

3.2.2 The above period of two years of contract includes the period of 21 (Twenty one) days allowed for mobilization reckoned from the date of issue of LOA/DLOA. The work shall be executed strictly as per time schedule by deploying adequate personnel, tools & tackles etc.

3.2.3 In case of failure to commence the work within the stipulated period of 21 days, the Company shall have absolute discretion to withdraw the letter of acceptance/Work Order and forfeit the earnest money and also to award the contract to any party who may or may not have precipitated in the tender process.

3.3 PRICE & PRICE VARIATION

3.3.1 The price quoted and finally accepted by the company shall be deemed to include and cover all costs, expenses, taxes including service tax, duties, levies and liabilities of every description and all risk of every kind to be taken in execution. No increase in rates on these accounts shall be permitted. The company shall be deducting applicable taxes as prevailing, from the bills of the contractor. RSMML shall not be responsible for any such liability on the contractor in respect of this contract and exclusion of any applicable taxes at prescribed rates due to ignorance or other wise shall not form a reason for claiming anything extra at a later date.

3.3.2 The quoted price should remain firm & fix for the period of this contract.

3.4 TERMS OF PAYMENT

3.4.1 For payment purposes the contractor shall raise the bills in triplicate on quarterly basis after completion of work to the Engineer In charge. Payment shall be released within 30 days of receipt of bills duly verified by Engineer In charge. The rates as accepted by the Company shall only be considered for billing purpose.

3.4.2 The Contractor, on submitting the bill duly verified by the Section In-Charge for the work done, is entitled to receive a payment within a period of thirty (30) days after submission of the bill. This payment will be made after making necessary deductions as stipulated elsewhere in the contract. The Company shall deduct Income Tax at source at prevailing rate from the bills of the contractor. Other statutory taxes shall also be deducted from the bills as applicable from time to time.

3.4.3 The Company shall make payment due to the Contractor by crossed Account Payee Cheque/RTGS/NEFT. In no case will the Company be responsible if the cheque is misplaced or misappropriated by unauthorized person/s.

3.4.4 The bill must be supported with work attendant report duly signed by user deptt. Head /user.

3.5 RESOURCES, MANPOWER, FACILITIES ETC.

- 3.5.1** The contractor will have to bring and deploy requisite labours, tools, tackles etc., required to execute the contract at its own cost and to the entire satisfaction of the RSMML.
- 3.5.2** The contractor shall make its own arrangements at its own cost for facilities like transportation etc, required for satisfactory execution of the contract.

3.6 INCIDENTAL & CONTINGENT WORKS

The contractor will have to make its own arrangements for all incidentals or contingent works related to the contracted work at its own cost & expenses and the same would not qualify for any extra payment.

3.7 RIGHT RESERVED

The Company reserves the right:

- i) To accept or reject any or part of any tender or all the tenders without assigning any reason thereof.
- ii) Not to accept the lowest tender or assign reasons for not accepting the lowest tender.
- iii) To further split the work amongst more than one contractor if considered expedient at sole discretion of the Company.
- iv) Not to carry out any part of work.

The Company may exercise any of the above rights at any time prior to the award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the RSMML's action

3.8 EMPLOYMENT OF MANPOWER AND THEIR CONDUCT

- 3.8.1** The labours/staff/supervisors etc., required for execution of the contractual work will be employed by the contractor and he will be wholly responsible to bear all wages, emoluments, charges and for discharge of all other legal obligations including all compensations payable under the workmen's compensation Act, 1923 in respect thereof. The RSMML will not, in any manner and at any time or at the termination of this contract, be responsible to bear any liability or part thereof in respect of the labours/ staff/supervisors etc., to be engaged by the contractor for the contracted work.
- 3.8.2** The Contractor shall be responsible for the proper conduct and behavior of all the labours/staff/supervisors and others and shall exercise a proper degree of control over them and in particular and without prejudice to the aforesaid generally the Contractor shall be bound to prohibit and prevent any employees from trespassing or acting any way detrimental or prejudicial to the interest of the company or of the properties or occupiers of lands and properties in the neighborhood and in the event of such employee so trespassing, the Contractor shall be responsible thereof and relive the Company of all consequent claims or actions for damages or injury or any other grounds, whatsoever.
- 3.8.3** The contractor shall have to make all payments to the workers/labours/staff etc. engaged by them every month latest by the 7th day of the following month

3.9 MISCELLANEOUS LIABILITIES

- 3.9.1** The contractor shall be responsible for making all arrangements at its cost and expenses for : -

- i) Tools & tackles, water, and any other equipment for accomplishing the work satisfactorily.
- ii) Drinking water, first aid box, for the staff/labour/workers etc. at the working sites.
- iii) Safety and discipline of the laborers'/workers/ staff employed.
- iv) Workmen compensation policy/ appropriate insurance policy shall be taken and which should be renewed from time to time to cover entire period of contract.
- v) Providing protective equipment's as may be/ are required under the law and as may be directed by the RSMML from time to time, to the laborers/ workers/ staff etc deployed at work site.
- vi) Minimum wages as made applicable from time to time by Ministry of Labour & Employment, Govt. of India shall have to be paid to the persons engaged by the Contractor against this contract.

3.9.2 The RSMML shall not in any manner be responsible for any or part of the above obligations of the contractor. If any expenditure is incurred by the RSMML on the above items that will be recovered from the contractor's bills/security deposit.

3.9.3 The entire responsibility on account of accident/damage or personal injury which may occur to Contractor's employees shall be exclusively borne by the Contractor and no claim whatsoever shall be entertained by the Company on this account.

3.10 PROVIDENT FUND

3.10.1 The contractor shall be wholly responsible for complying with the fulfillments of the provisions of the Employees Provident Fund and Miscellaneous provisions Act, 1952 including subsequent amendments & notifications, in respect of the employees engaged for the work.

3.10.2 The contractors who are registered with the Employees Provident Fund Organization (EPFO) will have to deposit the PF with the EPFO. The contractors who are coming under the purview of the Employee Provident Fund and Misc. Provisions Act (EPF & MP Act) but are not registered should get themselves registered with the Regional Provident Fund Commissioner (RPFC) under the employees Provident Fund and Miscellaneous Provisions Act, 1952. The tenderer is required to submit the copy of the PF registration number received from RPFC Office before starting the work, failing which the contract is liable to be terminated.

3.10.3 The tenderer who are not coming under the purview of EPF&MP act but are required to deposit the PF due to applicability of contract labour (R&A) act may deposit amount of PF deducted from salaries of the labour/employees and Employer's contribution with PF trust of RSMML along with 1.10% administrative charges. An affidavit for this purpose will be required to be furnished on a stamp paper of appropriate value with the Techno-commercial (part-1) of offer.

3.11 ASSIGNMENT & ADDITIONAL CONTRACTS

3.11.1 The contractor shall not, at any time, transfer, assign or sublet this contract or any part thereof to any other agency without written consent of the Company. But such consent of the Company, if given shall not relieve the Contractor from any liability or obligation under this contract and the Contractor shall be responsible for all acts, defaults and neglects of his agent and employees fully as if those are the Contractor's own acts. The RSMML shall have a right to engage any other contractor for similar or other kind of job as may be deemed necessary by the RSMML.

3.12 RECORDS, REGISTERS, ETC.

3.12.1 The contractor shall have to ensure that its supervisory staff maintains all records, registers, details etc., as required by the RSMML and/ or under the various Acts, Enactments, Statutes, Rules, Regulations, etc., as applicable to this contract and make available the same to the RSMML and/or its authorized representative at such place & time as may be directed.

3.13 STATUTORY OBLIGATIONS

3.13.1 The RSMML shall be entitled to deduct Income Tax and such other taxes, at source from the bills of the contractor as may be required by any department of State/Central Government or any other Statutory Body. The contractor shall be responsible for payment of any and all contributions, duties, levies and taxes payable now or hereinafter to be imposed by Central or State Government for execution of work under the contract.

3.13.2 The contractor shall comply with such terms & conditions as may be imposed by the statutory authorities like the DGMS, etc., during the period of this contract. The contractor shall not be entitled to any claim or damages that may arise out of imposition of the aforesaid terms & conditions by such statutory authorities.

3.13.3 The Contractor shall comply with all statutory obligations including the provisions of the Mines Act, Labour Laws, Payment of Wages Act, Minimum Wages Act, Provident Fund Act, Gratuity & Bonus Acts, Workmen's Compensation Act, Contract Labour (Regulation & Abolition) Act, 1970 or any other act or acts or laws or rules with statutory modifications thereof as are in force or as may be applicable during the currency of this contract. The Contractor shall be responsible to submit/file all or any returns that may be necessary and/or required to be furnished by the Company or by the Contractor to the State or Central Government or any other Government authorities or local authority or body.

3.13.4 If due to the failure of the contractor to comply with any or all its obligations stipulated herein or elsewhere in these terms & conditions, any liability devolves on the RSMML, then the contractor shall be liable to meet and pay such liability and all costs, expenses, charges, risk etc., shall be recovered immediately from the bills/security deposit etc. of the contractor. Non-compliance of this clause by the contractor will also constitute a breach of agreement on the part of the contractor.

3.14 COMPANY NOT LIABLE TO PAY COMPENSATION :

The Contractor shall have no claim against the Company for any business loss, idle charges compensation upon failure, delay, omission etc. on the part of the Company to carry out any or all the provisions of the contract for any reason whatsoever. The Company's decision in the matter shall be final and binding on the Contractor.

3.15 NO CLAIM IF WORK IS ABANDONED OR POSTPONED :

The Contractor have no claim, whatsoever against the Company if the work or any part thereof covered by the contract is postponed to any later date and/or withdrawn in part in the overall interest of the Company or for security or for any other reason/s. The Company's decision in this regard shall be final and binding on the Contractor.

3.16 NO COMPENSATION FOR ALTERATION IN OR RESTRICTION OF WORK

3.16.1 If at any time after the commencement of the work the company shall for any reason or whatsoever required not to do the whole work or part thereof as specified, to be carried out, the

Engineer-in-Charge shall give notice in writing of the fact to the contractor, who shall have no claim to any payment or compensation whatsoever on any account or profit or compensation or advantage/s which he might have derived from the execution of the work in full, but which he did not drive in consequences of the full amount of the work not having been carried out, nor shall have any claim or compensation by reason of any alternations having been made in the original specifications, and instructions which shall involve any curtailment of the work as originally contemplated.

- 3.16.2** Any modification of the contract required after the same is signed shall be made in writing with mutual consent of both the parties and shall be signed by them. Such amendment shall be deemed as part of the agreement.

3.17 LIABILITY FOR ACCIDENT TO PERSONS

- 3.17.1** Besides the liabilities of the Contractor under the "Workmen's Compensation Act", Fatal Accident Act, "Mines Act" the following shall also apply to the Contractor.

- 3.17.2** On the occurrence of any accident resulting in death or bodily injury to a workman employed by the contractor, the Contractor shall be liable for intimating within 8 (eight) hours of happening of such accident/s in writing to the Engineer-in-Charge the fact of such accident in addition to the Mines Manager. The Contractor shall indemnify the Company, against all claims/compensation, loss or damage sustained by the Company resulting directly or indirectly from his failure to give intimation in the matter aforesaid, including the penalties or fines, if any, payable by the company as consequences of workmen's Compensation Act, Fatal Accident Act, Mines Act or otherwise to conform to the provisions of the said Act/s in regard to such accident.

3.18 WAIVER

Any waiver by Company of any breach of the terms and condition of the contract shall not constitute waiver of any subsequent breach of the same.

3.19 SUSPENSION OF WORK

Head of the SBU & PC Rock Phosphate of RSMML may, from time to time, by direction in writing and without in any way invalidating the contract, order the contractor to suspend the work or any part thereof at such time and for such reasons as he may consider necessary. After such directions to suspend the work or any part thereof has been given, the Contractor shall not proceed with the work or part thereof directed to be suspended until he receives a written order from the Head of the SBU & PC Rock Phosphate of RSMML to so proceed. The Contractor shall not be entitled for any extra payment in case of such suspension. The work of any part thereof shall not be suspended by the Contractor without prior knowledge and approval of the Company. If the Contractor proposes to suspend the work or any part thereof he should report to the Engineer-in-Charge, furnish the reasons, necessitating such suspension of work, and obtain prior orders from the Head of the SBU & PC Rock Phosphate of RSMML.

3.20 BREACH, DEFAULT & TERMINATION OF CONTRACT

- 3.20.1** The contract may be terminated without any notice by the Company, if the Contractor fails to commence the work within 07days from the receipt of the LOI/work order. In such an eventuality the Earnest Money and/or Security Deposit of the Contractor shall be forfeited.
- 3.20.2** If the Contractor fails to perform any of its obligations under the contract or commits breach of any of the provisions of conditions contained herein Head of the SBU & PC Rock Phosphate of RSMML and/or Engineer In Charge shall give seven days notice to the Contractor to rectify the default or breach or obligation beyond the stipulated period mentioned in the notice, the Company may without prejudice to the Company's right to claim damages for such breaches or defaults or non-performance of obligations, terminate the contract immediately provided that such termination shall not prejudice or affect the rights and liabilities of the either party arising up to the date of such termination.

- 3.20.3** If these operations or any other connected operations are prohibited/stopped by any legislation, tribunal, court award or an agreement or as a result of cancellation of the working rights/lease of the RSMML or by the DGMS on any account, it is mutually agreed that the contractor shall not claim any damages etc., whatsoever in the event of action taken by the RSMML under this sub/clause. No prior notice shall be necessary for termination of the contract under this sub-clause.
- 3.20.4** The RSMML shall have the right to review the performance of work done by the contractor from time to time or at such intervals as it may in its discretion decide. In case of unsatisfactory performance or committing breach of any of the terms and conditions of this contract, the RSMML, besides recovery of penalty for shortfall quantity, shall have the right to terminate the contract after giving fifteen days notice and forfeit the security money without prejudice to any other rights of the RSMML to claim damages, cost, losses, expenses charges etc., as may be attributed on account of the poor performance of the contractor.
- 3.20.5** Before determining the contract, as aforesaid, and provided that, in the judgment of the company the default or defaults committed by the Contractor is or are curable or may be cured by the Contractor if any opportunity is given to him to do so, the Company may, by notice, in writing, call upon the Contractor to cure the default within such time as may be specified in the notice.
- 3.20.6** In the event of the contractor abandoning the execution of the contract work for a continuous period of fifteen days, or becoming bankrupt or insolvent, or compounding with his creditors or assignees the contract in favor of his creditors or any other person or persons, or being a firm or a corporation goes, into voluntary liquidation, provided that in the said event, it shall not be necessary for the Company to give any prior notice to the Contractor.
- 3.20.7** On occurrence of three defaults in a year in making payment to the workers/labours/staff, etc., by due date as per terms of this tender, the contract may be terminated by the RSMML without giving any notice to the contractor and its security deposits, in that event, would be liable to be forfeited, without prejudice to the rights of the RSMML to recover such or any other dues from the contractor either from its bills/security and / or such other manner as may be deemed fit by the RSMML.
- 3.20.8** Also that the company in its absolute discretion may terminate the contract without assigning any reason by giving a notice of 60 days to the contractor. However, such termination shall not absolve either by party of their obligations and liabilities accruing up to date of termination.

3.21 COMPENSATION

- 3.21.1** For any delay in providing timely service by the contractor to the satisfaction of RSMML as specified in the Special Condition of Contract clause 4.3.1, compensation shall be recovered as below:
- (1) Rs 200 / per machine per day for the period desert/room is out of order for more than three day after intimation to contractor.
 - (2) Rs 500 / per machine per day for the period water cooler/air conditioner/fridge is out of order for more than three days after intimation to contractor.
- 3.21.2** Total recoverable compensation shall be up to 10% of the contract value.
- 3.21.3** In case the delay is more than ten days RSMML will have the full liberty to get the work done through alternative agency at the risk and cost of the contractor. In such case, the difference in rates shall be recovered from the future/unpaid bill of the contractor.
- 3.21.4** The contractor shall be liable to pay to the RSMML all costs, damage, charges, losses, etc., suffered or incurred or occasioned or sustained by the RSMML or by any other third party due to the negligent act or omission or un-workmen like performance of the contractor or its workmen or due to the breach of any of the terms of the contract or failure to carry out the work in accordance with contract by the contractor or its workmen. The decision of the RSMML in this respect shall be final and binding on the contractor. The recovery for any amount under this clause may be

affected by the RSMML either from the running bills or from the security deposit or set off against any other dues of the contractor, at the discretion of the RSMML.

- 3.21.5** The contractor shall make such satisfaction and pay compensation as may be assessed by a lawful authority in accordance with the law enforced on the subject for all damages, injury or disturbances which may be done by the contractor and shall indemnify and keep indemnified fully and completely, the RSMML against all claims which may be made by any person or persons in respect of any such damages, injury or disturbances and all cost and expenses in connection therewith.
- 3.21.6** Any amount due and payable to the contractor, including security deposit refundable to them under the contract, may be appropriated and set off by the RSMML against any claim or dues of the RSMML arisen or arising out of this contract or any other contract against the contractor.

3.22 FORCE MAJEURE

Neither the Contractor nor the Company shall be considered to be in default in the performance of their respective obligations under this contract if such performance is prevented or delayed because of the conditions constituting force majeure which shall include but not be limited to notice/s from the Directorate of Mines Safety Office, Fire accidents, epidemics, War, acts of God or because of any law, order, proclamation or ordinance of any Government or any authority thereof or for any other cause beyond reasonable control of the party affected, provided notice of such cause is given in writing by the party affected within 14 days of the happening of the event and in case it is not possible to serve the said notice within the said period of 14 days then within the shortest possible period, without any delay, partial failure/interruption shall not be construed force majeure for this purpose and the same shall not affect in any way the performance of the Contractor under this contract. As soon as the cause of force majeure has been removed, the party whose ability to perform its obligation has been affected shall notify the other of such cessation. Should one or both the parties be prevented from fulfilling their contractual obligations by state of force majeure lasting for a continuous period of three months both the parties shall consult each other and decide about the future course of action regarding the contract.

3.23 IDEMNITY

- 3.23.1** The Contractor shall at all times, indemnify and keep indemnified the Company and the Engineer-in-Charge from any and all liability for damages resulting from or arising out of or in any way connected with the operation covered by the contract and he shall make good all losses and damages arising there from. In case the Company shall incur any cost or expenses or suffer any loss on account of any claim demand or course of action brought against them and arising out of the operations covered by the contract. The Company shall have the power (without being bound to do so) to defend, contest or compromise any such claim, demand or cause of action. Any amount that may become payable by the Company and any cost, expense etc that may be incurred by the Company in this behalf, shall also be recoverable from the Contractor.
- 3.23.2** All sums payable by way of compensation/s under any of these conditions shall be considered as reasonable compensation to be applied to the use of the Company without reference to the actual loss or damage sustained and whether or not any damage shall have been sustained.
- 3.23.3** Contractor shall also keep indemnified the Company against all claims of its staff under Industrial Disputes Act, Payment of Wages Act, and Mines Act and other Acts/Rules applicable on the awarded work to the contractor.

3.24 DISPUTE & JURISDICTION

- 3.24.1** The place of the contract shall be Udaipur (Rajasthan). In cases of any differences, the same shall be resolved by mutual discussions and agreement. However the decision of the Head of the SBU & PC Rock Phosphate of RSMML shall be final and binding.
- 3.24.2** The contract shall in all respects to be and shall be construed as an Indian contract and in conformity with Indian laws, and shall be subject to the jurisdiction of courts at Udaipur in the State of Rajasthan and no other courts outside Udaipur in India shall have jurisdiction to try any suit or proceedings or petitions and or any other matter pertaining to, connected with and/or ancillary to this contract.
- 3.24.3** The contractor shall not stop or abandon the work due to and during the pendency of such disputes or differences.

SECTION IV

SCOPE OF WORK AND SPECIAL CONDITIONS OF THE CONTRACT

4.1 SCOPE OF WORK

Scope of work for AMC of Air Conditioners, Water Coolers, Fridges & Desert/Room coolers etc. at Jhamarkotra Rock Phosphate Mines (including industrial Beneficiation plant) generally shall include the followings:

- i) Maintenance of air conditioners, water coolers, fridges & Desert/Room coolers etc. at site, for trouble free running of the equipment/machines during the contract period.
- ii) All tools and tackles including testing equipment required to carry out the job shall have to be arranged by the contractor.
- iii) All materials like nuts, bolts, washers, terminal clips/thimbles, cotton, kerosene oil, petrol cleaning agent, compressor oil, lubricating oil, liquid soap and any other item required for maintenance shall be under the scope of the contractor.
- iv) Stoppage of leakages from the water tank of water coolers wherever possible shall be the responsibility of the contractor.

The quantum and details of work is indicated in Annexure I, II, and III. The quantity indicated in price bid is indicative only and actual quantity may differ as per the work requirements and shall be covered in the scope of work.

4.2 SPECIAL CONDITIONS:

4.2.1 Applicability:

- a) These terms and conditions are in addition to the General terms & conditions specified in Section-III of this tender document. These special terms & conditions as detailed in this section in the following clauses shall prevail upon the General terms & conditions, should there be any discrepancy, or, conflict, or contradiction between the two.

4.2.2 Besides the scope of work described in the above para at clause 4.1, the scope of work for the Air Conditioners, Water Coolers, Fridges etc. is inclusive of but not limited to the following.

- b) Application of genuine spares duly approved by the Engineer Incharge before replacement/fitting etc.
- c) Spare parts are to be brought into mines after making its entry at main gate.
- d) Maintenance of Log Books /servicing/repairing job taken over machines, separate job cards for each machine, record of the date of servicing, job carried out, spares replaced. Maintenance of record of all the materials taken out of the mine premises for repair/replacement as well as supplied by them with complete detail.

4.3 Special Conditions Applicable for maintenance of Air Conditioners, water coolers, fridges:

- a) Only standard and genuine spares parts and materials as of make approved by the Engineer Incharge shall be used for smooth running of machines. The Contractor shall have to carry out the work within 48 hours of receipt of intimation even over phone on all working days in exigencies.
- b) At the time of blasting, if any, the area of blasting, have to be vacated.

- c) The fitting work carried out by the contractor will be guaranteed for a period of six months from the date of completion of the work.
- d) In case of replacement of components, the defective components will have to be returned to the Engineer Incharge with proper record. However if new compressor is replaced in any machine then the old removed compressor from the machine shall be retained by the Contractor. All the items/spares which are brought to the mines and replaced should be got entered at main gate vide challan/letter head.

4.3.1 **Time Schedule for work:** The contractor will ensure the time schedule for servicing, repair and maintenance of machines and the work shall be done as per the priorities and time schedule given by the Engineer In-charge. During the operation period as soon as it is reported that the machine is down/stopped functioning. The complaint is required to be attended without delay in order to keep the machine in operation. The contractor will be responsible for attending the complaint and repairing the machine for the same for continuous operation. Complaints are to be rectified/repared within three days for desert/room coolers, water coolers, fridges and air conditioners from the date of complaint informed to the contractor by Engineer In-charge or his representative. In case the contractor fails to attend the work as per above schedule compensation shall be recovered as per compensation clause.

4.3.2 **Insurance:** Before commencement of the work the contractor shall have to ensure that all the employees are covered by suitable insurance against any injury or death during execution of the contract.

4.3.3 The insurance policy should be continued till the completion of the contract period. The contractor will produce copy of the policy of the said insurance before commencement of work to the Engineer Incharge. It is expressly understood that the risk, cost and consequences of the failure to arrange for insurance coverage as specified above, solely shall be at the cost of contractor and to his/their account. RSMML will not have any responsibility or liability thereof.

4.3.4 **Shifting:** Shifting being a part of maintenance during operational or off season period because of the following reasons:-

- a) Replacement due to breakdown
- b) Change of location
- c) Repairs
- d) For reinstallation after repairs

The contractor is responsible for necessary shifting as per requiremnt. The contractor shall also be responsible for transport, if required for the above purpose.

4.3 **Wages:**

4.3.1.1 The contractor shall strictly observe the provisions of wages as per the minimum wages act. It is in the interest of the work that the tenderer also acquaint himself with the present working environment viz. prevailing wages, industrial relations etc. at Jhamarkotra Mines.

4.3.1.2 If the contractor fails to pay to the workers/staff/laborers' any dues, the RSMML may make arrangements for payment thereof after giving 15 days' notice to the contractor and deduct the amount along with the expenses from its bills and/are from its security or in such other manner, as may be deemed fit by RSMML

4.4 **Criteria for L-1 tender:**

The lowest bidder shall be determined on the basis of lowest total offered rate received in price offer E consisting of Annexure-I, II and III.

4.5 WITH HOLDING PAYMENTS TO TENDERER AND COMPANY'S RIGHT ON MONEYS DUE TO THE TENDERER.

Progressive payments at any time may be withheld or reduced if, in the opinion of the Company the Tenderer is not diligently and efficiently endeavoring to comply with the terms of the contract or if the Tenderer fails to pay his labour, for material and other bills as they become due. The Company shall in no way be responsible for such withholding of payments.

The Company shall have right on all amounts that may become due and payable to the Tenderer under this or any other contract or transaction of any nature whatsoever between the Company and the Tenderer and the security deposit, bank guarantee etc furnished by him under the contract for or in respect of any debit or sum that may become due and payable to the Company by the Tenderer either alone or jointly with any other or others either under this or any other contract or transaction of any nature whatsoever between the Company and the Tenderer , unless the Tenderer pays and clears the claim in full immediately on demand in cash to the Company.

4.6 RIGHT TO REVIEW PERFORMANCE

The company reserves the right to review and assess the performance of the work at any time during the contract period. In case of poor or unsatisfactory performance and/or breach of any terms and conditions of the contract, the company in its absolute rights and discretion may take appropriate action including termination of the contract.

The company shall have absolute right to determine and ascertain the damages or losses suffered by it due to poor performance or breach of the terms and recover the costs thereof from the Tenderer from the security deposit or any sum due to the Tenderer from the company.

4.7 RISK & COST

In the event of failure on the part of the Tenderer to execute the work as per time schedule the company shall be entitled to engage/hire/deploy other agencies at the risk and cost of the Tenderer.

The amount of such expense/ damages shall be adjusted by the company from the bills of the Tenderer and any other amount payable to the Tenderer under this contract. The Company shall have full right to forfeit the whole security deposit and payment of other pending bills payable to the Tenderer for non fulfilment of the contractual obligations.

4.8 CLOSING OF THE CONTRACT

On completion of the work, the Contractor shall submit his/its last quarterly bill as final bill. The last & final bill along with following documents and any other document/information etc. as required by the Engineer-in-Charge for his satisfaction are required to be submitted to the Engineer-In-Charge. A certificate to the effect that no outstanding claims/payments are due to the persons employed by the Contractor or his Subcontractor, Details of PF deposited by the contractor as applicable, No claim certificate by the contractor, in favour of company that No claim has been due of whatsoever nature or description towards the company and he will not claim any dues after the closure of the contract, Indemnification Bond on Rs. 100/- Non Judicial stamp paper. Stamp paper must be in the name of party.

Undertaking

I/We have carefully gone through & fully understood all above special terms and conditions dealt in various chapters of this section of tender spelt out in various chapters, clauses, sub-clauses etc. and these are acceptable to we/us.

For and on behalf of the tenderer/ Tenderer
(Authorized Signatory)
Seal & Dated

(on the letter head of the tenderer)
LETTER OF SUBMISSION OF TENDER

DATE:

FROM

To:
The Dy General Manager (Electrical)
SBU&PC-Rock Phosphate
Jhamarkotra Mines – Udaipur (Rajasthan)
Pin-313015**Sub:** "Annual Maintenance of Air Conditioners, Water Coolers, Fridges & Desert/Room coolers etc. at Jhamarkotra Mines of SBU & PC: RP, of RSMML"Udaipur.**Ref:** Tender No. RSMM/Phos./Eng (E)/AC-WC/2016-17/ 01 dated: 24.01.2017

Dear Sir,

1. I/We possessing requisite competence, resources, experience, skill & expertise, hereby tender my/our offer for execution of the above work as mentioned in the tender document. I/We have carefully examined the documents connected with the above-mentioned work and agree to abide by the same.
2. I/We agree to complete the contract at the schedule of rates quoted by me/us for the work in accordance with all the terms & conditions of the Tender Document.
3. It is expressly understood by me/us that the time is the essence of the contract. I/We agree to complete the contract as per terms and conditions as mentioned in the tender document. In case of failure on my/our part, I/We shall pay compensation to the Company as per the provisions and stipulation as contained in the terms and conditions of the tender documents.
4. I/We have deposited Earnest Money in the form of crossed Demand Draft in favor of RSMML payable at Udaipur, particulars thereof are mentioned herein below.
D.D. No Date Name and Address of Bank Amount
5. I/We further agree to furnish the Security deposit and accept all the terms and conditions laid down in the Tender Document in this respect.
6. In the event of acceptance of our tender, I/We hereby agree to abide by and fulfill all terms and conditions referred to in the tender document including price offer and in case of any default thereof the company shall have the right to forfeit the Earnest Money amount and/or security deposit or pay to the company or it's successors or it's authorized nominee such sums of money as stipulated in the conditions contained in the tender documents.
7. I/we enclose documentary proof of requisite document as specified in the tender documents.
8. I/We am/are fully aware of the statutes/laws/rules in connection with working at the site. I/We agree to abide by the applicable statutory provisions.
9. I/We hereby confirm that Price Bid (Part II) of the tender contains no stipulation/conditions.
10. I/We agree to accept the decision of the Company in respect of pre-qualification of my/our offer.
11. I/We hereby declare that the decision of the RSMML management in selection/rejection of the tender/contractor shall be acceptable and binding on me/us.

Date, the _____ day of, _____ 2017

**Signature of tenderer(s)
With the seal of the firm.**

Witness

Name in Block Letters: _____

(On the letter head of the tenderer)

FORM "B"

Tender No.
Name of the Tenderer

GENERAL INFORMATION ABOUT THE TENDERER

1.	Name & full address of the tenderer with telephone/fax numbers etc.	
2.	Name of the Authorized contact person	
3.	Whether Proprietor / Partnership /Company a. n case of Individual i) Name and nature of business. ii) Date of commencement of business iii) Copies of last three year's Balance Sheet B In case of Partnership i) Name of Partners ii) Whether the partnership is registered iii) Date of establishment of firm iv) Copies of last three year's Balance Sheet of the firm. C. In case of Company i) Amount of paid up capital ii) Name of Directors iii) Date of registration of company iv) Copies of last three year's Balance Sheet of the company.	
4.	Date of Incorporation (enclose partnership deed/ certificate of incorporation / Memorandum of Association & Article of Association)	
5.	Reference	
6.	If the tenderer is in any other business, please specify.	
7.	Copy of PAN card issued by Income Tax Department.	
8.	Copy of Service Tax Registration Number	
9.	Any other relevant information	
10.	In case the tenderer is related with any director or officer of the company, give declaration	

We hereby agree to abide by all the terms & conditions of the said tender notice given in by the attached sheets covering terms & conditions have been sealed and signed by us as a token of our acceptance of the terms & conditions mentioned therein.

Date:

Place

Signature of tenderer with office seal
(Indicate capacity of the tenderer)

Proprietor/Partner/Manager/Director

(On the letter head of the tenderer)

FORM "B-1"

Tender No.
Name of the tenderer

Bank Details of Tenderer for RTGS/NEFT/Online refund of EMD

Sl.No.	Description	Details
1	Name of Tenderer	
2	e-mail ID	
3	Mobile no.(for SMS)	
3	Bank Account No.	
4	Banker details: a) Name b) Branch No. c) Address	
5	Type of A/c : Saving / Current / CC/ any other	
6	IFSC code	

Name & Signature of Tenderer
with seal

(Signature of the Tenderer with Seal)

Tender No.
Name of the tenderer

FORM "C"

DETAILS OF EXPERIENCE OF THE TENDERER

Description of Similar works	Quantum of Work	Period of work	Gross Value (in Rupees)	Name of Company worked with

(Signature of the Tenderer with Seal)

Note: Please attach documentary evidence such as attested copies of work orders, completion certificates, TDS certificates etc. in support of above details of experience claimed.

(On the letter head of the tenderer)

FORM "D"

EXCEPTIONS AND DEVIATION

Tender No-
Name of the tenderer.

Tenderer may stipulate here exceptions and deviations to the tender conditions, if considered unavoidable.

No.	Page No. of tender document	Clause No. of tender documents	Subject	Deviation

(Signature of the tenderer with Seal)

(On the letter head of the tenderer)

(To be submitted in Separate Sealed Envelope)**PRICE OFFER**

(CONSISTING OF ANNEXURE-I, ANNEXURE-II & ANNEXURE-III)

This part of tender should contain the 'PRICE BID' only and should be submitted in a separate sealed envelop super scribing on the envelop the tender No., Name and Address of the tenderer and indicating in bold letter 'PRICE BID' only. The Price Bid should be submitted, strictly in Performa as given below:-

NIT No. Rsmm/Phos/Eng(E)/AC-WC /2016-17/01**Date:** 24.01.2017**Name of Tenderer:****Annexure-I****Price performa for AMC for Maintenance of Air Conditioners, Water Coolers, Fridges & Desert/Room coolers etc. at Jhamarkotra Rock Phosphate Mines, Udaipur (Rajasthan)**

S. No.	Description	Unit	Qty.	Rate	
				Rs. (in figures)	Rs. (in words)
1.	Annual service charges for the maintenance of Air Conditioners , Window / Split type having 1.5 T capacity (Godrej , Voltas , Fedders Lloyed , Blue Star , Any other make)	Nos.	14		
2.	Annual service charges for the maintenance of Water Coolers (Voltas , Usha , Any other make)	Nos.	37		
3.	Annual service charges for the maintenance of Fridges 165 Litres/190 Litres/210 litres.	Nos.	07		
4.	Annual service charges for the maintenance of Desert / Room Coolers	Nos.	155		

Note:

1. In case of difference between the quoted rates in words and figures, the lower of the two shall be considered.
2. The rate quoted will be inclusive of all taxes (inclusive of service tax), duties, levies. All statutory deductions as applicable shall be made from bills.
3. The general rate of service tax is 15%.
4. The quantities mentioned are tentative and may vary depending on actual execution of work.

Signature of the tenderer with seal

Page 2 of price bid**Reprocessing of system and installation of machine**

S. No.	Description	Unit	Qty.	Unit Rate	Total Amount
				Rs. (in figures)	
1.	Reprocessing of system(leak testing, dehydrating the system, gas charging, including of cost of refrigerant, brazing etc. and operational testing of following machines				
	(a) Air conditioners 1.5T, Window type	Nos.	4		
	(b) Air conditioners 1.5T, Split type	Nos.	5		
	(d) Water coolers	Nos.	4		
	(e) Fridge	Nos.	2		

Note:

1. All works required to be done for efficient running of the machine shall be in the scope of the contractor.
2. After reprocessing of the system the job shall be guaranteed for satisfactory workmanship and no leakage for a minimum period of six months from the date of completion of repairs.
3. Any defect found during this guarantee period shall have to be rectified free of cost.
4. The quantities mentioned are tentative and may vary depending on actual work requirement.

Signature of the tenderer with seal

Supply and charges of replacement items used for the repair of air conditioners, water coolers, fridges & Desert/Room coolers etc..

S. No.	Nomenclature		Unit Rate
A	Air Conditioners		
1	Run Capacitor(KEIL, Usha, Asian etc. make) 440 V AC of required capacity		
A	36 mfd		
B	25 mfd		
C	18 mfd		
D	30 mfd		
2	Start capacitor(KEIL, Usha, Asian etc. make) 440 V AC of required capacity		
a	80-100 mfd		
b	100-120 mfd		
3	Selector Switch		
a	Rotary Type		
b	Piano type		
4	Control knobs		
5	Thermostat (Renutrol, Danfoss , Usha make)		
6	Overload Protector of required size		
7	Condenser fan blade for AC		
8	Air Blower for AC		
9	Combination/Starting Relay		
10	Air filter for AC(Washable type)		
11	Liquid line strainers		
12	Capillary tube of required size per ft.		
13	Motor mounting bushes		
14	Compressor mounting bushes		
15	Fan Capacitor(KEIL, Usha, Tesla, Asian etc.) of required size 440 Volt AC		
a	6 mfd		
b	4 mfd		
c	2 mfd		
16	Rewinding of Fan motor 1.5T Window type AC		
17	Rewinding of Fan motor 1.5T/2T Split type AC		
18	Rebushing and shaft replacement of fan motor of 1.5T Window type AC		
19	Rebushing and shaft replacement of fan motor of split type AC		
20	Evaporator coil for 1.5T AC for all makes		
21	Evaporator coil for 1.5T AC for all makes		
22	Copper pipe(per meter)		
a	½" dia		
b	¼" dia		
c	3/8" dia		

23	Front Grill for Window AC		
24	Rebuilding charges of compressor of 1.5T AC of any make		
25	Replacement of compressor of 1.5T AC by new compressor of carrier/Kirloskar/Tecumseh/Voltas make along with manufacturers guarantees/warrantees		
26	PCB for split AC		
B	Water Coolers		
1	Thermostat(Renutrol, Danfoss, Usha make)		
2	Overload relay assy.		
3	Overload protector		
4	Combination /Starting Relay		
5	Fan Motor Capacitor		
a	3.15 mfd		
b	1.5 mfd		
6	Condenser fan blade for 1/32 HP fan motor		
7	Condenser fan blade for 1/16 HP fan motor		
8	Condenser fan blade for 1/32 HP fan motor(without ring		
9	Rewinding of fan motor of water coolers of any make		
10	Rebushing and shaft replacement of fan motor of any make		
11	Condenser coil		
12	Rebuilding charges of Compressor of water coolers of any make		
13	Replacement of compressor of water cooler by new compressor of Water cooler by new compressor of carrier/Kirloskar/Tecumseh / Voltas alongwith manufacturers guarantee/warranty		
14	Float valve of water tank of water cooler as per original make and type		
15	Steel type of water coolers as per original make/type		
C	Fridges		
1	Rebuilding of compressor of any make		
2	Replacement of compressor by a new compressor of original make		
3	Thermostat		
4	Starting Relay		
5	Bulb		
6	Door Switch		
7	Fridge		
8	Door gasket		
9	Painting		
10	Condenser Coil		
D	Desert/Room coolers		
1	Repairing/Rewinding of fan motor		
2	New Fan motor for coolers (Coolhome/Crompton/Khaitan)		
3	Capacitor 4 Mfd for fan motor		
4	Stand (Supporting legs) for fan motor		
5	Fan blades for fan motor (Complete set)		
6	Replacement of cooler grass pads (Heavy) , set of 03Nos		
7	Submersible pump for coolers (ISI mark)		
8	Selector Switch (Slow-med-high , speed)		

9	Replacement of front grill of desert cooler.		
10	Float valve for cooler		
11	Painting of desert cooler with two coats of rubber paint inside of water tank and two coat of synthetic enameled paint on both side of cooler body, fan body, grills etc after cleaning with sand paper complete in all respect.		

Signature of the tenderer with seal

Note-

- (i) All spare parts supplied and repair work including repair of compressor etc. shall remain under warrantee for a period of six months.
- (iii) The rates quoted are for the scope of work detailed in the tender documents inclusive of all applicable taxes, duties and levies etc.

AFFIDAVIT
(on non judicial stamp paper worth Rs. 10/-)

Tender No.....
Name of Tenderer.....

I,.....S/o Shri.....aged..... Years, resident
of..... on behalf of the tenderer i.e.
M/s..... hereby undertake oath and state as
under:-

- (1) I / We are not having or had any litigation with the RSMML/any other company in relation to the work. In case of litigation with RSMM or any other company, I/we hereby undertake that such litigation will not restrict me/us in smooth execution of tendered work.
- (2) I/We have not been banned /suspended /de-listed by RSMML.
- (3) I/We declare that I/We have not mentioned any exception /deviation of the tender conditions in our offer
- (4) I/We declare that price bid is in prescribed performa & no conditions are attached to it .Even if any conditions /s found, those would be ignored at the risk & cost of us &
- (5) That we are registered under MSMED Act & registration number of the firm is (Copy enclosed) or that we are not registered under MSMED Act.
- (6) I/We do hereby declare that I/We have fully read and understood the purpose and contents of all the terms and conditions of this contract, nature, quantum, contract period and scope of work of the tender document and all terms& conditions of this tender and these are acceptable to we/us.

7 I/we do hereby declare that I/We have fully read and understood the provision of Rajasthan Transparency in public procurement Rules 2013 and all terms& conditions mentioned therein are acceptable to me/us.

Signature of Tenderer (s)
(Authorised Signatory)
With seal

Place:
Date:

Compliance with the Code of integrity and No Conflict of Interest

Any person participating in a procurement process shall:

- (a) not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process.
- (b) not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation.
- (c) not indulge in any collusion, Bid rigging or anti competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (d) not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- (e) not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process.
- (f) not obstruct any investigation or audit of a procurement process.
- (g) disclose conflict of interest, if any; and
- (h) disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.

Conflict of Interest:

The Bidder participating in a bidding process must not have a Conflict of Interest.

A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

- i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:
 - a. have controlling partners/shareholders in common; or
 - b. receive or have received any direct or indirect subsidy from any of them; or
 - c. have the same legal representative for purposes of the Bid; or
 - d. have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
 - e. the Bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
 - f. the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods. Works or Services that are the subject of the Bid; or
 - g. Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/consultant for the contract.

Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my/our Bid submitted to For procurement of in response to their Notice Inviting Bids No. Dated I/We hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity.
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document.
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons.
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding of commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;

Date:
Place:

Signature of bidder
Name:
Designation:
Address:

The designation and address of the First Appellate Authority is –

Mines Department
Government of Rajasthan,
Jaipur

The designation and address of the Second Appellate Authority is –

Finance Department
Government of Rajasthan,
Jaipur

(1) **Filing an appeal**

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued thereunder, he may file an appeal to First Appellate Authority, as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved:

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.
- (4) **Appeal not to lie in certain cases**
No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-
- (a) determination of need of procumbent;
 - (b) provisions limiting participation of Bidders in the bid process;
 - (c) the decision of whether or not to enter into negotiations;
 - (d) cancellation of a procurement process;
 - (e) applicability of the provisions of confidentiality.

(5) **Form of Appeal**

- (a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.
- (b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.
- (c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for filing appeal

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non refundable.
- (b) The fee shall be paid in the form of bank demand draft or banker's cheque of Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

- (a) The first Appellate Authority or Second Appellate Authority as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and document, if any, to the respondents and fix date of hearing.
- (b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall:-
 - (i) hear all the parties to appeal present before him; and
 - (ii) peruse or inspect documents, relevant records or copies thereof relating to the matter.
- (c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- (d) The order passed under sub-clause(c) above shall also be placed on the State Public Procurement Portal.

**Memorandum of Appeal under the Rajasthan Transparency in Public
Procurement Act, 2012**

Appeal No. of
Before the(first/second Appellate Authority)

1. Particular of appellant:
 - (i) Name of the appellant:
 - (ii) Official address, if any:
 - (iii) Residential address:
2. Name and address of the respondent(s):
 - (i)
 - (ii)
 - (iii)
3. Number and date of the order appealed against and name and designation of the officer/authority who passed the order (enclosed copy, or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:
4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:
5. Number of affidavits and documents enclosed with the appeal:
6. Ground of appeal :
.....(Supported by anaffidavit)
7. Prayer:
.....
Place
Date
Appellant's Signature

Additional Conditions of Contract

1. Correction of arithmetical errors

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected.
- ii. ii. if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. iii. if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity’s Right to Vary Quantities

- (i) At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.
- (ii) If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- (iii) In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the supplier.

PROFORMA OF GUARANTEE BOND FOR SECURITY DEPOSIT

(To be issued by a public sector Bank(except State Bank of India)/ICICI/Axis/HDFC having its Branch office at Udaipur on non-judicial stamp paper of value 0.25% of BG amount subject to minimum 200/-)

B.G _____

Dated _____

This Deed of Guarantee made between _____ a Nationalised /Scheduled Bank, having its registered office at _____ and its head office at _____

_____ and wherever the context so required include its successors and assignees (hereinafter called the Surety/Bank) AND Rajasthan State Mines and Minerals Limited, a company incorporated and registered under Indian companies Act,1956, having its registered office at C-89/90 Lal Kothi Scheme, Janpath, Jaipur and Corporate office at 4 Meera Marg, Udaipur and wherever its context so required includes its successors and assignees(hereinafter called 'the company).

Whereas the Company having agreed to exempt M/s. _____ a company/partnership firm _____ (address of registered/H.O.) where ever the context so require includes its successors and assignees (hereinafter called 'the Contractor) from the demand under the terms and conditions of letter of Acceptance no. _____

dated _____ issued in favour of the Contractor and agreement dated _____

_____ entered into between RSMML and M/s. _____

_____ (Contractor), hereinafter called 'the said letter of Acceptance/agreement' which expression shall also include any amendment, modification or variations thereof made in accordance with the provision thereof, of cash security deposit for the due fulfillment by the said letter of Acceptance/agreement on production of unconditional and irrevocable Bank Guarantee for Rs. _____ (Rs. _____) being equivalent to _____

_____ % of Contract value of Rs. _____.

Now this deed witnesseth that in consideration of said bank having agreed on the request of the Contractor to stand as surety for payment of Rs. _____ as security deposit to the company subject to the following conditions.

1. We, _____ (Bank) do hereby undertake to pay to the company as amount not exceeding Rs. _____ against any loss or damage caused to or suffered or would be caused to or suffered by the company by reason of any breach by the said contractor of any of the terms and/or conditions contained in the Letter of Acceptance/Agreement The decision of the Company, as to any such breach having been committed and loss/damage suffered to shall be absolute and binding on us.
2. We, _____ (bank) do hereby undertake without any reference to the Contractor or any other person and irrespective of the fact whether any dispute is pending between the Company and the Contractor before any court or tribunal or Arbitrator relating thereto, to pay the amount due and payable under this guarantee without any demur, and/or protest merely on the very first demand from the Company stating that the amount claimed is due by way of loss or damage caused to or suffered by or would be caused to or suffered by the Company by reason of any breach by the said contractor of any of the terms and condition contained in the said Letter of Acceptance/agreement by reason of the said contractor's failure to perform the covenants contained in said letter of Acceptance/agreement. Any such demand made on the bank shall be conclusive absolute and unequivocal as regards the amount due and payable by the bank under this guarantee. However, bank's liability under this guarantee shall be restricted to an amount not exceeding Rs. _____.
3. We, _____ (bank) further agree that the guarantee herein above contained shall remain in full force and effect during the period that would be taken for the performance of the agreement and that it shall continue to be enforceable till all the dues of the company under or by virtue of the agreement have been fully paid and its claim/s satisfied or discharged or till the company certifies that the terms and the conditions of the said Letter of Acceptance/agreement have been fully and properly carried out by the said contractor and accordingly discharges the guarantee, unless a demand or claim under this guarantee is made on the bank in writing on or before _____ (scheduled completion date, plus six months), the bank shall be discharged from all liability under this guarantee thereafter unless otherwise further extended by the bank.

4. In order to give full effect to the guarantee herein contained the company shall be entitled to act as if, we(bank) are your principal debtor in respect of all your claims against the Contractor hereby guaranteed by us as aforesaid and we hereby expressly waive all our rights of suretyship and other rights, if any which are in any way inconsistent and/or contrary to the above or any other provision of this guarantee, the bank's guarantee to pay hereunder will not be determined or affected by your proceeding against the Contractor and the bank will be liable to pay the said sum as and when demanded by you merely on first demand being made on the bank by you and even before any legal or other proceedings taken against the contractor. Any letter of demand delivered at the bank's above branch/divisional office or Udaipur branch office under the signatures of the company's Financial Advisor and/or CPA or GGM or any of the Directors shall deemed to be sufficient demand under this guarantee.
5. We, _____ (bank) further agree that the company shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said Letter of Acceptance/agreement or to extend time of performance by the said Contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Company against the said Contractor and to forbear or enforce any of the terms and conditions relating to the Letter of Acceptance/Agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor or for any fore bearance act, or omissions on the part of the company or any indulgence of the Company to the said Contractor or by any such matter or things whatsoever which under the law relating to the sureties would but for this provisions have effect of so relieving us.
6. This guarantee herein contained would come into force from the date of issue and would not be affected by any change in the constitution of the contractor or ourselves or liquidation or winding up or dissolution or insolvency of the contractor nor shall it be affected by any change in company's constitution or by any amalgamation or any absorption thereof or therewith but shall ensure for and be available to and enforceable by absorbing or amalgamated company or concern till the payment or amount not exceeding Rs. _____ is made by the Bank.
7. The guarantee will not be discharged or affected if the Company holds/obtain any other security/guarantee/promissory note from any person and/or the contractor and this guarantee shall be in addition to any such guarantees.
8. We, _____ (Bank) lastly undertake not to revoke this guarantee during this currency except with the previous consent of the company in writing.
9. The bank has power to issue this guarantee in favour of the Company and the undersigned has full powers to do so under power of Attorney dated _____ granted to him by the bank.
10. For the purpose of enforcing legal rights in respect of this guarantee Udaipur courts in the state of Rajasthan alone shall have jurisdiction.

IN WITNESSETH I, HEREBY _____ SON OF _____

(designation) _____ (branch) constituted attorney of the said bank have set my signatures and bank seal on this guarantee which is being issued on non-judicial stamp of proper value as per Stamp Act prevailing in the state of _____ executed at _____ this the __ day of __ 2017.