



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

CONVEYANCE ADVANCE PROCEDURE -1975

The procedure 'Conveyance Advance' to officers of Rajasthan State Mines & Minerals Limited is as hereunder:-

1. Managing Director may grant an advance for the purchase of Motor Car, Motor Cycle or Scooter, whereas he is satisfied that the possession of such a conveyance is necessary for efficient discharge of the official duties of the officer concerned. The grant of such an advance cannot be claimed as a matter of right and will not be admissible to officers who have not completed one year's service, after confirmation. The application for loan shall be in form 'A'.
2. No advance for the purchase of a motor car shall be granted to officers who are drawing basic pay less than Rs.1000/- per month.
3. The total amount to be advanced for the purchase of a conveyance will not exceed 60% of the actual cost of the vehicle.
4. Recovery will be made by deduction from pay in installments which will not exceed 60 in number. The number of installments in which the recovery is to be made can be reduced, if the officer taking the advance so desires.
5. The interest will be charged @12% per annum. The recovery of interest will commence from the month following that in which the repayment of the principle has been completed. The interest will be calculated on the balance outstanding on the 1st of each month, including the month in which advance is drawn.
6. An Officer whom an advance has been sanctioned should complete his negotiations for the purchase of vehicle and pay finally for the vehicle within the one month of the date on which he draws the advance failing which the amount of advance drawn alongwith one month's interest, must be paid to the Company on the expiry of one month from the date of the advance was drawn. In a special circumstance the period of one month may be extended by the Managing Director.
7. At the time of drawing the advance the officer should execute an agreement in form 'B' and on completion of the purchase, he should execute a mortgage

- bond in form 'C'. The cost price of the vehicle will be in the schedule of specifications attached to the mortgage bond.
8. The vehicle must be comprehensively insured till full repayment is made against loss by fire, theft or accident, such insurance must be with effect from the date of purchase of the conveyance. The policy will be endorsed in favour of the Company. Insurance policy at all times shall protect the interest of the Company.
 9. Forms B and C mentioned in paragraph 7 will be lodged in the office of Finance & Chief Accounts Officer for safe custody till the repayment with interest is completed.
 10. Contravention of any of the above car will render the officer liable to refund immediately whole of the amount advance with interest.
 11. No officer shall enter into any transaction involving the transfer of possession of the Car to any other person before the expiry, from the date of purchase without prior consent of the Managing Director.
 12. If the officer desires to sell the vehicle subject to paragraph 11 above, repayment of advance with interest must be made in full before sale effected.
 13. No second advance shall be admissible, till first advance, with interest, has been repaid to a minimum time lag of three years ion between advances.

FORM 'A'

Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

(Application for advance for purchase of Conveyance)

1. (i) Name :
- (ii) Father's Name :
2. Designation :
3. Permanent Residential Address :
4. Name of Department/Section :
5. Monthly Basic Pay :
6. (i) Date of Appointment :
- (ii) Date of Confirmation :
- (iii) Date of Retirement :
7. Kind and approximate value of conveyance proposed to be purchased :
8. Amount of advance asked for
9. Conveyance advance if already drawn, Date of drawing and the date on which it was fully repaid.
10. Whether officer agree to insure Car/Jeep/Scooter/Motorcycle etc. :

DECLARATION

1. I hereby find myself to use the money for the purpose I have applied for and in strict compliance with conveyance advance procedure of Rajasthan State Mines & Minerals Ltd.
2. I hereby agree that in the event of resignation, termination, dismissal, removal or compulsory retirement from service or death before complete repayment of advance with interest thereon, the Company shall be free to recover the outstanding amount of advance and interest thereon from amount of gratuity/bonus or company's contribution to contributory provident fund or leave salary or any other emoluments payable to me on or after the date of occurrence of any of the aforesaid eventuality.

Signature of the Officer :

Designation :

Name of Department :

Date :

**Extract of Minutes of the 311th Meeting of the Board of Directors
held on June 27, 1998 at 16.30 hrs.**

Grand of Advance for purchase of conveyance to the Executives of the Company

- 7.1 The Board considered the agenda. The Managing Director apprised the Board that the Government of Rajasthan had revised the ceiling of the advance for purchase of Motor Car/Jeeps and Motor Cycles / Scooters/Moped to Rs. 1.80 lakhs and Rs. 30,000/- respectively and also revised the eligibility of such advance in the recent past. The amount of conveyance advance and the eligibility are therefore, proposed to be revised. After consideration it was
- 7.2 RESOLVED that the ceiling of advance for purchase of Motor Car/Jeep to the executives of the Company be revised to Rs. 1.80 lakhs or 80% of the cost of the vehicle, whichever is less. The recovery of the advance shall be in 80 installments i.e. principle in 60 installments and the interest in 20 installments and it was
- 7.3 RESOLVED FURTHER that the ceiling for advance for purchase of Motor Cycle/Scooter/Moped to the executives of the Company be revised to Rs. 30,000/- or 80% of the cost of vehicle, whichever is less. The recovery of advance shall be in 60 installments i.e. principle in 48 installments and interest in 12 installments; and it was
- 7.4 RESOLVED FURTHER that the eligibility for conveyance advance for purchase of
- (a) Motor Car/Jeep be fixed at a minimum basic pay of Rs. 10,500/- per month; and
 - (b) Motor Cycle/Scooter/Moped be fixed at a minimum basic pay of Rs. 6500/- per month.

**Extract of the Minutes of the 324th Meeting of the Board of Directors
held on December 12, 2000 AT 11.00 hours at Jaipur**

7.0 Conveyance Advance to Executives

- 7.1 The agenda was considered in detail. The Board considered various alternatives of charging the rate of interest on the conveyance advance to the executives of the Company and observed that the rate of interest on conveyance advance should be at par with that of the rate of interest on which the Company is taking working capital loans from the Banks. The GGM (F&A) apprised the Board that the rate of interest on the working capital loan sanctioned to the Company is at present 13% p.a. After consideration it was
- 7.2 RESOLVED that in partial modification of the Board Resolution No. 7.2 DATED 2.9.2000 the Conveyance Advance to the executives of the Company be sanctioned out of the cash credit limit sanctioned to the Company at the rate of interest of 13% p.a.



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

RULES REGARDING GRANT OF ADVANCE FOR PURCHASE OF MOTORCYCLE/SCOOTER/MOPED

1.0 PREAMBLE

1.1 To assist the employees of the Company in the purchase of Motor-Cycle/Scooter/Moped by providing an advance.

2.0 SCOPE

2.1 These rules shall apply to all confirmed and regular employees drawing a basic pay of Rs. 750/- per month or more.

3.0 DEFINITIONS

3.1 "Company" the Company means Rajasthan State Mines and Minerals Ltd., with its registered office at 24-Uniara Garden, Jaipur and Head Office at 4-Meera Marg, Udaipur.

3.2 "Sanctioning Authority" the Sanctioning Authority means Officer(s) to whom powers have been delegated in this regard as per delegation of powers.

3.3 "Employees" the Employees means regular and confirmed employees drawing a basic pay of Rs. 750/- or more and also covered by the Long Term Settlement.

4.0 ELIGIBILITY

4.1 Every year Company will grant loan to 5% of the total strength of the workers of the Company for purchasing Motor Cycle / Scooter / Moped.

4.2 The employees drawing basic pay of Rs. 750/- per month or more will be eligible for the advance for purchase of Motor Cycle / Scooter / Moped.

5.0 AMOUNT OF ADVANCE

5.1 The maximum amount of advance admissible to an employee will be Rs. 6000/- or the actual cost of the vehicle whichever is less.

6.0 INTEREST

6.1 The amount of advance shall carry a simple interest at the rate of 8 ½% per annum.

7.0 REPAYMENT OF ADVANCE

7.1 The advance so granted shall be rapid - not more than 48 monthly installments.

7.2 Interest shall be recovered in one or more additional installments, each installment being not more than the monthly recovery of advance.

7.3 The recovery of advance will start from the month following the month in which the advance is drawn.

7.4 In case the tenure of service of employee is expected to be less than the repayment period, the installment shall be regulated that the advance with interest is recovered before he/she leaves the Company.

7.5 The repayment of advance may be made in lesser number of installments, if so desired by the concerned employee.

7.6 If an employee is under suspension, the installment amount during the period of suspension may be reduced at the discretion of the sanctioning authority, but the total advance with interest shall be recovered within the scheduled period.

8.0 RECOVERY OF ADVANCE IN CERTAIN CASES

8.1 If any employee leaves the services of the Company or is being separated from the service of the Company before completion of the repayment of the total advance with interest, he shall be liable to refund the balance amount due to the Company before such separation.

8.2 If the employee fails to produce documents, regarding purchase of Motor/cycle/scooter/moped within one month from the date of drawal of advance he shall be liable to refund the advance in full immediate otherwise interest @ 20% per annum will be charged from the date of drawal of advance till full recovery. The concerned employee will also be liable for disciplinary action for misuse of the fund.

8.3 If the advance so granted is in excess of the cost of vehicle, purchased by the employee, the balance amount will have to be refunded to the Company within a week's time from the date of purchase of vehicle.

9. CONDITIONS FOR DRAWAL OF ADVANCE

- 9.1 **Declaration/Application:** An employee willing to draw advance for purchase of Motor-cycle/Scooter/Moped will have to apply and submit a declaration in the prescribed format at Annexure-I.
- 9.2 **Execution of Agreement:** The concerned employee shall before the drawal of advance execute an agreement with the Company in the prescribed format as at Annexure-II on a non-judicial stamp paper of Rs. 5/-
- 9.3 **Hypothecation:** The vehicle should be purchased within one month from the date of drawal of advance and the concerned employee shall hypothecate/mortgage the vehicle to the Company as a security for the advance should be kept in the custody of the Administration Department for its safety and security till full amount of advance together with interest thereon has of advance plus interest, a certificate should be and on production of such certificate the bond should be cancelled and returned to the concerned workman. The insurance Company should also be informed about the cancellation of the bond.
- 9.4 **Insurance of Vehicle against total loss:** Immediately after purchase, the vehicle shall be insured (comprehensive) by the employee concerned against the amount advance/amount due to the Company until advance with interest is repaid (if at any time the amount insured is less than the amount of advance plus interest, the Company deserves the right for insuring for the balance amount and recovering the amount of promius from the concerned employee).
- 9.5 Employee already owning Scooter/Motorcycle/Moped in their own name will not be eligible for grant of advance.

10.0 PRODUCTION OF DOCUMENTS AFTER PURCHASE OF VEHICLE

- 10.1 The concerned employee has to produce following document in original along with one Photostat copy of the same within a period of one month from the date of drawal of advance.
- a. Sale Invoice or certificate of price indicating the price and type of vehicle purchased.
 - b. Registration documents of the vehicle in the name of the employee issued by R.T.O. (which will be returned after verification).
 - c. Copy of insurance certificate indicating comprehensive insurance of the vehicle.
 - d. Transfer certificate issued by R.T.O. in case of purchasing a second hand vehicle

- e. Deed of hypothecation on a non-judicial stamp paper of appropriate value.
- 10.2 The Registration Book of the Motorcycle/Scooter/Moped shall also contain an endorsement by the Registering Authority that it is hypothecated to the Company.
- 10.3 The original documents as stated above at 10.1 will be returned to the individual after checking of the same with Photostat copies.

11.0 SALE/TRANSFER OF VEHICLE BEFORE PAYMENT OF ADVANCE

- 11.1 Normally sale /transfer of vehicle will not be allowed till entire loan and interest is repaid. However, if an employee desiring to sell/transfer ownership of the vehicle to another person during the period the vehicle is hypothecated to the Company shall be required to obtain prior approval of the sanctioning authority, and subject to the following conditions:
- a. If he does not wish to purchase another vehicle, the balance amount due to the Company shall be refunded within seven days from the date of sale/transfer.
 - b. If he wishes to purchase another vehicle with the sale proceeds of the previous vehicle subject to the approval of the sanctioning authority, he may purchase another vehicle subject to the following conditions:
 - i. The purchase is made within 30 days of the sale/transfer of the previous vehicle.
 - ii. He shall continue to repay the balance amount of advance to the Company.
 - iii. He shall be required to comply with provisions of this scheme as for grant of new advance including price, fitness certificate, insurance and hypothecation.
 - iv. If the balance due to the Company is in excess of the price of the newly purchased vehicle, the excess amount shall be refunded to the Company within seven days.

12.0 TENURE

- 11.2 These rules shall come into force with immediate effect.
- 11.3 The Company reserves the right to modify cancel and amend any of these rules of any time without prior notice.
- 11.4 Notwithstanding what is contained hereinafter the Company reserves the right to reject any application.

ANNEXURE - 'I'**FORM OF AGREEMENT TO BE EXECUTED AT THE TIME OF DRAWAL OF ADVANCE FOR PURCHASE OF MOTOR-CYCLE/SCOOTER/MOPED**

This Agreement made this _____ day of _____ Two Thousand Three between Shri / Smt. _____ resident of _____, daipur (hereinafter called the Borrower which expression shall include his legal representatives, and assignees) of the one part and the Rajasthan State Mines & Minerals Ltd. A Company registered under the Indian Companies Act., 1956 having its registered office at C-89/90, Janpath, Lal Kothi Scheme, Jaipur (Rajasthan) and its Unit located at Udaipur, Jaipur and Jhamarkotra Mines (hereinafter called the Company which expression shall be deemed to include Rajasthan State Mines and Minerals Limited, its subsidiaries, successors and assigns) of the other part.

WHEAREAS the Borrower, has under the provisions of the rules of Grant of Advance (hereinafter referred to as the said Rules which expression shall include any amendments thereof for the time being in force) has applied to the Company for a loan of Rs. /- (Rupees _____ only) for the purchase of a Motor-cycle/Scooter/Moped and the Company has agreed to lend the said amount to the Borrower on the terms and conditions hereinafter enumerated.

Now it is hereby agreed (between the parties hereto that in consideration of the sum of Rs. /- (Rupees _____ only) paid by the Company to the Borrower (the receipt whereof the Borrower acknowledges) the Borrower hereby agrees with the Company:

- (1). to pay to the Company the said amount with interest calculated according to the said rules by monthly deductions from his salary as prescribed for by the said rules and hereby authorises the Company to make such deduction, and
- (2). within one and half month form the date of drawal of the advance to expend the full amount to the said loan for the purchase of a Motor-cycle/Scooter/Moped or if the actual price paid is less than the Borrower to repay the difference to the Company forthwith. Advance would be taken only after the Borrower has made sure that vehicle would be available to him within the prescribed period of one and half month. The excuse of short supply of the vehicle, for the purchase of which the advance has been applied for would not be put forward for relaxation of the period of one and half month and further agrees;

- (3). to immediately execute a document hypothecating the said Motorcycle/Scooter/Moped to the Company as security for the amount lent to the Borrower as aforesaid and interest in the form prescribed by the said rules.

AND IT IS HEREBY FURTHER AGREED AND DECLARED THAT if the Motorcycle/Scooter/Moped has not been purchased and hypothecated within one and half month from the date of these presents or if the Borrower within that period becomes insolvent or quits the service of the Company or his service terminated by the Company as per the existing rules or regulations or dies the whole amount of the loan and interest thereof (rounded up to one full month) shall immediately become due and payable to the Company and the Company shall be entitled to recover it from any amount due and payable to the Borrower and if the same is not found sufficient then by legal proceedings or otherwise at the cost and risk of the Borrower.

IN WITNESS WHEREOF the Borrower has executed and signed this document the day an year above mentioned.

WITNESS

EMPLOYEE

Signature:

Signature:

Name:

Name:

Designation:

Designation:

Full Address:

Full Address

WITNESS:

For and on behalf of the Company

Signature:

Signature:

Name:

Name:

Designation:

Designation:

Full Address:

Full Address:

ANNEXURE - II

HYPOTHECATION DEED

THIS INDENTURE made this _____ day of _____ Two thousand _____ and _____ between _____ (hereinafter called "The Borrower" which expression shall include his heirs, administrators, executors and legal representatives) on the one part and the Rajasthan State Mines & Minerals Limited, a Company registered under the Indian Companies Act, 1956, having its registered office at 24,Uniara Garden, Jaipur (Rajasthan) and its units located at Udaipur, Jaipur and Jhamarkotra Mines (hereinafter called the Company which expression shall be deemed to include Rajasthan State Mines & Minerals Limited, its subsidiaries, successors and assigns) of the other part.

WHEREAS THE Borrower has applied for and has been granted an advance of Rs. _____ (Rs. _____ only) to purchase a Motor Cycle/Scooter/Moped under the provisions of the Rules for Grant of Advance (hereinafter referred to as "the said Rules" which expression shall include any amendment thereof or additions for the time being in force).

AND WHEREAS one of the conditions upon which the said advance has been / was granted to the borrower is/was that the Borrower will/would hypothecate the said Motorcycle/Scooter/Moped to the Company as security for the amount lent to the Borrower.

AND WHEREAS THE Borrower has purchased with or partly with the amount so advanced as aforesaid the Motor-Cycle/Scooter/Moped particulars whereof are set out in the Schedule hereunder written.

NOW THIS INDENTURE witnesses that in pursuance of the said agreement and for the consideration aforesaid the Borrower hereby convenient to pay to the Company the sum of Rs. _____ (Rupees _____ only) aforesaid by equal installments of Rs. _____ each on the first day of every month and will pay interest on the sum for the time being remaining due and owing calculated according to the said Rules and the Borrower does hereby agree and undertake that such payments may be recovered by monthly deductions from his salary in the manner provided by the said Rules or where, in the event of his proceeding on deputation out of Comp[any/India for a period exceeding twelve months and the competent authority has allowed repayment of the amount of advance remaining unpaid and/or interest as aforesaid on the happening of such an event, in rupee in India, the borrower doth hereby agree to pay to the Company such dues by remittance through bank draft drawn by the 15th of every month infavour of the Accounts Officer in whose book the account of the aforesaid advance

are kept, and in further pursuance of the said agreement the Borrower doth hereby assign and transfer unto the Company the Motor-Cycle/Scooter Moped the particulars whereof are set out in the Schedule hereunder written by way of security for the said advance and the interest hereon as require by the said Rules.

And the Borrower doth hereby agree and declare that he has paid in full the purchase price of the said Motor Cycle/Scooter/Moped and that the same is his absolute property and that he has not pledged the same and so long as any money remains, payable to the Company in respect of the said advance will not sell, pledge or part with the property in or possession of the said Motor Cycle/Scooter /Moped.

PROVIDED ALWAYS AND it is hereby y agreed and declared that if any of the said installments or principal or interest shall not be paid or recovered in manner aforesaid within ten days after the same become due and payable or if the Borrowers shall die at any time or cease to be in the Company's service or if the Borrower shall sell or pledge or part with the property in or possession of the said Motor Cycle/Scooter/Moped or become insolvent or make any composition or arrangement with his creditors or if any person shall take proceedings in execution of any decree or judgment against the Borrower the whole of the said principle sum which shall then be remaining due and unpaid together with interest thereon calculated as aforesaid shall forthwith become payable.

AND IT IS HEREBY AGREED AND declared that the Company may on the happening of any of the events hereinbefore mentioned seize and take possession of the said Motor cycle/Scooter/Moped and either remain in possession thereof without removing the same or else may remove and sell the said Motor Cycle. Scooter. Moped either by public auction or private contract and may output of the sale proceeds retain the balance of the said advance then remaining unpaid and any interest due thereon calculated as aforesaid and all costs, charges, expenses and payments properly incurred Or made in maintaining, defending or realising his rights hereunder and shall pay over the surplus, if any to the borrower, his heirs, executors, administrators or legal representatives.

PROVIDED further that the aforesaid power of taking possession or selling of the said Motor-Cycle/ Scooter / Moped shall not prejudice the right of the Company, to sue the Borrower or his legal representatives for the said balance remaining due and interest or in the case of the Motor-Cycle/ Scooter / Moped being sold the amount by which the net sale proceeds fall short of the amount owing.

AND THE Borrower hereby agrees further that so long as any moneys are remaining due and owing to the Company, he, the Borrower will insure and keep insured the said Motor-Cycle/ Scooter / Moped against loss or damage by fire, theft or accident wits the Insurance Company to be approved by Finance Department and will produce evidence to the satisfaction of the Department that Motor-Cycle/ Scooter / Moped is insured have received notice that the Company is interested in the Policy

and in the event of his receiving any claim amount from the Insurance Company he should received and hold the same as trustee and deposit the same forthwith with the Company

AND THE Borrower hereby agrees that he will not permit or suf : the said Motor-Cycle/ Scooter / Moped to be destroyed or injured or to deteriorate in a greater degree than it would deteriorate by reasonable wear and tear thereof AND further that in the event of any damage or accident happening to the said Motor-Cycle/ Scooter / Moped, the Borrower will forthwith have the same repaired and made good.

THE SCHEDULE

Description of Motor-Cycle/ Scooter / Moped :

Maker's Name : Engine No. :

Description : Cost / Price :

IN WITNESS WHEREOF the Mortgagor / Borrower has hereunto set his hand and Shri _____ for and on behalf of the Company has hereunto set his hand.

Signed by the Said : (Signature of the Borrower)

Designation :

Unit :

Date :

For and on behalf of the RSMML in
the presence of :

In the presence of :

1.

2.

Sign and Designation of Officer

Sign of witness

Witness:

1.

2.

Note : Should be typed on Non -Judicial Stamp paper in double space



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

No. RSMM/CO/PERS/9(20)/88/682

1st September, 1988

OFFICE ORDER

The Management has decided that Conveyance Advance for purchase

- | | | |
|-----|----------------------|---------------------------|
| (a) | For Category I to IV | 40% eligible employee |
| (b) | For Category V to IX | 60% of eligible employees |

For the purchase of old vehicle, the market value of such vehicle will be considered as actual cost.

All other terms and conditions relating to the grant of conveyance advance e will remain unaltered.

Conveyance Advance will be sanctioned only once during the entire service tenure of a workman and in no case second advance will be admissible.

Relevant rules of the Conveyance Advance Rules will be deemed to have been amended as above w.e.f.1.4.1988.

(K.V. VAJPEYEE)
Chief (Personnel &Adm.)

Copy to:

GGM(Dev.),C.O
GM(Mktg.)/P&S/Projects/Benef.,Co.
GM(Phos.)/Jkt/GM(G&L Dn.),Bikaner
FA &CAO,Co./CM(Mining),Jkt.
Manager(F&A)/ Admn/ Audit,Co./PM,JLCVP,Jodhpur.
RM.Delhi/DM(Adm.),Jaipur
PS to MD

Chief (Personnel &Adm.)



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

RSMML/CO/Adm/1(9)/92-227

Dt. 24.6.92

OFFICE ORDER

In exercise of clause 12.2.02 of the Rules regarding grant of Advance for purchase of Motor Cycle/Scooter/Moped, amendment is hereby made to the effect that the workmen of Corporate Office, Phosphate Division and Jaipur Office are henceforth entitled for conveyance advance two time during the entire service period for purchase of conveyance. The second advance would be allowed only on expiry of eight year from the date of drawal of first advance subject to repayment of the amount of advance together with interest in full.

GENERAL MANAGER (P&A)

P.S. to M.D. / GGM (LSD)/GM (Phos)/GM (Proj.)/CM (Bene.)/C.M. (Mkt.)/GM (P&S)/GM (P&A)/JAIPUR OFFICE /

cc: GM (G&L Dn.), Bikaner - for information

GENERAL MANAGER (P&A)

**Extract of Minutes of the 322nd Meeting of the Board of Directors
held on September 02, 2000 at 11.00 hrs.**

6. Conveyance Advance-workmen

- 6.1 The agenda was considered by the Board. The Managing Director apprised the Board that under the agreement with the Workers Union, the Company is under obligation to sanction Conveyance advance to the workers. After consideration, it was
- 6.2 RESOLVED that the approval of the Board be and is hereby accorded for sanctioning of conveyance advances to the workmen of the Company from the Cash Credit (CC) limits of the Company at 8.5% interest and to bear the difference between this rate charges on advance from workmen and the rate charges by the Bank on the Cash Credit account.



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

RSMML/CO/Pers/10(1)/2001-56
2001

Dated 25th April,

OFFICE ORDER

SUB: LOANS & ADVANCES

In accordance with the Long Term Settlement dated 22.3.2001, admissibility & the rates of interest on Loans & Advances allowed to the workmen of the company are hereby-revised w.e.f. date indicated hereunder:

House Building Loan

- 25% of HBLn amount shall be paid as House Building Repairing Loan w.e.f. 1/4/2001 for addition./alteration/repairing of the existing house.
- The rate of interest for HBL shall be as under w.e.f.1.4.2001.

Type of Loan	Revised Interest
House Building Loan	9% p.a.
House Repairing Loan	11% p.a.

- The revised rate of interest shall also be payable on the remaining balance amount of house building loan already paid to the workmen prior to 1.4.2001.

Conveyance Loan:

- The rate of interest for the conveyance loan shall be 10% p.a. w.e.f.1.4.2001.
- The revised interest rate shall also be applicable to remaining balance amount of conveyance loan already paid prior to 1.4.2001.

Sd/-
(N.K. Jain)
Chief (Pers. & Admn.)

Copy to:

All Unit Head(GGM(Phos)/GGM(P&G)/GM(G&L)
All HODs(GGM(F&A)/GM(Mkt)
And P&A Deptt. pf Units/Offices(Calc/DelJpr)
The General Secretary. RSMML Workers Federation
The General Secretary. RSMML Workers Federation
Sr,M(P&A)
Notice Board

Sd/-
(N.K. Jain)
Chief (Pers. & Admn.)



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

ALLOWANCE TOWARDS REIMBURSEMENT OF LOCAL CONVEYANCE EXPENSES-1988

1. These Rules may be called Rajasthan State Mines & Minerals Limited "Allowance Towards Reimbursement of Local Conveyance Expenses" Rules,1988. They shall come into force immediately and all rules in force on this subject prior to this date shall stand superceded.
2. Unless otherwise provided, these rules shall apply to all officers of the Company other than the following:
 - a) officers employed purely on part-time or causal basis;
 - b) officers employed on contract, unless the terms of contract provide for grant of such reimbursement under these rules;
 - c) officers provided with free transport facilities from residence to place of work and back.
3. Every officer who maintains his own conveyance shall be entitled to receive reimbursement at the rates given below:

i) Officers of the Company drawing basic pay not less than Rs.3550/-	@ Rs.300/- per month if he maintains a Car/Jeep/Van @ Rs.100/- if he maintains a Scooter/motor cycle.
ii) Officers drawing basic pay not less than Rs.1680/- per month	@ Rs.100/- per month if he maintains a Scooter/Motor Cycle and if he maintains a moped he would be entitled reimbursed @ Rs.70/- per month.

4. An officer who own a Conveyance shall produce the following documents to the Company within one month of the commencement of these rules, or of the date of his appointment, or of the date of his owning a Conveyance as the case may be:
 - i) An attested copy of the certificate of registration of conveyance in the name of the officer;
 - ii) An undertaking to the effect that the propulsion charges of the conveyance are borne exclusively by the officer

iii) A declaration that then officer shall use his own conveyance for all official journeys at then place of his posting subject to the provisions of rule-5.

5. An officer in receipt of reimbursement of conveyance expenses shall not be entitled to use the Company's vehicle for undertaking official journeys within the limits of the town in which he is posted, or within a radius of 8 Kms from office, whichever is higher.

Provided that where the local journey is performed for going to or coming from the airport /railway station/bus terminal at the time of proceeding or returning from tour, the Company's vehicle may be used.

6. The reimbursement of local conveyance expenses shall cease to be admissible from the date of which the conveyance maintained by the officer is sold out or possession thereof is transferred by any reason whatsoever but the payment of reimbursement shall be renewed as soon as another conveyance is purchased by him.

It shall be obligatory on the part of the officer to inform the Company immediately on the happening of any of the events mentioned in this date.



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

RSMML/CO/Pers/2(90)/97-299

Dated:21/23/6.1997

OFFICE ORDER

The executives of the Company who use Company's transport facility for going to mines (place of posting) for their duties, will have to pay subsidized cost of transportation to the Company as given below:

Category of executives	Rates per month(Rs.)
(i) Executives who use Company's transport facility either bus or jeep (in group) to go to Mines & back	80.00
From Bagdara Colony	40.00
(ii) Executives who have been provided with Company's Car/Jeep exclusively for them for going to Mines & back.	330.00

2. The above Rates will be applicable to the executives posted at Jhamarkotra Mines & Limestone Division, Jaisalmer.
3. With this order all previous orders regarding deductions of subsidized cost of transportation will stand abrogated.
4. This will come into force w.e.f. 1.7.1997.

Sd/-
(K.L. Lunkar)
Gr. GENERAL MANAGER (MAP)

CC to:PS to MD
All HoDs,C.O
All Units/Divisions/Offices
GM(F&A)/CM(P&A),C.O

Sd/_
(K.L. Lunkar)
Gr. GENERAL MANAGER (MAP)



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

RSMML/CO/Pers/9(20)/97-298

Dated:21/23.6.1997

OFFICE ORDER

In order to encourage the use of Personal vehicles of the Officers of the Company for official purposes, instead of Company 's vehicles, reimbursement of Local Travelling Expenses is revised as under:

1.Executive drawing basic pay of Rs.3700/- per month and above and those maintaining a Motor Car/Jeep.	@ Rs.2.60 per KM. subject to maximum of Rs.1100/-per month.
2.Executives maintaining Scooter/Motor Cycle	@ Rs.1.20 per Km. subject to maximum of Rs.350/per month.
3.Executives maintaining Moped	@ Rs.1.00 per km. subject to maximum of Rs.250/- per month.

2. The condition of submission of Certificates and actual mileage etc. as enumerated in the office order No.RSMML/CO/Pers/9(20)/93/600 dated 14.10.1993 shall remain unchanged.
3. This will be effective from 1.7.1997.

Sd/-
(K.L. Lunkar)
GR. GENERAL MANAGER (MAP)

CC to:PS to MD
All HoDs,CO
All Units/Divisions/Offices
GM (F&A)/CM (P&A), CO

**Extract of the Minutes of the 316th Meeting of the Board of Directors
held on June 28, 1999 at 16.00 hours at Jaipur**

6. Entitlement of reimbursement of Local Travelling Expenses to the Executives - Revision
 - 6.1.1 The agenda was considered by the Board. The Managing Director apprised the Board that consequent to the revision of the pay scales, the minimum basic pay for entitlement of local travelling expenses to an executives having a car is proposed to be revised from the existing minimum basic pay of Rs. 3700/- in the pre-revised scale of Rs. 10,500/- in the revised scale. Thereafter it was
 - 6.2 RESOLVED that the minimum basic pay for entitlement of the travelling expenses to an executive having a car be and is hereby revised from Rs. 3700/- in the pre-revised scale to Rs. 10,500/- in the revised scale.



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

No. RSMM/CO/Pers/9(20)/99/401

Dated : 22/23/July, 1999

OFFICE ORDER

The minimum basic pay, for entitlement of Reimbursement of Local Travelling Expenses of the executives of the Company, who maintains a four wheel vehicle like Car/Jeep/Van and uses the same for his official normal duty, shall be Rs. 10,500/- p.m.

This order shall come into force with immediate effect and shall supersede all previous orders in this respect.

Sd/-
GR. GENERAL MANAGER (MAP)

Copy to: PS to MD
All HODs / Unit Heads
All Officers

Sd/-
GR. GENERAL MANAGER (MAP)



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

RSMML/CO/Pers/9(20)/04-83

Dated 27th April, 2004

OFFICE ORDER

Sub: Revision of Reimbursement of Local travelling expenses-Executives

In continuation of Office Order No.RSMML/CO/Pers/9(20)/97-298 dated 23.6.97, the management is pleased to revised the rates of RLTE for executives w.e.f 1.4.2004 as under:

	Existing	Revised
Car/Jeep	Rs.1100/-pm	Rs.1600/-pm
Scooter/Motorcycle	Rs.350/-pm	Rs.720/-pm
Moped	Rs.250/-pm	Rs.430/-pm

Sd/
Chief (Pers. & Admn.)

CC: PS toMD

FA,CO/Jaipur
All SBU Heads
GM(P&G)GM(Proj.)
DGM,LSU,Jaisalmer/DGM,Naguar/Barmer
DGM(P&A),Jhamarkotra
SM(F&A)/SM(P&A),CO
All Offices
Notice Boards

Sd/
Chief (Pers. & Admn.)



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

No.RSMM/CO/Pers/9(20)/2004-122

7/10.5.2004

OFFICE ORDER

Sub: Revision of Reimbursement of local Travelling Expenses Executives

In partial modification of Office Order No.RSMM/CO/Pers/9(20)/2004-83 dated 27.4.23004, the revised rates of RLTE for executives w.e.f. 1.4.2004 shall be as under:

Scooter/Motorcycle	Rs.650/- p.m
Moped	Rs.360/- p.m

**Sd/-
Chief (Pers. & Admn.)**

Copy to:

PS to MD
FA,CO/Jaipur
All SBU-PC Heads
GM(P&G)/GM(Proj.)
DGM(LSU)/DGM,Nagaur/Barmer
DGM(P&A),Jhamarkotra
SM(F&A)/SM(P&A),CO
All Offices
Notice Boards

**Sd/-
Chief (Pers. & Admn.)**



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

OFFICE ORDER

Ref. : RSMML/CO/PERS/9(20)2004/695

Dated : 27.10.2004

It has been decided to stop payment of RLTE w.e.f. 1st Nov. 2004 to such executives of the company, in whose names the company's vehicles/hired vehicles have been allotted. The concerned executives are required to sign in the Log Book regularly, so as to keep proper monitoring on running of the vehicles. With this, the clause No. (ii) of Office Order Mo. RSMML/CO/PERS/9(20)97-299 dated 21/23.6.97 stands withdrawn.

**Sd/-
Chief (Pers. & Admn.)**

Copy to : PS to MD
FA, CO
All SBU Heads
All HODs
All Offices
Sr. Manager (Admn.)



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

HOUSE ALLOTMENT RULES

SHORT TITLE 'RSMML HRA'

1.0. These rules may be called Rajasthan state Mines & Minerals Limited House (Accommodation) Allotment Rules. These rules apply to the executives posted at the Corporate Office & Phosphate Division for the allotment of RSMML owned houses at Udaipur. These rules shall come into force from the date of notification.

2.0 DEFINITIONS

- a) ALLOTMENT means the grant of licence to an executive to occupy a residence in accordance with the provisions of these rules.
- b) ALLOTING Authority means HOD of Administration Section of Corporate Office, Udaipur.
- c) Executive means those employees posted as executive in Category E-O to E-7 or as revised thereafter from time to time.
- d) FAMILY means the wife or husband as the case may be, parents, children including stepchildren, legally adopted children, brothers and sisters ordinarily reside with and are wholly dependent on such executive.
- c) OCCUPANT means an Executive who has been granted licence to occupy a residential accommodation by the Allotting Authority.
- f) PRIORITY DATE of an executive in relation to a type of residence means order of preference to the allotment of a residence.
- g) RESIDENCE (ACCOMMODATION) means house owned by RSMML within municipal area, Udaipur.
- h) SU-LETTING means where an authorized allottee permits/sharing with another employee or another person to share the house in part of full with or without consideration but does not include a casual guest.

3.0. CLASSIFICATION AND CRITERIA FOR ALLOTMENT

Classification of Residence	Category	Seniority for allotment
TYPE A	E-0 To E-3	In the event of more applications being received than the number of Houses, the priority shall be decided by the pay scale of the executive. If two or more officers have the same pay scale, priority shall then be decided on the basis of their date of holding the said pay scale and where the said date is also the same, then on the basis of length of service as executive. A waiting list of executives shall be kept On the priority date as arrived at and the House shall further allotted on the basis of waiting list in respective entitlement.
TYPE B	E-4 TO E7	-do-

- (i) Executives who are living in lower category of houses should be considered for eligibility of upper class category as soon as they are entitled. His name will be put at the bottom of the priority list on the day he intimates of his eligibility to upper class house to the Allotting Authority.
- (ii) An executive coming on transfer and wanting accommodation must put an application immediately on arrival or within a period of one month. If he wants Company's accommodation, his priority would range from the date of application.
- (iii) In the case of those who have already applied and have got accommodation or are on the waiting list for a class of accommodation for which the application is made but whose category is changed, in such a case, it shall be the duty of the executive to intimate to the Allotting Authority, the date from which he becomes so entitled and he will be treated in next higher category from the date of intimation. Such intimation, if given within a period of a month will entitle him to get priority from the date he became entitled.

3.1 CLASSIFICATION OF QUARTERS

TYPE A means	Two (2) bedrooms, toilet, drawing room, Dining space, kitchen & store etc;
Type B means	Three (3) bed rooms, toilet, drawing room,

Dining space, living space, kitchen, store, box room, garage etc;

The allotting authority will classify the various residences in the various categories as per rules in force and can change the class or earmark the same for any specific officer or purpose.

3.2 RESERVATION OF QUARTERS

20% of available houses of all types shall be kept reserved for the allotment of the Management at its discretion.

4.0 ENTITLEMENT

- a) No Executive shall be allotted a residence under these rules if the wife or the husband of such executive as the case may be has already been allotted residence unless such residence is surrendered. Provided that this sub-rule shall not apply where the husband and wife are residing separately in pursuance of an order of judicial separation made by the court in the country.
 - b) Where two executives are in occupation of separate residence allotted under these rules marry each other they shall within one month of the marriage surrender one of the residence of their option.
 - c) If an executive is residing with another Executive who has been allotted a quarter, he shall not be entitled to receive the HRA.
- 5.0
- a) In case lower type of accommodation is available and the executive is entitled for higher type then he may be permitted lower type accommodation on request.
 - b) Although living in lower type of quarter, even then, deductions will be as per the entitlement of class of residence.
- 6.0
- a) Save as otherwise provided in these rules, a residence on falling vacant may be allotted by the allotting authority to an Executive having the earliest priority date for that type of residence subject to the conditions: that before occupation, an undertaking in the prescribed form will have to be signed.
 - b) House will not be allotted to those who have been sanctioned loan under House Building Loan(Advance & Recovery) Rules for construction of house if the same is situated within 10 kms from municipal area, Udaipur.
 - c) House will not be allotted to those who own a residential accommodation either in the name of executive or on the name of his/her spouse within 10kms from municipal area, Udaipur.

7.0 PERIOD FOR WHICH ALLOTMENT SUBSISTS AND THE CONCESSIONAL PERIOD FOR TOGETHER RETENTIONS

- a) It is surrendered by the Executive;
- b) The Executive ceases to occupy the residence;
- c) A residence allotted to an executive may be retained on happening of any of the events specified here below for the period specified in the corresponding entry thereof, provided that the residence is required for the bonafide use of the Executive or members of his/her family:

Events		Permissible period for retention of the residence
i	Resignation, Dismissal, Removal or termination of service.	3 (three) months
ii.	Retirement	3 (three) months
iii)	Death of the allottee	6 (six) months
iv)	Transfer	3 (three) months

EXPLANATION

- a) The retention limits prescribed are subject to the condition that the competent authority may permit the employee/heirs to retain the Co.'s quarter on normal rent till the end of academic session of school going children, if any or the period indicated in the corresponding entry, whichever is later.
- b) During permissible retention period, rent, electricity and water charges will be payable at the rates applicable to serving executives & would be deposited in cash. Failure to deposit such rent and other charges by 10th of the following month would render the occupant liable for eviction and these dues will be recovered from any amount payable to the employee concerned by the company.
- c) Retention beyond the above permissible period will be taken as unauthorized occupation and disciplinary/other action may be taken as per Service Rules (Executives) of the Company/law of land.

8.0. SURRENDER OF AN ALLOTMENT-PERIOD OF NOTICE

An Executive may at any time surrender an allotment by giving intimation to the Allotting Authority, in writing at least one (1) month before the date of vacation of the residence. The allotment of the residence shall be deemed to be cancelled from the date of communication made from Allotting Authority or on expiry of one month whichever is earlier. If executive fails to give due notice and vacates the house, one shall be responsible for payment of rent for such period till the allotment of the residence is not cancelled from the name of such executive by the allotting authority.

9.0 ALLOTMENT OF HOUSE

If an executive fails to accept the allotment of a residence within 10 days from the date of communication or fails to take the possession of the house after acceptance within 15 days from the date of receipt of letter of allotment, such executive shall be debarred from the next allotment for a period of one year from the date of earlier allotment.

10.0 CHANGE OF RESIDENCE

No change in residence shall be allowed except in following contingencies:

- a) An executive to whom a residence has been allotted under these rules has apply to the allotting authority for a change of residence within the same type only in the case it is near to the working place. Not more than one such change shall be allowed in respect of one type of residence allotted to the executive
- b) If an executive fails to accept a change of residence offered to him within a week of the receipt of such offer or allotment, he/she shall not be considered against or change of allotment of that type.
- c) Change of residence in the event of death of a member of a family, an Executive may be allowed a change of residence on the death of any member of his/her family if one applies for change within three months of such occurrences, provided that the change will be given in the same type of residence as already allotted to the Executives, if available.
- d) Mutual exchange of residence-Executives whom residence of the same type have been allotted under these rules may apply for permission to mutually change their residence. But in no case, mutual change is permitted without prior written permission of the Allotting Authority.

11.0 SUB-LETTING AND SHARING OF RESIDENCE

Executive to whom a residence is allotted under these rules shall not share such residence or any of the outhouses, garage and stables with anyone except the Executives of the RSMML eligible for allotment of residence under these rules and with the written permission of the Allotting Authority.

11.1 No executive to whom accommodation has been allotted shall sublet such house or a part thereof to anyone.

11.2 No alterations, additions, erection of any temporary/permanent nature is allowed in he house allotted to an executive except with the permission of the Allotting Authority.

12.0 EXECUTIVE SHALL ABIDE BY THE TERMS & CONDITIONS HEREINAFTER PRESCRIBED AND ALSO MENTIONED IN THE CONTRACT FOR, FOR ALLOTMENT OF HOUSES.

- 12.1 The electricity & water charges shall be borne by the occupant. It shall be the responsibility of the executive concerned for depositing the amount of bills to PHED/RSEB directly.
- 12.2 That the quarter allotted to him/her shall be used for bonafide residential purpose for his/her family and dependents only. The house shall not be transferred and given possession to anybody and no shops or other use will be made of the residence.
- 12.3 That without prior permission from the Allotting Authority, animals should not be kept in the quarters.
- 12.4 That illegal & immoral activities should not be performed in the quarters and in the Colony premises, the occupants are also to observe security & safety provisions.
- 12.5 That quarters and colony shall be kept in neat and tidy shape.
- 12.6 That the Company will not be responsible for damage due to fire, electricity, rain, theft and any other natural calamities.
- 12.7 That if the Company's quarter remains locked without any reasonable ground for a period of three month, the Allotting Authority shall be free to unlock such house in the presence of witness and shall take the possession of the said quarter/house and all the belongings found in the house will be listed and kept in the custody of the authority.
- 12.8 That the allottee shall vacate the quarter in the event of transfer, removal from service, death and after retirement from his/her services as per rules of the Company &HAR.
- 12.9 The executive to whom a residence has been allotted shall be personally responsible for any damage beyond fair wear & tear caused thereto or to the furniture/fixtures provided therein by the company during the period for which the house remains allotted to his/her name.
- 12.10 That he/she shall abide by all the rules and regulations of House Allotment Rules.
- 12.11 That the Management will be empowered to get the quarter vacated in the interest of the Company by giving one (1) month's notice.

13.00 CONSEQUENCE OF BREACH OF THESE RULE

- a. The Allotting Authority will have the right to cancel the allotment if allottee unauthorisedly sublets the said residence/quarter or part of the residence to other person employees.
- b. If an Executive unauthorisedly occupy any accommodation of the Company, he/she shall be debarred from the allotment of house for one year from the

- date of eviction of such unauthorised occupation. Besides, the Management will also take disciplinary action against him/her as per service Rules of the Company and will also initiate proceedings of eviction.
- c. During the period of unauthorized occupation, over and above the disciplinary action as per RSMM Service Rules(Executives) of the Company, he/she shall not get any House Rent for the period and 15% of basic pay &DA will be charged and realised from the salary of such executive.
 - d. Violation of any of the rules contained in the House Allotment Rules will constitute as an act of misconduct and the Executive concerned shall be liable to disciplinary action in addition to stoppage of payment of HRA & recovery of penal rent and eviction.
 - e. The occupant of Company's quarters shall vacate the house immediately on expiry of the permissible retention period or at the end of such period as extended by the Allotting Authority failing which, the occupant shall be treated as unauthorized occupant/s. For the period of such unauthorized occupancy, penal rent as imposed by the Allotting Authority shall be charged. Other necessary steps will also be taken against unauthorized occupant under law of land for eviction of Company's quarter/s.
- 14.0 The house rent shall be charged as per BPE's Circular No.F.9(5)/CSE/84-III/3065 dated 15-12-1998, which shall be part of these rules and is enclosed herewith.

15.0 INTERPRETATION & AMENDMENT

The Managing Director reserves the right to make additions, alterations, modifications and relaxations in the rules .If any question arises as to interpretation of these rules, the decision of the Managing Director shall be final and binding.

The above rules supersedes all previous rules issued, if any, in this behalf from time to time.



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

SCHOLARSHIP SCHEME, 1988 (REVISED)

1. Objective:

To provide encouragement and facility for higher education to meritorious and deserving children of the employees.

2. Scope:

These rules shall be applicable to the legitimate children and step children (including legally adopted children) who are wholly depended on the employee of the company posted at any place/office, units/Division in India, but shall specifically excluded the children of

- a) Employees who are on deputation to the Company
- b) Employee on contract whether part time or full time
- c) Casual worker
- d) Trainee and Apprentices

3. Definition:

- i) "Children" means Sons and Daughters of the Employee including legally adopted children who are wholly dependent on the employee.
- ii) "Company" means Rajasthan State Mines & Minerals Limited having its registered Office at 24, Uniara Garden, Jaipur, Rajasthan
- iii) "Managing Director" means Managing Director of Rajasthan State Mines & Minerals Limited
- iv) "Committee" means committee of officers appointed in writing by the Managing Director for the purpose.

4. Scheme:

Children of the employee shall be entitle to be considered for the grant of scholarship.

5. Types of Scholarship :

Following are the type of scholarship, which may be awarded as per the scheme.

Category of Scholarship	Course of Study	No. of Scholarship (total being)	Value of Scholarship
Scholarship "A"	10 th pass candidate who have obtained admission for 10+2 / ITI approved by Government of Rajasthan / Central Government (for this merit of Class 10 th only is to be taken)		Rs. 150/- p.m.
Scholarship "B"	10+2 pass candidate having secured admission in degree courses after passing the competitive entrance test of any branch of Engineering/Medical or any two years full time professional Post Graduate Course in Management run by Institutions/Universities recognized by the Act. of Parliament or approved by Association of Indian Universities and Courses recognized / approved by UGC/AICTE.		Rs. 300/- p.m.

- 5.1 If any doubt arises as to whether a particular course is covered by the scheme, decision of the MD shall be final.
- 5.2 The Scholarship shall only be granted to those students who are prosecuting higher studies in recognized institutions.
- 5.3 Scholarship will be awarded from the date of admission in the Institution till the end of the academic year subject to clause 7.6
- 5.4 Scholarship will be renewed every year until the completion of the course for which the scholarship has been approved. Only on the production of satisfactory continued performance and good conduct report from the Head of Department / Institution of the Scholarship holder.

- 5.5 The number of scholarship in each unit of the Company shall be allotted on the basis of their strength as on first day of every calendar year.
- 5.6 The application of each category shall be scrutinized by the Committee appointed by M.D. Scholarship would be granted strictly as per the merit. The scholarship shall be granted in the unit / division / office level. In case sufficient number of applicants are not available in a particular group and such scholarship may be transferred as follows:
- i). Transfer of scholarship from group (B) to group (A) would be permitted but the amount of scholarship would be limited to Rs. 150/- per month.
 - ii). No Transfer of scholarship from group (A) to Group (B) would be allowed.
 - iii). Transfer of available free scholarships reserved for SC/ST quota to General and vice-versa would be allowed.
 - iv). If in a particular year the requisite number of applications are not available, then the left out number will not be carried over to the next year. Similarly, if any number of scholarships have been utilized from one group to another on account of non-availability of candidates then the scholarship so utilized in other group shall also not be carried over in the next year.
- 5.7 In the event of eligible candidate any group or in category or in any office/plant/division are not eligible, in such an event, committee shall have full powers to inter-change the category or group or office/unit/division.
- i). If any office/unit/division, the scholarship of a particular group or category is surplus, then it will be considered for awarding to the wards of other office/unit/division. However, for above changes, the following principles would be adopted:
 - a. The utilized scholarship of a particular category belonging to workmen shall be first considered for the wards of workmen of other divisions/units/office for the same type. Even after this, if any scholarship remain utilized, the same would be considered against applications for the wards of workmen for the other category.
 - b. On completion of exercise as per (a) above, if scholarship remain unutilized, the same would be considered of wards of the executives first for the same category and next for the other category.
 - c. If the scholarship/s remain unutilized in executive cadre, the principles laid downs in (a) and (b) above would be vice-versa applicable.

5.8 The “Managing Director” or “committee” appointed for this purpose by MD in this behalf shall have full powers to prescribe procedure and frame rules for administering the Scheme and interpretation of.

6.0 Eligibility of Scholarship :

6.1 Scholarship ‘A’

Applicant for the scholarship should have passed Secondary, Indian Scholarship Certificate / Higher Secondary or any recognized equivalent qualification with minimum aggregate of 60% marks (for SC/ST students shall be 55% only) and had obtained admission to any other course of study mentioned against Scholarship ‘A’.

6.2 Scholarship ‘B’

The Applications of scholarship have passed entrance examination for the admission in the degree course in Engineering , Medical or any two years full time professional Post Graduate Course in Management and had actually obtained admission to any of the course of study mentioned against scholarship ‘B’.

6.3 The Applications for Scholarship shall be scrutinized and scholarships would be granted strictly as per the merit in a particular group / reserved quota.

6.4 The scholarship shall only be granted after the employee had furnished the proof of admission in the course for which the scholarship is admissible.

7.0 Conditions / Procedure :

The number of scholarship shall be decided in the beginning of every year. Out of the total scholarship, 25% scholarship shall be reserved for children of SC/ST employees.

7.1 The applications of each category scrutinized by the committee and scholarship would be granted strictly as per the merit. The Scholarship shall be granted in the unit/division/office level.

7.2 For grant of scholarship the employees shall have to apply in the prescribed form attached.

7.3 The scholarship shall only be granted after the employees shall furnish the proof of admission in the course for which the scholarship is admissible.

7.4 The scholarship shall be discontinued in case the employee ceases to be in the services of the Company on resignation, dismissal, termination of service or for any other reason whatsoever.

7.5 On the event of retirement on superannuation of the employee and or death or disability caused by an accident while on duty or otherwise, will not ordinarily disqualify the employees child who has been awarded scholarship by

- the Management from continuing to received the scholarship fort he duration of the course provided the recipient of the scholalrship make satisfactory progress in the studies
- 7.6 The employees will be recurred to obtain from the Head of the Department /Institution a report on the performance and conduct of the scholarship holder every quarterly, and shall have to submit he same to the Management. Failure of submission of such report will automatically disqualify the incumbent from the grant of scholarship. However, Management also reserves the right to inquire about the performance of candidates who has been granted scholarship, from its own sources and in such event the Management information would be authentic.
- 7.7 In case the conduct and performance of the scholarship holder is not found satisfactory during any period of review the Management reserve the right to withheld/debar children from the grant of scholarship.
- 7.8 In case the student discontinuous the course of study for any reasons whatsoever, it shall be the duty of the employee to inform the Company about such discontinuation of studies. Failure on the part of employee informing the Management regarding the student's discontinuation of studies will be deemed to be misconduct under the rules of the Company. The employee will have to repay the entire amount of scholarship paid to the children by the Company. The Company however can recover such amount from the salary of the employee at its discretion.
- 7.9 A student who receives any scholarship or financial assistance under any other scheme of the Government / Universities or any other agency, but excluding the awards etc., will not be entitled to any scholarship under this scheme. However, he can opt for Company's scholarship after he discontinues the scholarship from other source.
- 7.10 If a student who has been awarded scholarship, fails to appear in the annual examination or does not pass the examination, due to any reason whatsoever, he/she shall disqualify himself/herself for further continuance of the scholarship.
- 7.11 In case the child of the employees is employed any where whether on part time or full time then such children will not be eligible for award of the scholarship.
- 7.12 The employees concern shall have to furnish the declaration that his child who has been awarded scholarship is not serving anywhere during the period of study in the course for which scholarship has been approved.
- 7.13 The number of scholarship to be awarded in any case shall not exceed 50 per year.
- 8.0 Mode of Payment :**
- 8.01 The amount of scholarship shall be remitted every month to the employee whose child has been awarded the scholarship.

- 9.0 The Management reserves the right to either alter, vary, discontinue the scheme altogether without any notice.



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

RSMML/CO/Pers/10(3)/2001-59
April,2001

Dated 25th

OFFICE ORDER

Sub: Revision in the benefit under the welfare scheme

In terms of Long term settlement dated 22.3.2001 the benefit under various welfare scheme for the workmen are hereby revised as under:

Stitching charges:

All workmen will be paid stitching charges for per set of Uniform @ Rs.180/- from the financial year 2001-2002.

Social Security Scheme:

The revised death benefit to workmen under the social security scheme shall be as under w.e.f. 1.4.2001.

Age	Revised Benefit (Rs.)
Upto 40 years	1,30,000/-
Above 40 years but less than 45 years	1,10,000/-
Above 45 years but less than 50 years	90,000/-
Above 50 years but less than 58 years	70,000/-

The monthly contribution of workmen towards above will be Rs.8/- w.e.f.1.4.2001.

SCHOLARSHIP:

The revised amount of scholarship being granted to the wards of employees will be as under w.e.f. academic session 2001-2002.

Type	Status	Revised
Non technical	Residing with parent	Rs.175/- p.m.
	Not residing with parent	Rs.200/-p.m.

Technical	Residing with parent	Rs.350/-p.m
	Not residing with parent	Rs.400/-p.m

Benevolent Fund :

The monthly contribution towards Benevolent Fund shall be Rs.20/- for workmen w.e.f.1.4.2001.

(N.K. Jain)
Chief (Pers. & Admn.)

Copy to:

1. All Unit Head (GGMPHos)/GGM(P&G)/GM(G&L)
2. All HoDs (GGM(F&A)/Gm(Mkt.)
3. Finance and P&A Deptt/of all units/offices(Cal/Del/Jpr)
4. General Secy. RSMM Workers Federation
5. Sr. M. (P&A)
6. Notice Board

(N.K. Jain)
Chief (Pers. & Admn.)

**Extract of Minutes of JCC meeting
held on 4.7.2001 pertaining to Scholarship Scheme**

Scholarship

It is agreed to amend/revise the scholarship scheme w.e.f.1.7.2001 as under:

Scholarship 'B'

- (i) 10+2 pass candidates having secured admission in degree course in any branch of Engineering/Medical run by Institution/Universities recognized by the Act of Parliament or approved by Association of Indian Universities or courses recognized/approved by UGC/AICTE.
- (ii) A two year full time professional post graduate course in Management/Computer/IT/MCA run by Institution/Universities recognized by the Act of Parliament or approved by Association of Indian Universities or courses recognized/approved by UGC/AICTE.
- (iii) Candidates taking admission in BE after passing diploma will get 'B' type scholarship.

Candidates already got admission in courses not covered under the present scheme, but covered under revised scheme, will also get scholarship w.e.f. current academic session i.e. July,2001 for the remaining period.

All other terms & conditions of scholarship scheme shall remain unaltered.

Settlement

Scholarships:

It is agreed that the provisions of scholarship, provided by the company, as applicable to RSMML Employees shall be applicable to E-RSMDC Employees also.

It is agreed that the number of scholarships shall be increased from 50 to 60 numbers with effect from academic year 2003-04.



Rajasthan State Mines & Minerals Limited

(A Government of Rajasthan Enterprise)

REIMBURSEMENT OF MEDICAL ATTENDANCE RULES DULY AMENDED -2002

1. These Rules may be called Rajasthan State Mines & Minerals Limited (Reimbursement of Medical Attendance) Rules, amended 2002. These rules shall come into force with effect from 01.04.2002 and would supersede all rules, instructions, and procedures/practices in force prior to the application of these rules.
2. These rules shall be applicable to all employees (both officers and workmen) of the Company except the following:
 - (a) Employees appointed on part-time basis;
 - (b) Employees appointed on contract/adhoc basis ;except where specifically provided for in the terms of such contract/adhoc appointments;
 - (c) Employees who are on deputation to other organizations or are abroad, and
 - (d) Casual employees and apprentices except when these rules are specifically made applicable to them by an order.
3. In these rules unless where is any thing repugnant to the context, the following terms are used in the sense herein explained.
 - (i) **“Authorized Medical Attendant (AMA)** means any allopathic Medical Practitioner registered with State/Central Medical Council, Or Homeopathic/Ayurvedic/Unani Medical Practitioner registered with a duly recognized body, provided such practitioner is working in any Central/State Government/Municipal Hospital or dispensary, and also means the Medical Officers of the company. In addition AMA shall also mean such medical practitioner as may be declared by the company to be an authorized medical attendant under these rules.
 - (ii) **‘Company’** means Rajasthan State Mines & Minerals Limited.
 - (iii) **‘Family’** means the employee, his legal wife (not more than one)/husband, as the case may be, legitimate unmarried children (including stepson and stepdaughter and also including legally

adopted son or daughter) and parents wholly dependent on the employee.

Explanations:

1. Employed or married sons & daughters and their wards shall not be considered as dependent children for medical reimbursement.
 2. For the purpose of these rules the parents shall be regarded as wholly dependant upon the employee if they normally reside with the employee at the place of his posting and their total monthly income from all sources does not exceed Rs. **1000/-** Lump-sum non-recurring income e.g. contributory provident fund, gratuity, insurance benefits etc. shall not be regarded as income for the purpose of these rules, but recurring monthly income from sources such as pension, house rent, land holding etc. should be taken into account for the purpose of assessing this income.
- (iv) **'Hospital'** for the purpose of these rules means the following:
- (a) Central Government hospitals/dispensaries
 - (b) All State Government hospitals/dispensaries;
 - (c) Hospitals/dispensaries maintained by a local body i.e. Municipal Council etc;
 - (d) Dispensaries maintained by the Company; and
 - (e) Private hospitals/Nursing Homes/Clinics recognized by the Company as per annexures attached herewith
- (v) **'Managing Director'** means Managing Director of Rajasthan State Mines & Minerals Limited;
- (vi) **'Medical Attendance'** in respect of an employee means attendance by the AMA in a hospital, or in case of such illness which compels the employee or a member of his family to be confined at his residence, at the residence of the employee or his family and includes:-
- (a) Such pathological, bacteriological, radiological or any other methods, examinations, as may be specified by the AMA for the purpose of diagnosis;
 - (b) Consultation with the AMA in the hospital or at his residence; and
 - (c) Such nursing care as is ordinarily provided to patients by hospitals:

Note: In case of such hospitals as have been recognized by the company, reimbursement for medical attendance shall be restricted only to the treatment for which the hospital has been recognized by the company.

- (vii) 'Pay' for the purpose of these rules means basic pay;
 - (viii) 'Treatment' means use of all medical and surgical facilities as might be ordinarily available in the hospital where patient has been referred to, and includes:
 - (a) The employment of such pathological, bacteriological, radiological or any other methods as are considered necessary by the AMA.
 - (b) Dental treatment where the diagnosis of the physiological or other disability from which a patient is suffering, indicates that the teeth are the only source of ailment, provided the ailment is of a major kind, such as treatment of a bone disease, total removal of teeth, or impacted wisdom teeth.
 - (c) Surgical operations, including surgery needed for the removal of odontomas and also including oral surgery of the mouth.
 - (d) The supply of such medicines, vaccines, sera or other therapeutic substances not ordinarily available in Government hospitals in the state.
 - (e) The supply of such medicines, vaccines, sera or other therapeutic substances not ordinarily so available, as the AMA may certify in writing to be essential for the treatment, or for the prevention of serious deterioration in the condition of the patient but excludes medicines which are regarded as food, toilets, tonics having more food value, disinfectants and other similar preparations. However, in burn cases such disinfectants, as approved by the treating AMA, would also be included in Medicines.
 - (f) Confinement in hospital, and prenatal and postnatal treatment; and
 - (g) Provision of accommodation for treatment.
4. The authority for extension of recognition to private hospitals/nursing homes/clinics and for declaration of authorized medical attendants shall vest with the Managing Director who shall determine the procedure to be followed in this regard from time to time.

5. All employees of the company, except those excluded in rule 2 of these rules, shall be eligible for reimbursement of cost of treatment and medical attendance for themselves and their families in accordance with the provisions of these rules.
6. Each employee shall be required to furnish to the Management a declaration of his dependants in the prescribed form (Annex. I) after **every 3 years**. It shall be the responsibility of the employee to intimate the change, if any, in the list of the dependants included in such declaration, immediately after such change in the list takes place. The Management shall have the discretion to reject the medical reimbursement claims in respect of the dependants of the employees, in case of such employees who as might not have filled their declaration form with the Management within the prescribed period.
7. Cost of artificial limbs, valves, plates, joints, pacemakers, or any other artificial implants/appliances will not be reimbursable. However, competent authority may allow reimbursement of such appliances as a special case.
8. Reimbursement of the expenditure incurred by an employee of the Company, on account of medical attendance and treatment, shall be made available to him only after he has submitted the claim in the prescribed form (Annex. III) to the Company's Medical Officers. The employee shall also enclose the original prescription and cash memos/receipts/vouchers etc. For places where Company's M.O. is not available, the employee shall submit the following papers along-with the prescribed form for reimbursement of medical claim.
 1. Original prescription of the treating AMA
 2. Cash memos/receipts/vouchers in support of his claim.

Note:- It would be incumbent upon an employee to submit the claim for reimbursement in respect of himself, or members of his family, within a period of 90 days from the bill . Claims for reimbursement filed after this period shall not be normally entertained. Condonation of delay may, however, be considered by the Management upon the employee furnishing reasonable justification in this regard to the company's Chief Medical Officer, or to any other Officer duly nominated in this regard by the Management.

9. The following expenses may be reimbursed to the Company's employees:
 - (a) Cost (including sales tax) of allopathic medicines, drugs, vaccines, sera or other therapeutic substances except such medicines, drugs, vaccines sera or other therapeutic substances as are contained in the list of non-admissible items as issued by the Government of Rajasthan from time to time.

- (b) Cost of Ayurvedic/Unani medicines included in the list issued by the Government of Rajasthan from time to time, and cost of homeopathic medicines included in the list issued by the State Government from time to time.

Purchase of Allopathic and Ayurvedic medicines will be permissible from Sahkari Upbhokta Bhandar only, subject to following exceptions:-

- [i]. *In case of urgency in odd hours, medicines for only one day can be purchased from the market and in the alternative, an employee may be allowed to purchase the medicine from the market to the tune of rupees 150/- p.m. for non serious diseases.*
- [ii]. *If an employee and or his/her family members are actually living at such a place where no cooperative medical store exists and takes treatment from that area, then he may be allowed to purchase the medicines from that local market.*
- (c) Consultation fee charged by the AMA for attending on the employee or his family members, either at the residence of the patient, or at a hospital, or at the residence of such AMA including the fee charged by the compounder, or the nurse for rendering nursing services such as administering injections, dressing etc. but the reimbursement of such fees would be made only in accordance with the schedule attached with these rules (Annex. VI). However, in the case of receipts issued by the Government Doctors/Compounders/Nurses, actual charges would be reimbursed.
- (d) Reimbursement of any pathological, bacteriological and radiological tests or any other diagnostic charges as might be prescribed by AMA, in accordance with the schedule attached with these Rules. [Annexure-VII]
- (e) **Homeopathic treatment taken from the AMA would be eligible for reimbursement. Medical claims in respect of Ayurvedic treatment shall be admissible only upon due verification by the concerned Government Vaidya.**
- (f) The actual cost of I.V. and Catheter sets, and blood transfusion sets, as well as blood transfusion charges (if any) shall be reimbursable.
- (g) Cost of hearing-aid artificial limb (including cost of replacing a limb) or calipers and implants shall be reimbursed only once in the entire tenure of the employee in the company, subject to Rules under clause 7.

- (h) In case of accident during the course of and/or arising out of duty, cost of medical treatment including cost of non-reimbursable medicines shall be reimbursed in full.
 - (i) In respect of dental treatment, reimbursement will not be made for artificial denture and wiring but if the specialist, in a Medical College certifies that the root cause of any other disease is dental ailment and for treatment of that disease, the treatment of dental ailment is absolutely necessary, then in such cases expenses for artificial denture and wiring would be reimbursed.
 - (j) Ambulance/transportation charges incurred to carry the patient from residence to hospital and vice-versa, or from one hospital to another for treatment or examination, shall be reimbursed on certification by AMA.
 - (k) If an employee is on official tour or he/she or dependant family member of the employee has been referred for treatment to any of the authorized hospitals by the AMA, and such employee or dependant family member expires, then in such cases actual transportation charges incurred in transportation of the dead body of the employee or dependant family member from the place of his/her death to the last place of posting of the company's employee shall be reimbursed. Reimbursement of such transportation charges shall be limited to Rs. 3.0 per Km. if the mode of transportation is by Ambulance van / taxi car/jeep etc.
 - (l) Special diagnostics tests such as CT scan, **MRI, memogram, engeography** etc. and other costly diagnostic tests more than Rs. 500/- for single test as prescribed shall only be reimbursable if recommended by the AMA not below the rank of Professor or Specialty Clinic Head or Company's Medical Officers.
 - (m) Simultaneously treatment under two different systems of medicines like Allopathic, Unani, Ayurvedic, Homeopathy etc for same disease will not be reimbursed and the employee may choose one at a time for reimbursement.
- 10 All the employees shall be eligible for cottage ward accommodation during the period of indoor treatment in State Government Hospital.
- 11 Special consideration for patients suffering from leprosy, tuberculosis or cancer. would be as follows:

- (i). Cost of medicines having more food value shall be reimbursable to the maximum extent of Rs. 200/- (Rupees two hundred) per month subject to certification by the AMA to the effect that such medicines were necessary for recovery of the patients.
12. (a) In respect of an employee or a member of his family, whose illness is such that the facilities for its treatment at his normal place of posting are not considered to be adequate, it would be possible for the Management to refer such patient for treatment to a place other than his place of illness, provided such reference to a referred hospital (Annex-II) is made on the recommendation of the principal/Superintendent /Professor of concerned Department of a Medical College/Hospital (Govt. proforma attached as Annex-IV). In case the Deptt does not have a Professor, then the Unit Head [i.e. in the rank of Associated Professor or next] is authorized to refer. Such authority may also specify the mode of travel for such patient to the place of such treatment..
- (b) In case of serious illness if it is unsafe for the patient to travel unattended, then on specific recommendation by the authority referred to above, an attendant may be allowed to travel with the patient to the place of treatment. In such cases, travelling allowance for to and fro journey would be allowed to the patient and one attendant. No daily allowance or any other expenses would be admissible to such attendant. The travelling expenses for such journeys would as per the entitlement by train, unless some costlier mode of travel is prescribed by the referring authority only for one side journey.
- (c) All further follow up / checkup except one follow up will require the same procedure / compliance as mentioned above. **Travelling expenses of only one attendant shall be reimbursed for the 1st follow up visit and for the subsequent visits attendant's travelling expenses shall not be reimbursed except on special recommendation by the referring authorities.**
- (d) Local conveyance to and fro charges shall be reimbursed only one time irrespective of number of visits to hospitals/temporary residence/bus stand/railway station/airport.
- (e) At the office / establishment of the Company, where Company's medical officers are not posted, the referral cases shall require recommendation of either CM&HO or Principal Medical Officer of the concerned Government Hospital.
- (f) Treatment at outstation, of the Company's recognized hospitals i.e. Rajasthan Hospital, Ahmedabad and Krishna Heart Institute

Ahmedabad (Annexure-V) will only be made available on the recommendation of Company's CMO/authorized officer to avail special discount from these hospitals for RSMML employees. In want of such recommendation, 10% deduction will be made from the bill amount to be reimbursed to the employee. However, employees posted /on official tour at these places may avail facilities for normal illness without prior recommendation of CMO/authorized officer.

- (g) In case treatment is taken in recognized referral hospitals (referred cases), payment for accommodation, treatment, operation, medical investigation, nursing facilities & other relevant services will be made as per rates applicable for lowest class of economic ward.
13. (i) An advance to cover the anticipated cost of treatment, including cost of transportation would be permissible to be drawn by the employee. Such advance would be available to the employee only in the event of his treatment requiring hospitalization. The quantum of such advance would be as recommended by the referring authority or through Company's Medical Officer.
- (ii) Where such advance is considered to be necessary by him, the employee would submit an application in this regard to the competent authority along with a specific recommendation regarding the quantum of such advance by referring authority.
- (iii) Such advance should be adjusted by the employee within 30 days of completion of treatment, along with refundable amount if any. Sanction of subsequent advance could be considered for the employee depending upon the recommendation in this regard by CMO/ACMO, and subject to the settlement in full of the previous advance by the treating hospital.
- (iv) A penal interest @ 18% shall be chargeable from the employee in case of default by him in the settlement of the advance within the stipulated period. In addition, Management shall be free to take disciplinary action against the employee for such default.
14. Special medical cases pertaining to critical and serious conditions, which are not covered under above rules, will be examined by a committee consisting of executives and union representatives.
15. **The Managing Director would have the right to alter/modify any or whole of these rules, and/or grant any concessions relating to the medical treatment to any employee, which are otherwise not provided in these rules, or permit any patient to travel by modes of travel other than his entitlement.**

LIST OF RECOGNIZED / REFERRED HOSPITALS / CLINICS/ DOCTORS BY THE COMPANY FOR VARIOUS TREATMENT AND PATHOLOGICAL TESTS

- 1 All India Institute of Medical Science, New Delhi
- 2 G.B. Pant Hospital, New Delhi
- 3 Escorts Heart Institute, New Delhi.
- 4 Tata Memorial Hospital, Mumbai
- 5 Jas Lok Hospital, Mumbai
- 6 Bombay Hospital, Mumbai
- 7 Cancer Institutes, Madras
- 8 Shanker Netralaya, Madras
9. Christian Medical College, Hospital, Vellore
10. Gujarat State Cancer & Research Institute (M.P. Shah Cancer Hospital), Ahmedabad.
11. Mulji Bhai Patel Urological Hospital, Dr. Verendra Desai Marg, Nadiad, Gujarat
12. SAL Hospital and Medical Institute, Ahmedabad
13. Krishna Heart Institute, Ahmedabad

EYE CLINICS :

1. **Kothari Eye Clinics, Patel Circle, Udaipur**
2. Alakh Nayan Mandir, Near Sukhadia Memorial, Udaipur
3. Alok Eye Hospital, Ashwini Bazar, Udaipur

ORTHOPAEDIC :

1. Radha Krishna Hospital, Patel Circle Udaipur

DENTAL:

1. Darshan Dental Clinic (All City Centres)
2. Udaipur Dental Clinic

GYNAECOLOGIST:

1. Dr. Sudha Kothari, Patel Circle, Udaipur
2. Dr. Abha Gupta, Ambamata
3. Dr. Mrs. Vinay Pendse,
4. Dr. Krishna Khushlani
5. Dr. Mrs. Valleri Ramakrishnan, Vidya Marg, Fatehpura, Udaipur

PEDIATRICS :

1. Dr. B. Bhandari, Bhupalpura, Udaipur
2. Dr. A.M. Jain, Bhattji Ki Bari, Udaipur
3. Dr. S.K. Tak, Rose Petals, Durga Nursery Road, Udaipur
4. Dr. Ramakrishnan, Vidya Marg, Fatehpura, Udaipur

CARDIOLOGY :

Dr. Arun Bordia - Bapna House, Udaipur

NEUROLOGIST :

Dr. Sheel Acharya - Ramniwas, H. Magri Sector - 11, Udaipur

GENERAL PHYSICIAN AND SURGEON :

1. Dr. A.K. Pendse
2. Dr. T.K. Bhandari, Triveni Hospital, Bedla Road, Udaipur
3. Dr. H.N.S. Bhatnagar, MD, Sardarpura
4. Dr. B.R. Chowdhary, Hiran Magri Sect. 5, Udaipur
5. Dr. Paras Jain, Vikas Hospital, H. Magri Sect. 3, Udaipur
6. Dr. Vijay Valecha, Hiran Magri Sector -11, Udaipur

HOMEOPATHIC :

1. Dr. V.B. Mishra, Near Central Academy School Sardarpura, Udaipur
2. Dr. Mrs. Abha Rani, Hathipole, Udaipur

3. Dr. Ravi Bhardwaj, Darshanpura, Near, M.B. College, Udaipur
4. Dr. Deepak Agarwal, Anand Plaza, University Road, Udaipur
5. Dr. G.C. Biswas, Bari Holi, Udaipur
6. Dr. Mrs. Kamta Prasad, Gumaniawala, Panchwati, Udaipur
7. Dr. A. Goswami, Bang Bhawan, Bhupalpura, Udaipur

HOSPITALS / CLINICS RECOGNIZED FOR EMERGENCY TREATMENT :

(With a Ceiling of Rs. 150/- at a time)

1. Saraswati Hospitals, University Road, Udaipur
2. Triveni Hospitals, Bedla Road, Fatehpura, Udaipur
3. Golcha Poly Clinic, Gulab Bagh Road, Udaipur
4. Aravali Hospital, Udaipur
5. Vikas Hospita, Udaipur
6. Rajasthan Hospital and Research Centre, Goverdhan Vilas, Udaipur
7. Vijay Clinics and Diagnostic Centre, Udaipur

PATHOLOGICAL & VARIOUS CLINICAL TESTS :

1. Udaipur Hospital
2. Kalpana Nursing Home
3. Golcha Poly Clinic
4. Triveni Hospital
5. Aravali Hospital
6. Vikas Hospital
7. Ratan Diagnostic Centre
8. Rajasthan Clinical Research Centre

FOR THE EMPLOYEES AT KOLKATA :

1. Ram Krishna Mission Seva Pratishthan, Kolkata - For treatment.
2. Any doctor not below the rank of MBBS -Consultation fee Rs. 80/- for 15 days.

FOR THE EMPLOYEES AT DELHI :

1. Moolchand Kheradi Hospital, New Delhi - For treatment.

2. Any doctor not below the rank of MBBS – Consultation fee Rs. 80/- for 15 days.

FOR THE EMPLOYEES AT SBU-PC (Limestone) :

1. All Govt. Hospitals and Dispensaries
2. All Doctor working in Govt. Hospital & Dispensaries

FOR PATHOLOGICAL TESTS :

1. Ramdeo Diagnostic Centre, Jodhpur
2. RP Diagnostic Centre
3. Amit MRI and Diagnostic Centre, Jodhpur

FOR RADIOLOGICAL TESTS :

1. Dr. Ajeet Imaging Centre, C-16 Shastri Nagar, Jodhpur
2. Soni Imaging, 4/E, Sector Shastri Nagar, Jodhpur
3. Amit MRI and Diagnostic Centre, Jodhpur
4. Maheshwari Chikitsa Anusansthan Kendra, Jaisalmer

CONSULTANCY :

E.N.T.	Dr. C.S. Kalla	:	Consultancy charges @ Rs. 50/- per visit for 15 days
Skin	Dr. G. Kalla	:	Consultancy charges @ Rs. 50/- per visit for 15 days
Dental	i. Dr. Rakesh Grover	:	Consultancy charges @ Rs. 50/- per visit for 15 days
	ii. Dr. Rajesh Vyas	:	Consultancy charges @ Rs. 50/- per visit for 15 days
Gynecology	i. Dr. Laxmi Sachdev	:	Consultancy charges @ Rs. 50/- per visit for 15 days
	ii. Dr. Mrs. Santosh Nepalia	:	Consultancy charges @ Rs. 40/- per visit for 15 days
Pediatrician	Dr. B.K. Arya	:	Consultancy charges @ Rs. 40/- per visit for 15 days

FOR THE EMPLOYEES AT SBU-PC (Lignite) JAIPUR :

1. All Govt. Hospitals and Dispensaries

2. All Doctor working in Govt. Hospital & Dispensaries
3. Santokba Durlabhij Memorial Trust Hospital, B.S. Road, Jaipur
4. Rungta Child and General Hospital, Malviya Nagar, Jaipur
5. Sanket Hospital, Mansarover, Jaipur
6. Amar Jain Medical Society Jaipur

FOR THE EMPLOYEES AT SBU-PC (Gypsum) Bikaner

A. Hospital (Consultation only)

1. Kothari Medical & Research Institute, Bikaner
2. Bikaner Nursing Home, Bikaner

B. Laboratory (Rate Contract)

1. Binani X-Ray Clinic, Bikaner

C. Doctors (Consultation only)

1. Dr. Vishal Mali, BDS
2. Dr. G.S.Vyas, MS (Ortho)
3. Dr. O.P. Vyas, Eye-Specialist
4. Dr. S.N. Harsh, MBBS
5. Dr. Rakesh Rawat, ENT
6. Dr. Chitra Sareen, MS (Gyne.)

D. Doctors (Monthly Retainership)

1. Dr. G.S. Panwar, MBBS, Bikaner
2. Dr. Rakesh Mittal, MBBS, Purabsar Group of Mines
3. Dr. B.S. Siddu, MBBS, Sekhra Group of Mines
4. Dr. Arun Chamaria, MBBS, Hanumangarh
5. Dr. S.L. Gahlot, MBBS, Lunkaransar